



Thinking Software

Staff Planning Time & Attendance



Rota Horizon

An enterprise-level **staff planning** and **time recording system**

Rota Horizon is designed to help you meet the challenges of enterprise-level **staff-planning**. **Horizon's** flexibility and functionality give users at every level a chance to plan for **lower payroll costs** and better staff **efficiency**.

Built on robust **SQL-server** technology, **Horizon's** "one business, one database" structure guarantees that **information** about the people in your business - **who** is doing **what**, **when** they're doing it, and **how much** you're paying them - is available to the managers who need it. So if your goal is to get a grip on the "**people-cost**" of your business, you might want to take a look at the **Horizon...**

Our customers report savings of up to 7% of their payroll costs.

Your employees

Horizon stores information about your Employees...

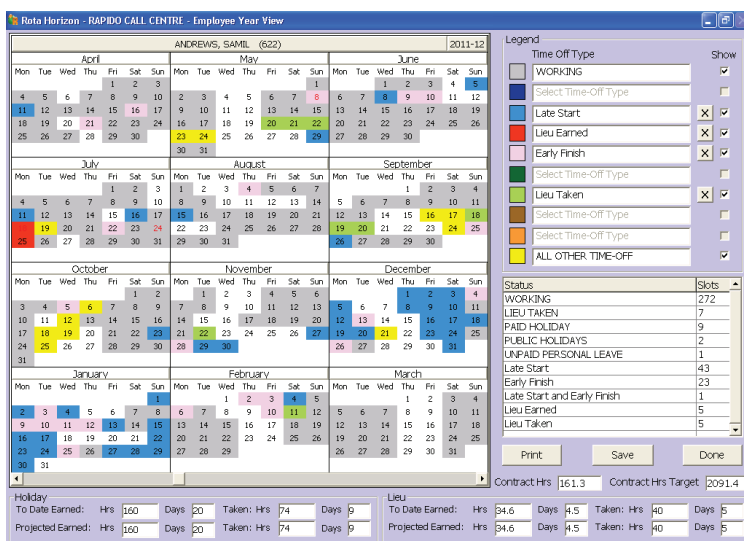
Each Employee has their own:

- Multiple Pay Rate Values
- Contract Rules
- Jobs & Skills
- Holiday & Lieu-Time Profile
- On-Costs Estimator
- Qualifications Profile
- And much more...

The screenshot shows the 'Rato Horizon -- RAPIDO CALL CENTRE -- Employees' window. On the left is a list of employee names, with 'ANDREWS, SAMIL' selected. On the right is a form for employee details. The form includes fields for Title (HR), First Name (SAMIL), Middle Name, Last Name (ANDREWS), Date of Birth (09/03/1972), Sex (Male), Nationality, Marital Status (Single), Ethnicity, National Ins. No. (SE350005C), Disability (Undisclosed), Address (The Old Farm, Asthall Leigh, Witney), Post Code (OX29 9PX), Telephone No. (0800 854 471), Mobile No. (01234 567891), and E-mail (SAMIL.ANDREWS@THINKING-SOFTWARE.COM). There are also checkboxes for 'Test', 'H' Count (0), and 'Y' Count (0). At the bottom, there are buttons for '< Previous', 'Inactive', 'Delete', 'Year View', 'Next >', 'Active', 'Clear Filter', 'Grid Detail', 'Availability', 'Add', and 'Save', 'Cancel', 'Close'.

Year View

The Employee Year View provides a fast, powerful summary of an Employee's Working and Absence history. As a Management tool or a lightweight HR function, the Year View's ability to capture a mass of information on a single sheet of paper is unequalled.



Horizon can give every Manager fast answers to questions like:

- What is an Employee's Holiday and Lieu-Time Status?
- How many times was an Employee ill on a Monday?
- Has the Employee worked their Contracted Hours?
- How much Maternity Leave did an Employee take last year? Or this year?

... and with the added functionality of the **Horizon Time-Link Module**, you can see how often:

- An employee arrived late on a Tuesday...
- Or clocked-off early on a Friday...
- The Year View knows it all, and more...

