

St. John Lutheran School
164923 Hwy Z
Wausau, WI 54403

www.stjohnofwausau.org



Parent-Student Handbook
2025 – 2026 School Year

Updated and Approved September, 2025



*“Igniting hearts and minds through
living, loving and learning in Christ”*

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OVERVIEW

This handbook is to be used as a guide to give direction to the faculty, staff, students, and parents of St. John Lutheran School. It was prepared by the St. John Lutheran School Board with the support of the faculty to do the work of ministering to the children and parents God has sent to us.

This handbook is a working document and will be reviewed and revised to promote orderly policies and procedures among the faculty, staff, students, and parents of St. John Lutheran School.

Mission Statement

“Igniting hearts and minds through living, loving, and learning in Christ”

In joyful response to God’s grace, we the people of St. John Lutheran Church dedicate ourselves to:

- Loving God and each other as God loved us
- Growing together spiritually through Word and Sacrament
- Reaching out with the Gospel
- Caring for others in the pattern of Christ

School Vision

- St. John Lutheran School is an **essential mission** of St. John Lutheran Church.
- The **Church & School shall be united** to ensure a Christ-centered education is available to our congregation and community.
- We will provide a quality **curriculum** to develop & challenge our students spiritually, academically, and socially.
- We will provide spiritual, educational, and social **activities** beyond the traditional school day.
- We will provide education in a **facility** that is an effective, efficient, and safe environment.
- We will ensure long-term **financial** stability is in place to support our mission.
- We will ensure a **stable staff** is in place to support our mission, and the staff evolves to meet program needs and future growth.
- We will ensure a stable and consistent **Leader/Principal** is in place. Their primary duty is to lead the school towards its mission.
- We will ensure **strong HR** procedures are put into practice to support the school & church faculty.
- We will foster the continuous **growth** of our student body.
- We will maintain an effective outreach and promotion that leads to being well known with a **positive reputation** in our church, neighboring churches and the community.

[A Credo for Lutheran Education \(click link to read\)](#)

GENERAL INFORMATION

Grade K-8 School Day

- Classes start at 7:40 am and end at 2:40 pm
- School doors open at 7:20 am and pickup ends at 3:00 pm

Preschool School Day

- A.M. preschool session begins at 8:00 am with dismissal at 11:00 pm.
- P.M. preschool session begins at 12:00 pm with dismissal at 2:45 pm.

Extended Care Program

- The PM Extended Care after program is offered to all St. John School families from 3:00-4:00 pm on school days only.
- The AM Extended Care program is offered only to St. John Preschool families from 7:15-7:45am with prior arrangement with the preschool staff.
- The cost for the extended day is based on any hourly rate.
- Extended Care payments need to be made weekly based on the invoice received from the school.

School Calendar

- The school calendar and the hours of the school day shall be established annually by the School Board.
- The school calendar meets all DPI regulations regarding instructional minutes and days of instruction.
- The school calendar can be found on the [St. John Church and School Website](#).

Inclement Weather/Emergency School Closing

When weather forecasts or unexpected severe weather threaten the safe transportation of students:

- Turn to the local television or radio station and listen for an announcement from St. John School-Easton regarding school closing, late start, or early release.
 - If D. C. Everest ***cancels school*** prior to school starting, St. John Grade K-8 and preschool program will also close.
 - If the announcement is for a ***late start***, St. John will also have a late start.
 - When it becomes necessary to cancel school during the school day, St. John follows the course taken by the D.C. Everest School District.
- Please listen to one of the local radio or TV stations for such announcements.
- An email will also be sent to all St. John School families and any other means of communication in place at the time.

Chapel Service

Chapel services are held every Wednesday morning from 10:40-11:15. Chapel Services are open to all parents and congregation members. Offerings will be used for chosen mission projects throughout the year.

Lockers

Lockers will be assigned to students. The lockers remain the property of the school. Students are required to maintain the lockers in reasonable condition and are responsible for damages that occur from negligent use. Students are to use a removable adhesive substance on the lockers.

