

**THE MONROE TOWNSHIP WATER AND SEWER DISTRICT**

Regular Meeting of the Board of Trustees of the  
Monroe Township Water/Sewer District  
December 16, 2020

Chairman Scott Vagedes called the meeting to order at 6:00 pm and led the members in the Pledge of Allegiance. Other members in attendance included Dave Eilerman, Rob Voisard, Jared Eales, and Dan Drexler. Administrator Marilyn Fennell was Absent. Absent was Monroe Twp. Trustee Greg Seifring.

Minutes from November 18, 2020 were reviewed and Mr. Drexler **moved to approve the minutes from November 18, 2020 as presented.** Mr. Voisard seconded the motion. Motion passed 5-0.

**Comments from Public:** There were no guests present.

**Treasurer's Report:** Mr. Voisard prepared Resolution 2020-15 for Water Rate Increase of 5% to be effective January 2021. This rate increase is a result of Tipp City increasing water rates also effective January 2021. Mr Vagedes **moved to approve Resolution 2020-15 to increase water rates effective January 2021.** Mr Drexler seconded the motion. Mr Vagedes called for a vote. Motion passed 5-0.

Mr Voisard also prepared Resolution 2020-16 to pay monthly expenses of \$86,691 for November which included usual monthly expenses plus the OWDA loan payment of \$76,489 and the barricades purchased for \$469 through the OTARMA MORE Grant. Revenue was \$11,108. Mr. Eales **moved to approve Resolution 2020-16 to pay November expenses.** Mr. Drexler seconded the motion. Mr. Vagedes called for a vote. Motion passed 5-0.

Mr Voisard then presented Resolution 2020-17 for the 2021 Budget. Mr Vagedes **moved to approve Resolution 2020-17 for the 2021 budget.** Mr Drexler seconded the motion. Mr Vagedes called for a vote. Motion passed 5-0.

Next item of discussion by Mr Voisard and Mr Vagedes was about a conversation with Doug Evans from the County about missing revenues, after some research by Mr Evans he revealed that sewer revenues were not being calculated/reported correctly due to a computer program problem. He is working with their support group to determine the amount to be reimbursed to MTWSD for at least 2019 and 2020. He is still looking to see when the problem started. He will be in contact with Mr Vagedes and/or Mr Voisard.

Mr. Drexler again offered his services to Mr. Voisard as he has experience in budgeting. He also offered to create an excel spread sheet that calculates monthly and YTD (Year To Date) totals for both Income and Expenses. He will work with Mr Voisard to gather 2020 detail.

**Old Business:** Mr. Eilerman said he expects that OTARMA MORE Grant money to arrive in the first quarter of 2021.

**New Business:** Mr Vagedes led a conversation and discussion about using PO's (Purchase Orders) as part of our Monthly bill paying process. He wants to do more research before our next meeting.

**Board Comments:** Mr Vagedes may not be able to attend the February 10<sup>th</sup> and November 10<sup>th</sup> meetings. Mr Voisard may not be able to attend the January 13<sup>th</sup> as he may be out of town.

The next meeting will be **Wednesday, January 13, 2021 at 6:00 PM**. There were no further comments from the Board. Mr. Eilerman **moved to adjourn the meeting** and Mr. Voisard seconded the motion. Motion passed 5-0. Meeting adjourned at 7:10 pm.

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**President**

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**Secretary**