The Plan

Horizon helps you plan for minimum cost and maximum efficiency

- Know the **cost** of each work period in **advance** and on the fly
- Plan in advance to make sure you meet departmental budgets
- Know who's on holiday or other planned absence in time to **adapt the plan and control the cost**

Monday 25 July 2011	Tuesday 26 July 2011	Wednesday 27 July 2011	Thursday 28 July 2011	Friday 29 July 2011	Saturday 30 July 2011	Sunday 31 July 2011
ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS	ANDREWS, SAMUEL 1400 - 22:00 (5) FIRST LINE CALLS
BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS	BROADWELL, STANLEY 09:00 - 14:00 (5) FIRST LINE CALLS
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DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS	DEAN, STEPHEN 06:00 - 14:00 (5) FIRST LINE CALLS
ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS	ELLIS, WILLIAM 06:00 - 14:00 (5) FIRST LINE CALLS
ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	ERNEST, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS
HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS	HERRON, JOHN 06:00 - 14:00 (5) FIRST LINE CALLS
LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS	LITTLE, JOSH 06:00 - 14:00 (5) PUBLIC HOLIDAYS
ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT	ROBINSON, RICHARD 22:00 - 07:00 (6) CALLS JUNIOR ASSISTANT

You can minimize overtime...

- **Horizon** shows which Employees have “spare” contracted hours
- When picking an Employee to fill a Work Slot, **Horizon** displays the number of hours they’re “under” or “over” their contract
- **Horizon** helps you use the Employee capacity you’ve already paid for, before you authorize Overtime...

Horizon can sort your employees by availability, skill-level, contracted hours status, pay-rate and seniority. **This means that the Employee that you should use will appear at the top of the list.**

Auto-fill vacant Work Slots with Horizon Best Choice

Who's the “best” worker to fill a vacancy in your roster? **Horizon** can find the solution in seconds. By analysing the skill-sets, contracts, pay-rates and available hours of your workforce, **Horizon** can fill each gap in your plan with the Employee who fits it best. What's more, **Horizon** can use SMS Text Messaging to alert the Employees you've chosen, so they don't forget to turn up...

Time-Link

The **Horizon Time-Link Module** gives Horizon a “real-time”, flexible and reliable Time & Attendance capability. Time-Link supports an extensive range of conventional and biometric terminals. And now, with Thinking Software’s advanced **OPEN-DOOR** technology, Time-Link can import and manage time-recording data from Access Control, Point-of-Sale and Guard-Tour systems, too.

Managing Staff Attendance has never been so easy.

1 After you’ve created your staff roster with Horizon, Time-Link transforms the plan into reality...

You’ve **planned** an efficient Staff Roster, so what happens next? **Time-Link** uses Employee clocking times from its integrated Terminals (or your Access Control System or Point-of-Sale System) to turn your **plan** into a **live activity report**. You’ll get quick answers to awkward questions like:

- Who arrived on time?
- Who was late?
- What did everybody do?
- Did they take the right amount of break time?
- What did we pay them?
- And many others...



2 With Time-Link, you’ll pay Employees for what they actually did, not what they were supposed to do.

Employees are too expensive to pay them when they’re not there. Why reward them for arriving late or leaving early? **Time-Link** keeps track of each employee’s planned and actual working time, and makes sure that employees get paid properly for what they actually do.

3 Reports to make it all clearer...

What good is information, if not to share?

Time-Link doesn’t just collect data - it makes that data **come alive**. If you’ve got the questions, **Time-Link** has the **answers**, in charts and graphs that tell you clearly, and quickly, what you want to know. Things like...

- How much does each Department spend on Payroll?
- How much Overtime do we pay our Maintenance Staff?
- What is the annual cost of our agency staff?
- How much do we spend on sickness?

www.

Printed: 22

From: 01/01/2013

Employee Slots & Punches Report										
	Planned			Actual			Rounded			
	Start	End	Hours	Start	End	Hours	Start	End	Hours	
Lamb, Gary										
Monday	07/01/2013	16:30	00:48	7.88	15:42:30	01:07:44	9.00	15:45:00	01:03:00	8.88
Tuesday	08/01/2013	16:30	00:48	7.88	15:44:32	02:00:34	9.85	15:45:00	02:03:00	9.63
Wednesday	09/01/2013	16:30	00:48	7.88	15:47:06	01:41:12	9.48	15:45:00	01:48:00	9.63
Thursday	10/01/2013	16:30	00:48	7.88	15:33:49	01:00:01	9.03	15:45:00	01:03:00	8.88
Friday	11/01/2013	15:05	22:58	7.47	14:07:29	22:58:48	8.43	14:05:00	22:58:00	8.47
Saturday	12/01/2013	06:55	12:15	5.33	06:46:55	12:30:06	5.73	06:45:00	12:30:00	5.75
Sunday	13/01/2013	06:55	12:15	5.33	06:49:59	11:53:00	5.07	06:45:00	12:00:00	5.25