Lunch Guidelines

There is no hot lunch program offered at St. John School at this time. Students should bring a cold lunch from home. Due to the limited time and the number of microwaves available, only students in Grades 2-8 can bring items to heat up in the school microwaves. Milk is available for purchase for \$.60 or you can bring their own beverage or utilize their water bottle for lunch.

ATTENDANCE

The state law requires all eligible students from age 5 (September 1 of the current year) to age 18 to attend school each and every day. All St. John students are required to be in attendance as noted on the school's calendar

Student Attendance and Tardiness

- Grade K- 8 school day begins at 7:40 am
- Morning Preschool session begins at 8:00 am and afternoon session at 12:00 pm

It is the parents' responsibility to:

- see that children attend school regularly and arrive on time
- phone the school office (715-842-5212) between **7:30 a.m. and 8:00 a.m.** if their child is going to be absent from school and give a reason for the absence.
 - Please make sure a message is left or leave a message with the secretary.
 - When a child returns to school after an absence, it is his/her responsibility to get a list of all make-up work to be completed.
- make every effort to schedule dentist and doctor appointments during vacation or after school hours

Unexcused Absence

- Unexcused absence refers to a student absence when the school have NOT been notified of a reason for the absence.
- Excessive, unexcused absences lead to truancy, which is governed by law.

Truancy Policy

The St. John School Board believes it is the shared responsibility of the school and the home to assist students to develop desirable habits of punctuality and attendance. The School Board expects that appropriate school personnel will implement this philosophy.

- Illness of a pupil up to five days per semester is a normal circumstance where excused absence occurs.
- Students who have an absence due to illness beyond five days per semester will be required to submit a doctor's excuse.
 - Absences for which a written statement by a physician or other authority as listed in State Statute 118.15 (3)(a) is required but not presented will become unexcused.
- Habitual unexcused absences will be referred to the Principal.
- The Principal will require satisfactory explanation from the parent or guardian for the absence of a pupil for all or any part of the school day.
- The Principal may use their discretion to determine if the absence is excused or unexcused.
- The Principal will work with the School Board to implement and enforce the appropriate truancy regulations.

Non compliance with this policy may force the School Board to take legal action as per **State Statute 118.15 (3)**. Whoever violates the Wisconsin School Attendance Law may be fined.

CURRICULUM

Religion permeates all life as we think of God the Father who created us and still preserves us; God the Son our Redeemer from sin and death; and God the Holy Spirit, the Sanctifier who helps us show our love to God by using our gifts and talents to help spread the Word of God.

All students will participate in the religious instruction program of the school.

Academic Standards

St. John Lutheran School has adopted the current Wisconsin pupil academic standards. St. John Lutheran School Principal, teachers, and School Board review different curriculum disciplines each school year. As a result, we also revise our standard usage. These standards can be accessed at <https://dpi.wi.gov/standards>.

- The teachers preview all textbooks prior to adoption and forms a curriculum committee when necessary to assist the Principal in selecting materials.
- Concerns regarding aspects of curriculum should be addressed first to the classroom teacher and then to the Principal.
- The School Board makes the final determination on all curricular matters.

Academic Achievement

St. John makes an effort to recognize God-given talents, citizenship, and academic achievement in each individual student. Awards or special recognition may include:

- Perfect or Near Perfect School Attendance
- Academic Achievement Awards
- Character and Citizenship Awards
- 8th grade Wilmer Gresens Award (highest GPA from grades 5-8)

Homework Policy

Homework is designed as an opportunity for students to practice new and reinforce past learning's.

In general

- K-5 students may have up to 30 minutes of homework nightly
- Middle school students may average one hour of homework nightly.
- If your child seems to exceed the time consistently, please call the teacher to solve the problem solve.

Field Trips

Throughout the year a number of field trips are planned to supplement and enhance student learning.

