



*Welcome Home*

## HOA Meeting Agenda

1. Call to order (President)
  - a. February 3, 2021 6:34/8:30
2. Attendees: Michelle Parson, Susan Cook, Emily Cain, Brandi Mcghie, Calab Crow
3. Went over what the Hencken Ranch HOA vision is.
  - a. Make it a community and not a subdivision
  - b. Curb appeal
  - c. Street safer
  - d. Determine what a successful HOA looks like.
4. Susan will email the oil and gas company along with the Fort Worth transportation about the speeding truck and bus.
5. Need to vote on adding speed bumps on Ben Day Murrin N Rd.
6. Consider increasing the HOA fees to cover the increase fees (lawn care, insurance, etc.)
7. Calab will handle the Facebook page, creating a Hencken Ranch HOA page. Will come up with a welcome gift to residence to help build community. Some ideas to making a community...
  - a. Welcome packet
  - b. Hencken website and new FB page
  - c. Community engagement /community group
  - d. Possible adding payment option to HOA website page
8. Michelle will send a google doc for input to come up with an HOA vision statement and ideas of what makes a successful HOA and what is important to the HOA
9. Board suggested the ARC Director be added to the Executive Board as a non-voting member (to keep and odd voting number). Board voted and position added.
10. Kevin Mcghie from the ARC committee will be added to the Board meetings to give an update on any issues with builders or any architecture and to make sure that the board and ARC is on the same page (violations).



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11. Brandi, the current secretary, informed the board she does not want to continue serving on the board. She would like to resign as soon as a replacement is found but will serve through her term if a replacement is not found.
12. Emily, the current treasurer, informed the board she would like to resign from current position and move to the position of Secretary ASAP and discontinue as treasurer as soon as a replacement can be found.
13. Board accepted both resignation notices. Voted to move Emily to Secretary position. Emily will serve as Secretary and Treasurer until treasurer position is filled.
14. HOA Board voted that anytime there is a cost over \$1500.00 the community will vote, if under it will be vote on just by the board.
15. HOA Board will meet once (1x) a month. HOA meeting will be held quarterly.
16. Board voted to change HOA Board Member positions from yearly to every two (2 years).

HOA Board to do list:

1. Vision statement - All
2. Outline for agenda – Michelle
3. Banking info changed over and signature cards updated – Michelle/Emily
4. Mailbox for HOA communication and checks?? – Brandi/Michelle
5. Update all builders, title companies with update President information for contact. – Michelle/Susan
6. Generate ideas on how to spend funds (Christmas, welcome gifts, HOA insurance) - All
7. Get quote on landscaping (around mailbox, and any common areas/ lots not able to be built on) Susan
8. Purchase trash can to put by mailbox.
9. Get insurance quotes
10. Get update residence list
11. Next HOA Board meeting will be March 1<sup>st</sup> at 6:30 pm at Michelle Parsons home.

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Michelle Parson

Title: President

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Susan Cook

Title: Vice President

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Emily Cain

Title: Treasurer



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Brandi Mcghie

Title: Secretary

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Calab Crow

Title: Community Liaison

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