Thinking Software Tel: 01993 879671 Fax: 01993 879401 www.thinking-software.com				
Access Control Activity				
Printed: 22-Mar-13 at 3:47 pm				
Page 1 of 16				
Grouped by Employee (First In - Last Out)				
From: 01/01/2013 Through: 22/03/2013				
Lamb, Gary	Payroll No.	Swipe Card	Wkly Cost Hrs	Rpt Yr
07 Jan 2013	07 Jan 2013 15:45:00	08 Jan 2013 01:03:00	9.30	
Shift 1			9.30	
IN @ 07 Jan 2013 15:45:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
OUT @ 08 Jan 2013 01:03:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
08 Jan 2013	08 Jan 2013 15:45:00	09 Jan 2013 02:03:00	10.30	
Shift 1			10.30	
IN @ 08 Jan 2013 15:45:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
OUT @ 09 Jan 2013 02:03:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
09 Jan 2013	09 Jan 2013 15:45:00	10 Jan 2013 01:48:00	10.05	
Shift 1			10.05	
IN @ 09 Jan 2013 15:45:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
OUT @ 10 Jan 2013 01:48:00		T and A Metal Shop (H)	H-Mat, HndL, Green	
60	2			
25	1			
(5)	11			

Links To Access Control

We don't sell Access Control Systems.

We just want to work happily alongside the System you've already chosen...

Thinking Software is proud to be a partner with just about every Access Control manufacturer you can name - industry giants like Paxton, ACT, Siemens, Honeywell, BSB, TDSi, Kantech, C-CURE, Chubb, Gallagher, Tyco, ADT, BPT, PAC, IET, Lenel, CEM, Keri, Ingersoll Rand, Samsung and many others.

Without Horizon, your Access Control System will still protect you.

With Horizon, your Access Control System will also pay for itself.

Here's how it works...



1 Access Control Data is “pulled” into Horizon...

As soon as your employees start using your Access Control System, Time & Attendance data starts to flow into Horizon automatically...

We import your Employees, Door Readers and Access Events directly from your Access Control System.

2 ...and in Horizon it becomes...

Time & Attendance Reports

It can be time-consuming and complicated to make sure that employees work their contracted hours. **Horizon** can do the calculations for you, **fast**.

Accurate Payroll Cost Forecasts

Since **Horizon's** link to Access Control is nearly “real-time”, you can create accurate payroll cost forecasts in seconds.

Holiday Planning & Absence Control

Horizon provides a range of tools to help your HR department manage holidays and control absenteeism.

3 Link your Access Control System to your Payroll!

Horizon links to a variety of popular payroll programs, so you'll save time and money when you let **Horizon** push Employee Hours from your Access Control System straight into your payroll.