- At the beginning of the school year, parents will be asked to sign one permission form for the school year.
- This permission slip will be kept on file for the school year.
- Prior to the field trip, teachers will provide parents an overview of the field trip including the purpose, the day, the time, and any special arrangements that are necessary.
- All trips must be approved by the Principal. The Principal will seek School Board approval for major field trips.

Assessment & Testing

Assessment is key for the teacher to understand the needs of a student and target the instruction that will result in achievement.

- Teachers will assess learning in each subject during the regular classroom schedule.
- School-wide screening assessments will be given by classroom teachers 3 times per year.
- State standardized testing may be administered each year to 3rd and 8th grade students.
- A copy of all assessment results will be made available to the parents.

Progress Reports & Parent-Teacher Conferences

Summarizing student achievement is a critical component of education. Throughout the year, the teacher is expected to inform parents of any difficulties a student is experiencing or to share positive, academic growth.

Each quarter, the teacher will summarize a child's achievement and these "progress reports" will be shared with the student and sent home. Parents are asked to review and compare the achievement information and if there are questions, to contact the teacher.

Formal Parent/Teacher Conferences are usually scheduled in fall and in the spring.

- Conferences are key to the child's continued educational and spiritual growth.
- Conferences are an opportunity for the teacher and family to "team up" to develop a plan to address learning needs and to celebrate successes.
- Parents will be asked to submit a "preference form" indicating the time and day they are available to conference. Parents will be notified of the conference schedule.

MEDICAL INFORMATION

Illness

- When a child becomes ill during the school day, parents will be contacted and requested to pick up their child from school so that the child can be taken home.
- Any child who throws up at school will need to be picked up and taken home or to the doctor.
- **Please keep your child home 24 hours after a fever has subsided or if your child has thrown up.**
- An emergency form is kept for each student. Parents are asked to keep the information current.

Medications at School

Medication includes prescription, pain relievers, throat lozenges, aspirin, Tylenol, cough drops, etc.

St. John Lutheran School will dispense medication only under the following conditions.

- All medications must be brought to the school in a container appropriately labeled by physician, pharmacy, or parent detailing the name of the student, name of the drug, dosage, and the time interval in which the medication is to be taken.
- All medication must be accompanied by a written statement from the parent and, if possible, the physician stating the necessity of the medication during the day.
 - The written statement also needs to state the type of disease or illness involved the benefits of the medication, the side effects, and an emergency number where a parent can be reached.
- All medication will be dispensed by the teacher and recorded in a medication/health log.
- All medication will be kept in a locked container or locked drawer in the classroom.

Immunizations

The state of Wisconsin requires all students attending school to meet specific immunization standards to protect against preventable diseases.

New families must do one of two things when first enrolling at St. John School:

- Provide proof of required vaccinations based on age and grade level.
- Submit a signed waiver for medical, religious, or personal conviction reasons

Each school year, the school is required to:

- Review immunization requirements for each enrolled child.
- Ensure documentation is presented indicating immunizations have been completed prior to the tenth day of September to meet state requirements.
- Inform families if their child(ren) does not meet the state requirements.
- Ensure all immunizations are current to retain enrollment status.
- Review and report all immunization records and information to the State of Wisconsin.

Vision and Hearing Screening

The Marathon County Health Department will provide hearing and vision screening at no charge to the students.

- Parents must give written consent in order for their child to be screened.
- This screening occurs in the fall with a follow-up visit in the winter or spring as needed.

SCHOOL-WIDE EXPECTATIONS

Visitor Policy

This policy applies to the St. John Lutheran Church and School facility, the areas of the facility being used to serve children on a regular basis, which are secured from the hours of 7:15 am till 4:00 pm.

- A. Visitor access (including parents and guardians) to the school and preschool center area is limited to the north entrance (A) of the K-8 building and the Preschool Entrance (J) from 7:40 am to 3:00 pm.
- B. Parents wanting to enter the preschool/extended care center MUST access the facility using the preschool room door (J) and will be allowed in the building by the staff.
- C. Individuals picking up school children during the hours of 7:40 am to 2:45 pm will not be allowed access into the secure area of the building and will need to sign out the children they are picking up in the school office.
- D. Individuals dropping off and/or picking up extended care center children will be allowed access into the secure area of the building using the buzzer at door (J) and staff will allow access. Individuals dropping off or picking up will need to sign in/out the children they are dropping off/picking up.