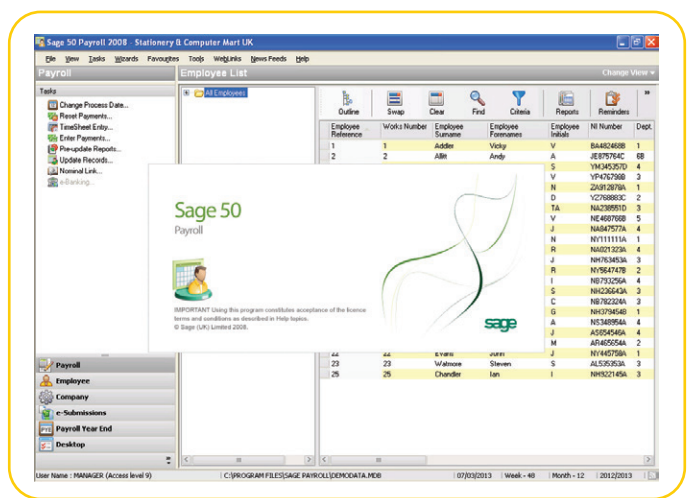
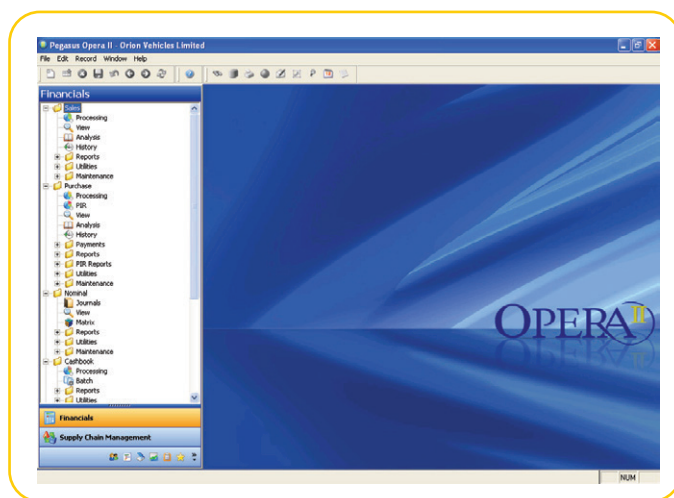
...and much more.

Pay-Link

The **Horizon Pay-Link Module** links Horizon to **over 60** popular Payroll Programs and HR Systems.

Pay-Link uses **Thinking Software's advanced MAKE-MY-PAY** technology to **automatically transfer** up-to-the-minute Payroll and HR data wherever it needs to go.

Pay-Link can import and export details of your Employees, together with all of their Hours Worked and current Pay Rates, **from** or **to** just about anywhere, without re-keying, saving valuable admin time and increasing Payroll accuracy.



So Why use Pay-Link? Because it...

Transfers Time & Attendance and HR data into your Payroll Program, **saves costly** hours spent 're-keying' data, dramatically reduces payroll **preparation time**, increases payroll **accuracy** and **prevents** many payroll **errors** before they occur. Why else?

Payroll Summary Report			
Printed: 25-Mar-13 at: 9:32 am			
Page 16 of 18			
From: 04/02/2013 Through: 10/02/2013			
Sorted by Name			
Wareham, Gary			
TBA Link = 2366492987 Paylink = 2402 ID = 234			
Collective Monthly Paid			
04/02/2013 - 10/02/2013			
Sub Total			
Basic	48.00 hrs @ £1.00		£48.00
Time and a Half	18.00 hrs @ £1.50		£27.00
Double Time	6.00 hrs @ £2.00		£12.00
Ttl Ord Pay			£87.00
Ttl Gross Pay			£87.00
Ttl Cost			£72.00
REGULAR PAY	72.00 hrs		£72.00
Ttl Attendance	72.00 hrs		£72.00
Pay Period Total			
Basic	48.00 hrs @ £1.00		£48.00
Time and a Half	18.00 hrs @ £1.50		£27.00
Double Time	6.00 hrs @ £2.00		£12.00
Ttl Ord Pay			£87.00
Ttl Gross Pay			£87.00
Ttl Cost			£72.00
REGULAR PAY	72.00 hrs		£72.00
Ttl Attendance	72.00 hrs		£72.00
101 & 102 - Melting - Re melt	72.00 hrs		£72.00

Collective Monthly Paid		
	Hours	Value
Basic	552.00	552.00
Basic (Holiday)	12.00	12.00
Basic (Sickness)	60.00	60.00
Double Time	6.00	6.00
Time and a Half	50.09	50.09
Ttl Ord Pay	680.09	680.09
Ttl Gross Pay	0.00	680.09
Ttl Cost	0.00	680.09
HOLIDAY	12.00	12.00
REGULAR PAY	608.09	608.09
SICKNESS	60.00	60.00
Ttl Attendance	680.09	680.09
101 & 102 - Melting - Re melt	251.59	251.59
105 - Melting - VIM	180.00	180.00
240 - NDT - Long Products	248.50	248.50

Demand-Driven Scheduling

The **Horizon Demand-Scheduling Module** provides a unique set of planning tools to help cost-conscious managers **adjust staff numbers according to customer demand and agreed service levels**.

Efficient staff-planning is all about making sure that you have the right number of staff available to deal efficiently and productively with “peaks” and “troughs” in the work-load.

- Staff “**over-supply**” is damaging to both profits and morale.
- Staff “**under-supply**” makes it impossible to operate safely or achieve customer satisfaction.
- The balance between “**under**” and “**over**” can be hard to find...

That’s why we’ve created the **Demand-Scheduling Module**.

It’s designed to help managers to “plan by demand”, and it’s based on an **easy 3-step process...**

Horizon will tell you...

if you’re **over-staffed...** **under-staffed...** or **just right.**

When you only need 3 cleaners - why schedule (and pay!) more?

Rota Horizon - Thinking Software		
Monday 17 June 2013	Tuesday 18 June 2013	Wednesday 19 June 2013
3x Office Cleaning 09:00 - 12:00 O=1 E=1	3x Office Cleaning 09:00 - 12:00 U=3	3x Office Cleaning 09:00 - 12:00

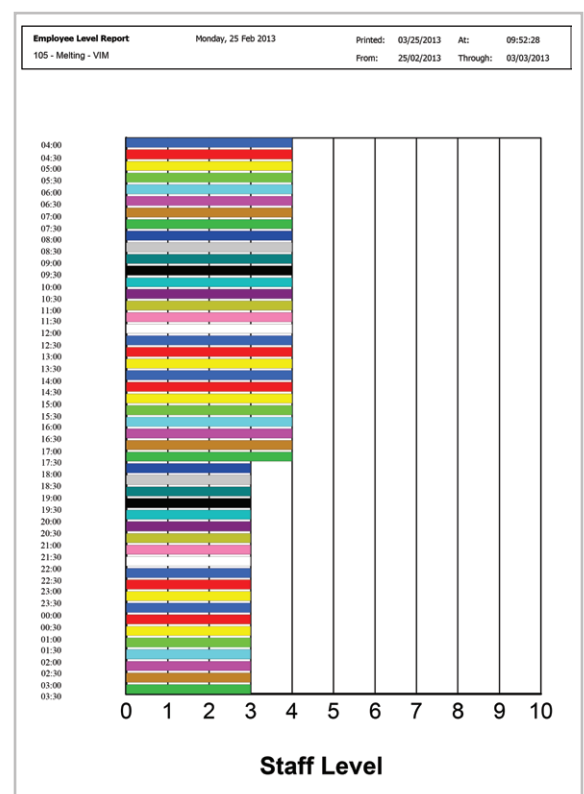
1 Horizon helps you calculate the ‘Demand’ (the work to do...)

2 ...Horizon then calculates how many Staff you’ll need to do it

3 ...and fills the plan with your employees.

So what does all this mean?

Easy — it means that your managers get time to manage your business, rather than wasting hours trying to squeeze value and efficiency out of last year’s spreadsheet...



Self-Service Module

The **Self-Service Module** allows you to **cut down** on the amount of paperwork, filing and delay in managing employee holiday requirements, while also ensuring your **rotas are up-to-date**.

And because **Horizon Self-Service** is **web-based**, your staff can use it **anywhere....**

The **Self-Service Module** allows your staff to:

- Request annual leave
- See their work schedules
- Check and update their hours
- View their holiday entitlement
- Update their availability

The screenshot shows the 'Rota Horizon Self-Service' web application. At the top, there's a navigation bar with links: 'Punch In/Out', 'View Work Schedule', 'View & Request Holiday', and 'Set Availability'. The main content area displays a grid of monthly calendars for 2013, from January to December. Each calendar shows days of the week and dates. Some dates are highlighted in yellow or orange, indicating specific events or requests. On the right side, there's a 'Current Holiday Year' section with a dropdown menu set to 'Jan 2013 - Dec 2013'. Below this, there's a 'Statistics' section showing 'Working slots: 18', 'Holiday slots: 8', and 'Other Time Off slots: 2'. Further down, there's a 'Time-Off Requests' section with a note: 'These requests will be sent to a relevant manager for review and booked on to your Rota if approved.' and buttons for 'Make Request' and 'View Requests'.

January 2013							February 2013							March 2013						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31

April 2013							May 2013							June 2013						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7														
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30

March 2013																								
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th
Friday 01																								
Saturday 02																								
Sunday 03																								
Monday 04																								
Tuesday 05																								
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Save Time, Save Trees – **Horizon's Self-Service** Module can **cut your paperwork!**

Horizon SMS

The **Horizon SMS Module** uses **SMS Text** and **Email Messaging** to broadcast scheduling and shift reminders to selected staff and management. Horizon SMS **reduces absenteeism** and helps build an employee team that shows up **on time, ready to work**.