C.R.E.W.

Our school will continue to promote exemplary character aligned to four core character traits including *compassion, respect, effort, and with quality*. Students will be required to demonstrate strong academic performance by completing work on time, with quality, as well as modeling excellent behavior in their everyday relationships with others. Failure to adhere to these traits from a performance and relational standpoint will result in the following self-improvement strategies.

We incorporate the Biblically-based “Friendzy” curriculum. The Friendzy program takes a unique approach to teaching students how to be kind, compassionate, and emotionally intelligent. The curriculum provides the skills necessary to build healthy relationships, manage emotions, and improve academic focus. Through practical, engaging lessons, Friendzy helps kids learn skills for good, skills for life.

General School Expectations

Each teacher is free to make and enforce their own classroom rules. However, the following are rules expected to be followed by ALL students at St. John Lutheran School:

- A. Students are to respect the rights of others by their speech and actions.
- B. Students are to follow the directives of any and all staff members.
- C. Students are to show respect for property and are to utilize facilities and equipment in the manner for which it was intended.
- D. Students are to abide by their classroom rules and those stated in the school handbook.
- E. **Student’s classroom behavior cannot interfere with other students’ learning.**
- F. While a student is suspended (in-school or out-of-school), the student is not eligible to participate in any extra-curricular activity or practice, or be on the property, except for worship services.
- G. Students are not allowed to use electronics or other items whose presence are deemed to be inappropriate on school grounds. When these items are brought to school and they are lost or stolen the school is not responsible.

Classroom Discipline

Violations of classroom rules will be handled on an individual basis. Consequences of a violation will normally follow a multi-step plan ranging from a verbal warning to detention, suspension and possible expulsion in severe cases. All corrective measures are used with the long-term goal of helping students to adjust to their environment and assume responsibility for their actions.

Dress Code

In keeping with our commitment to Christian values and creating a respectful, welcoming, and focused learning environment, students are expected to dress in a way that reflects modesty, consideration for others, and readiness to learn. The following guidelines are designed to support a school culture rooted in dignity, kindness, and academic purpose.

Shorts and Skirt Length

Length Requirement: Shorts and skirts must extend to at least mid-thigh when standing. A helpful guideline is that the hem should reach the tips of the fingers when arms are relaxed at the sides.

Coverage: Clothing must fully cover undergarments and should not be excessively tight or revealing.

Activity Consideration: Attire should allow for comfortable movement during school activities, including sitting, walking, and participating in physical education.

Shirts, Hats, and Other Apparel

Imagery and Messaging: Clothing must not display offensive language, symbols, or graphics. This includes any references to violence, drugs, alcohol, or inappropriate content.

Faith-Based Standards: Apparel featuring imagery or messages that are anti-Christian or disrespectful to Christian beliefs is not permitted. Students are encouraged to wear clothing that reflects the school's values of respect, kindness, and community.

Students who do not meet these guidelines may be asked to change into appropriate clothing or may be referred to the office for further action in accordance with school policy. Parents may be asked to bring a change of clothes for the student if the dress code is not meeting the above expectations.

Recess

St. John Lutheran School recognizes the importance of fresh air and proper exercise for its students during the school day. All students are expected to participate in the daily recess schedule outlined for each class and grade level, unless a note is sent with the child as to why they cannot participate in recess.

- **Boots and proper winter clothing must be worn on days when snow is on the ground.** Children will not be permitted to become excessively covered with snow thus becoming wet upon completion of recess.
- We will go outside unless it is raining, snowing, or the temperature "feels" below zero (0) at recess time.