- **Notify an Employee of a Specific Work Slot, by text message...**
When you make a change to the published Roster, it can be an awkward and time-consuming process to inform the Employees whose working hours have been altered. **Horizon** solves this problem with its Instant SMS Messaging option - now you can broadcast the necessary information with a couple of clicks...
- **Send Employees their whole schedule for the week, by SMS**
As soon as you've planned the Roster, **Horizon's** Instant SMS Messaging can send all of your employees the full details of when and where they'll be working, and what they'll be doing...



06:55:00 - 15:13:00	
X Basic @ £10.15	Actual Start 06:55:00 End 15:13:00 Send SMS
Basic £10.15	
Overtime Tx1.5 £15.23	Unpaid 00:25:00
Overtime Tx2 £20.30	Lock Nothing
Late Shift Premium £2.44	Time-Off
Late Shift Overtime Tx1.5 £17.67	Lieu Normal Add Split
Holiday 2 Shift employees £11.36	
Night Shift Premium £3.38	
Night Shift Overtime Tx1.5 £19.60	

Configuration Packs

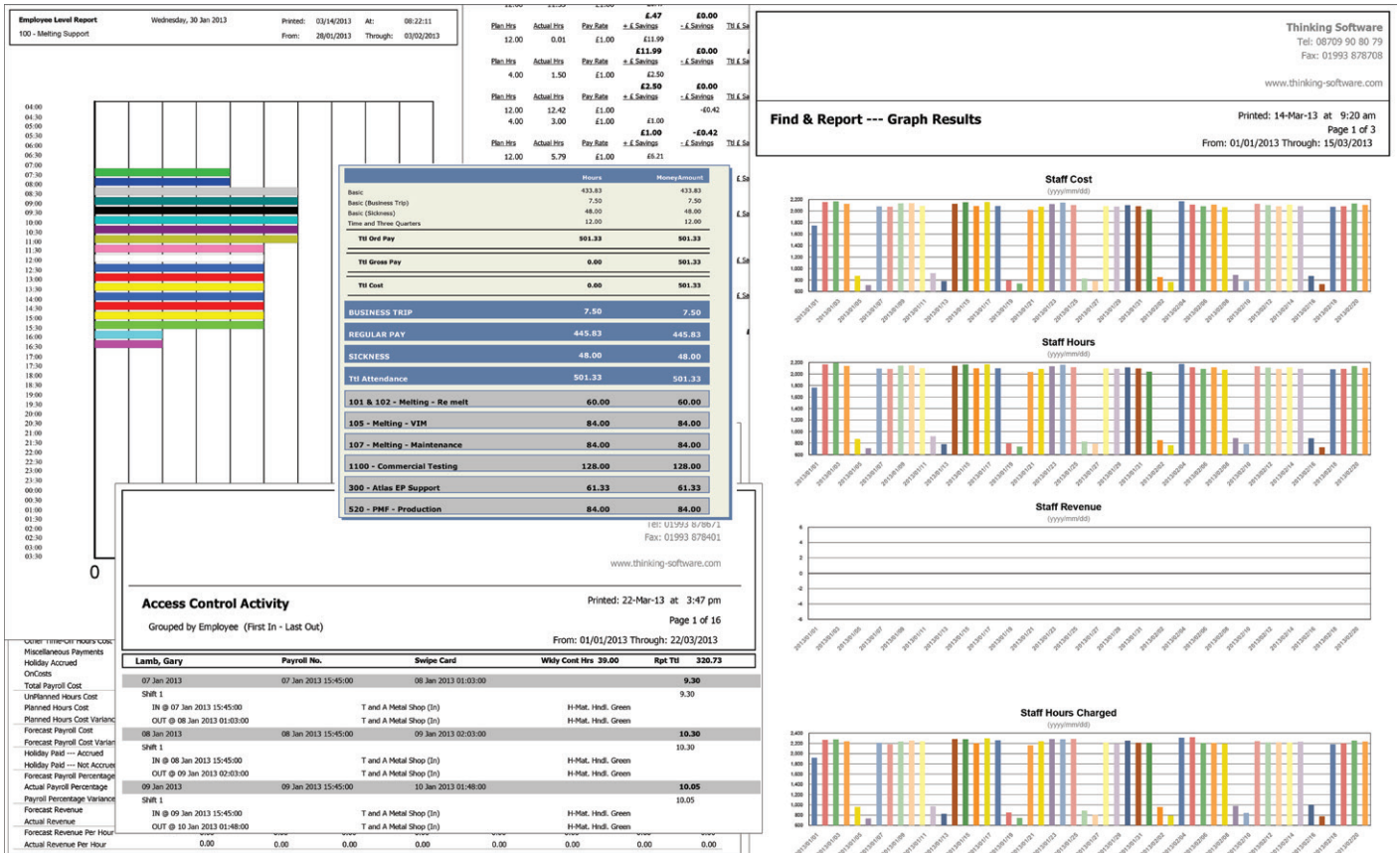
With its flexible design, **Horizon** has revolutionised workforce management in a diverse range of industries. We've been in the business of getting our customers up and running for a long time now, and we've created these **Industry-Specific Configuration Packs** to make that process even simpler.

These Configuration Packs let you to take advantage of our **industry-specific experience**, to get you on the road **quicker than ever**.

Configuration Packs are available for **Hotels, Hospitals, Care Homes, Manufacturers, Resorts, Entertainment, Security, Employment Agencies, Local Authorities** and other industries...

Reports

Horizon produces a range of **clear, concise reports** that tell your Managers vital information about your business and the people who work in it.



Report Scheduler Module

Using the Report Scheduler Module, Horizon can be configured to automatically generate selected Reports and deliver them by email to a list of authorized users.

What is information, if not to share?

Horizon contains information that's crucial to the success and financial health of your business. To make sure that information gets where it needs to go — safely into the hands of those who need to know it — we've created the **Horizon Report Scheduler**. This Module automatically prepares and distributes selected reports to everyone authorized to receive them.

This happens accurately, on time and no-hands.

Imagine a world where nobody can say, **"I didn't know that."**

Then imagine **Report Scheduler...**

Making it work

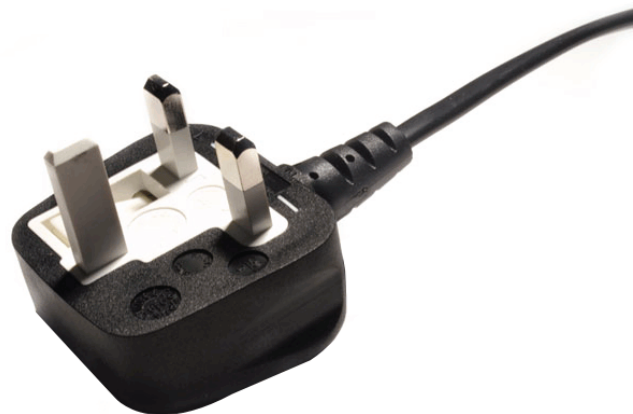
A solution which isn't just a piece of software.

What, in the end, will make sure that your investment in Horizon provides the benefits and returns you're expecting?

That's easy - it will be us.

It will be because we know how

Hoteliers **Hospitals**
Potato-packers Retailers
Security firms Factories
Call-centres
Refineries Care-providers
Safari parks
and Service businesses



manage their employees to maximise efficiency,
deliver high-quality service levels and reduce payroll costs.

**Horizon isn't just what we've made — it's what we do, and it's what we know.
When you invest in Horizon, you get us, too.**

We look forward to working with you.

Training

Effective Training is a vital part of making a Solution deliver the benefits it owes you.

Thinking Software Trainers are experienced, approachable communicators who realize that you didn't buy Horizon for the fun of it.

After the installation of Horizon has been completed, a dedicated Horizon Project Manager will liaise with you to help you complete the "What Happens Next" guide – a process that collates the information we'll use to configure Horizon to meet your needs. Your Horizon Team has experience in making Horizon work, and in making it deliver the answers, the extra efficiency and the reduced payroll costs that made you decide to choose Horizon in the first place. Your Training Plan will be carried out via a series of remote sessions, during which time your Users and Administrators will acquire useful insight into how Horizon works and what it can offer.