Playground Rules

1. Play in designated areas only. Outdoor equipment and toys are to be shared.
2. Follow the directions of the playground supervisor.
3. Students not wearing proper attire will sit at tables in the shelter during recess.
4. Play games that are not dangerous.
5. Use playground equipment properly. Swing safely and in a proper fashion.
6. No fighting, teasing, using obscene gestures, bad language, or cursing.
7. **Absolutely no snowballs.**
8. Students are not allowed to be out of view of the playground.
9. Students are not allowed to bounce or kick balls off of the school building.
10. Students not attending St. John School are not allowed on the playground unless they have permission from the Principal.

Infractions of recess may result in losing recess privileges for a period of time determined by the Principal.

ENROLLMENT PROCEDURES

Non-Discrimination Policy

St. John Lutheran School believes that educational opportunities and programs should be open to all boys and girls on an equal basis. Families are invited to enroll their children in St. John Lutheran School, whether they are members of St. John Lutheran Church or not. St. John Lutheran School does not discriminate based on race, color, national and ethnic origin in the administration of their educational policies, admissions policies, scholarship, and athletic programs.

New Student Registration

The Kindergarten and Preschool teachers will organize an open house during Lutheran Schools Week. Open registration for the next school year begins after the open house, which takes place at the end of January.

Parents enrolling children for the first time at St. John Lutheran School need to:

- complete a registration form
- supply immunization records
- provide proof of birth date
- sign a “release of information” form to be sent to the child’s previous school requesting educational records

All enrollment forms are available on the school website or in the school office.

New Student Enrollment Priorities

If space is available, new enrollments will be accepted according to the following priority:

- Children in membership of St. John Lutheran Church
- Students (and siblings thereof) currently enrolled in St. John Lutheran School
- Sister Lutheran Church Missouri Synod congregations
- Other Lutheran congregations
- Children of parents who hold membership in other church denominations.
- Unchurched

Enrollment Probation

All new students and those students with a history of chronic discipline problems in the past will be on probation for a nine-week period from the first date of attendance.

At the end of the nine weeks, the principal and teacher will review the student’s academic achievement (must be passing all subjects) and school conduct. A recommendation will be provided to the School Board on whether the student should be allowed to continue at St. John Lutheran School or be referred to another school.

Annual Enrollment Renewal

By the end of February, Preschool-Grade 7 families will receive a “registration form” for the next school year. To complete registration for the following year, the following needs to be completed:

- Complete, sign, and return the enrollment form to the office
- Verification of contact information is completed
- If eligible, begin the School Choice Application process

K-8 Enrollment Selection

The School Board does reserve the right to be “selective” in students enrolled at St. John School based on the following requirements:

Age Requirements

- A child entering Kindergarten shall have reached five (5) years of age on or before September 1st of the current school year.
- Six (6) years of age for first grade.
- Proof of date of birth must be presented at the first registration if the child did not attend St. John Preschool program.
- Underage children will not be admitted to St. John Lutheran School unless they have previously attended a state-approved school.
- Parents enrolling a child from another school must request their cumulative records from the present school.

Preschool Enrollment Selection

St. John Lutheran offers a preschool program for students ages three to five **AND** are toilet trained. Parents may select a two, three, or five day AM, PM, or Full-Day program enrollment.

Enrollments will not exceed the 17 students per session maximum, the following priority and timeline will direct registration:

- 4K School Choice programming will be all day Monday, Wednesday, and Friday. Priority will be given to School Choice applications up to 8 seats until Choice registration closes in April.
- Registration for next year’s sessions will be conducted in late January/early February.
- An open house will be conducted to explain the mission of the preschool and to answer questions that parents may have.
- During the open registration period, members and non-member registrations will be accepted. If a session is closed due to enrollment, parents will be made aware of available options.
- Parents will receive a letter stating the session that their child is assigned, a listing of supplies needed for the first day of school, and a calendar of yearly events

Permanent Student Records and Transfer of Records Policy

Files shall be maintained on each student enrolled at St. John Lutheran School. A student’s record shall remain confidential with access limited to the student’s parents or legal guardian. A student’s academic record will be forwarded to the school or institution to which a student transfers. The student’s permanent record shall possess the following information:

- A. Legal Student Name
- B. Parents Name or Guardian
- C. Home Address
- D. Transcripts
 - a. Letter Grades for Subjects completed per grade
 - b. Copies or statistics in reference to Standardized Test Scores
- E. Emergency Numbers and Contacts
- F. Attendance Records
- G. Health and Immunization Record
- H. Accident Reports
- I. Discipline Report

FINANCIAL INFORMATION

Tuition Fees

The cost of a Christian Education for a child at St. John Lutheran School exceeds the cost of tuition; members of St. John Lutheran Church supplement the difference.

It is therefore the responsibility of ALL parents to ensure that they give their fair share to support the school, either in the form of tuition for non-members or in the form of increased offerings for members of St. John Lutheran Church Member tuition rates are less than non-members.

The pupils should constantly be reminded of their obligations to take care of school property.

- An “excessive wear” charge will be made on all books and school technology that receive more than normal use.
- Lost books or damaged technology will be assessed a fee to replace these educational tools.
- Parents are charged the actual cost of replacement. Teachers should periodically check on the condition of texts, workbooks and technology devices.

Tuition records will be kept in the school office. To find out rates, as well as current tuition balance, please contact the school secretary.

Scholarship Request

Requests for a Jesus’ Lambs Scholarship to reduce tuition costs for a family must be brought to the attention of the Principal. The Principal and Pastor will meet privately to discuss the disbursements of the scholarship funds. The parents will need to fill out a scholarship application and file with the principal in order for financial aid to be disbursed. The parents will be notified by the principal if they are eligible.

Milk Money Account

Milk may be purchased at the school for snack and lunch and will billings will be sent out monthly. If accounts are delinquent more than \$25 dollars students will not have the option to get milk.

Delinquent Tuition Payments

- The church/school principal and/or Principal shall inform the School Board regularly of all delinquent payments.
- All delinquent tuition situations will be reviewed by the School Board at the end of each year.
- All accounts are to be paid in full by the end of the year when the Report Cards are issued.
- All families which are delinquent will be notified by the Principal in writing when the report card is distributed.
- Families which are delinquent in their tuition payment will have thirty (30) days in which to pay in full all that they are financially delinquent or arrange a conference with the Principal.
- If neither of these actions occurs the student may not be allowed to return to St. John Lutheran School. Written requests by the parent for an exception should be made to the School Board.
- Returned Check Fee Policy – there will be a \$25.00 fee for all returned checks that are written to St. John Lutheran School and returned due to insufficient funds.

MISCELLANEOUS

Transportation

Students residing in the St. John attendance area as designated by Everest and Wausau School Districts are eligible for bus transportation to St. John.

Transportation forms for bussing are required for each student attending St. John School from D. C. Everest or Wausau District Schools. These forms are sent to parents in the spring of each year and are forwarded to the district office of the transportation coordinator in each school district. Alternate pick-up / drop-off locations, bus #, and pick-up time is sent to each student's home approximately two weeks prior to the beginning of fall classes. If your transportation needs change during the school year, forms of change are available in the school office.

If a child is not taking their usual transportation home, a note or phone call is required from their parents. This request is made in order to ensure that parents and teachers are aware of the child's alternate transportation plans. If a note or phone call is not received, the teacher will send the child home the way of usual transportation.

Bicycles and Snowmobiles

Bicycle riders must follow all the bicycle safety rules. Bicycles are not permitted to be ridden during school hours. If students choose to break bicycle safety laws, then the privilege of riding a bike to school may be restricted.

Snowmobiles may be operated only by students that possess the appropriate license and training to do so by the state. Parents must inform the Principal or Teacher if a student will be arriving at school by this means. Parking will be arranged at the time to protect all involved. Breaking of snowmobile safety rules will result in restricted use.