Your Re-Seller or Thinking Software can help you arrange for face-to-face Horizon Training either at your premises or at ours. Alternatively, ask about joining our e-Learning programme, an on-line resource that lets your users train themselves wherever and whenever they have the time and an internet connection.

Support

It would be ideal if computers, software and people always got along like 3 old friends who'd become stuck together in a lift.

But sometimes they don't, and Horizon wouldn't be worth much without someone to help out if the going gets tough.

That's why **Thinking Software** has invested time, money and effort in making sure that when our users need **technical support, training** or just plain old **advice on getting the most from our product**, we're there. What's more, we're as available and helpful as when we were trying to sell you **Horizon** in the first place.

Regardless of the level of Support or Advice you need, **you'll be talking to the people who developed Horizon**. People who have experience implementing **Horizon** in businesses and environments just like yours. People who understand your question and can deliver your answer, **now**.

These are commitments which we are proud to make.

So why not see if we deliver what we promise? Our UK **Horizon** Support telephone number is **01993 878 671**. If you call us now, you'll see how long it takes us to answer...

- Horizon comes with **60 Days Free Technical Support**.
- The **Technical Support Desk** is staffed every working day from 08:30 thru 17:30.
- If you need assistance, you can talk to UK-based, trained professionals who **develop and understand** our Products.



tel 0800 854 471
www.thinking-software.com

Thinking Software

Thinking Software was founded in 1994 by a group of software engineers, systems designers and human-resource specialists. The team had many talents, but only one purpose: to increase the power and cut the cost of staff-planning and time-recording systems.

Well, success comes to those who try. Over the last nearly 20 years, Thinking Software has become one of the UK's leading suppliers of Staff-Planning software and Time & Attendance systems. Our products are used extensively in the hospitality, health-care, security, leisure and service sectors.

And along the way, Thinking Software has formed alliances and partnerships with a wide variety of users, resellers and developers of complimentary products, systems and services. So whoever you are, and whatever your business, we'd like to think that there's a way we can work together...

When **DeVere Group plc** needed software to provide staff-planning, time-recording, payroll support and time-keeping in its fast-growing **Village Hotels Group**, it turned to **Thinking Software...**

Blair Drummond Safari Park, Scotland's foremost exotic wildlife centre, needed a solution to manage its staff-planning and employee time-management requirements, so it turned to **Thinking Software...**

When **The Ritz Hotel** needed a system to provide staff-planning, time-recording and payroll support for its world-famous London landmark, it turned to **Thinking Software...**

When **Balfour Beatty Construction** needed a system to organise and monitor its workforce at Heathrow's Terminal 2, it turned to **Thinking Software...**

When **Brookdale HealthCare** needed a system to provide staff-planning and time-recording for its expanding private hospitals group, it turned to **Thinking Software...**

When **Albert Bartlett & Sons**, the UK's foremost Potato Packer, needed software to record employee time and help control absenteeism, it turned to **Thinking Software...**

When **Macdonald Hotels plc** needed software, support, and project management to implement a group-wide cost-control and time-recording initiative, it turned to **Thinking Software...**

When **Wolverhampton City Council** needed software to track flexible working hours for the West Midlands Pension Fund, it turned to **Thinking Software...**

Many clients, but a single message.



Thanks for your time.

We look forward to hearing from you...

Steve Rothkopf

Managing Director, Thinking Software

**Rota Horizon helps us to monitor our Employee Time
and Attendance more efficiently.**

Nina Lam
The Ritz Hotel

**The cost control provided by Rota Horizon gives
us our competitive advantage.**

John Rawcliffe
Macdonald Hotels

**We can easily ensure that the right person is always allocated to
the right job.**

Angela Wright
Crealy Adventure Park

**Rota Horizon's seamless interaction with our other hotel systems ensures
we have a cost-effective and efficient solution to managing
our staff rosters and payroll.**

Carole Hill
Village Urban Resorts & Hotels

**We simply could not manage our Staffing without
Rota Horizon.**

Daya Thayan
Kingsley Care Homes

**Staff scheduling is one of our greatest challenges.
We rely on Rota Horizon to help us meet it.**

Mandy Maxwell
Albert Bartlett & Sons

www.thinking-software.com



Thinking Software

Staff Planning Time & Attendance



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