Extra-Curricular Eligibility Policy

Extra-Curricular eligibility will be reviewed twice every grading period. A student will be considered ineligible for school-sponsored, extra-curricular involvement if the student has a failing grade (or a U) or two D's on report card or midterm report on any subjects listed below. The student will remain ineligible until the mid-quarter report or report card time. If the student has improved his/her grades on this report and meets eligibility standards, he/she will be reinstated on the team. If not, the student will remain ineligible until the next report is issued or the current season ends.

Core Instructional Subjects: Religion, Science, Math, Spelling, Memory, Social Studies, Reading, and English.

After school sports for St. John Lutheran School students are soccer, basketball, and volleyball. All are combined with Trinity Wausau. Students are responsible for paying Athletic fees issued by Trinity.

Yearbook

School yearbook orders and payments will be taken in spring. They will be delivered before school is dismissed for the summer. We wish to include the entire year's events including graduation. Parents are encouraged to submit copies of photos taken throughout the year of school events for all grades.

P.T.L.

All parents of St. John Lutheran School students are automatically members of the P.T.L. (Parent Teacher League) and are encouraged to be actively involved in it by attending meetings and participating in its activities. Meeting dates are listed on the school calendar.

Sales at School

The students at St. John Lutheran School are invited to participate in various fundraiser activities. Profits from these sales will be used to further the education of the students. P.T.L determines which fund raisers it will organize. Other fund raisers outside of those run by P.T.L., must be discussed with the PRINCIPAL who will subsequently submit that request to the School Board for approval.

Volunteers

Volunteers are always welcome at the school. Volunteers are the strength of our program and contribute to the success of our students and school. All volunteers will need to consent to background check and adhere to child protection- sexual misconduct policy and procedures found in employee handbook.

Ideas for Volunteering (but not exhaustive):

Library Helper	Tutoring	Photocopying
Book Fair Coordinator	Yearbook	Photographer
Classroom Assistance	Collating Newsletters	Cutting Labels
Putting up Bulletin School Boards	Chaperoning Events	Running Errands
Organizing and Submitting Book Orders		

SCHOOL BOARD APPROVED POLICIES

[Non-Harrassment Policy](#)

[Major Discipline Policy](#)

[4th Grade Promotion and Retention Policy](#)

[Safety Handbook](#)

Staff Phone Numbers

Church Office	715-842-5212
School Office	715-842-5212
Pastor John Stransky	ext. 102
Mrs. Goetsch: School Principal	ext. 108
Suzette Bangart: Preschool	ext. 103
Becky Unertl: Extended Care	ext. 103
Tracy Benz: Grade K-1	ext. 106
Marcia Kohnert/Teri Eberhardy: Grade 2-3	ext. 104
Kathy Kowalke: Grade 4-5	ext. 105
Kate Viotto: Grade 6-7-8	ext. 107
School and Church Prinicipal	ext. 109

School Board

Kyle Marquardt: Chairman	Alan Breitenfeldt: Secretary	Joan Erdman: Treasurer
Brenda Walters: Member	Cana Kohn: Member	Vanessa Steinke: Member

Parent-Student Handbook 2025 – 2026 School Year

PLEASE RETURN THIS SIGNATURE PAGE TO THE SCHOOL

Handbook Receipt and Acknowledgement

- ☐ I have received the St. John Lutheran handbook and acknowledge their policies and procedures.

Media Permission

- ☐ I give permission for photos of my child(ren) listed below to be used in the St. John School Yearbook.
- ☐ I DO NOT want photos of my child(ren) listed below placed in the St. John School Yearbook.
- ☐ I give permission for photos of my child(ren) listed below when used in various media sources used to tell our story about St. John Lutheran School. **(NO names will be attached to photos or posts)**
- ☐ I DO NOT want photos of my child(ren) listed below to be used in various sources used to tell our story about St. John Lutheran School.

Medical Information

- ☐ I have reviewed the medical information on file at St. John School for my child(ren) and have marked it is as accurate or have clearly updated the information.

Family Name: _____

Student First Name: _____

Parent Signature _____

Date _____



*“Igniting hearts and minds through
living, loving and learning in Christ”*