



Meeting Minutes 08.16.21

1. Call to order:
 - a. August 16, 2021 6:00
 - b. Attendees: Michelle Parsons, Amy Williams, Emily Cain, Calab Crow, Ken Reed, Kevin McGhie
 - c. Quorum established 8070 Cutter Corral Road, Fort Worth, TX 76126
 - d. Members in attendance: n/a
 - e. Member rules are as follows: **No recording of any kind. All parties will be respectful, speak in a conversational tone and volume, and will not speak over others. Members will be allotted 3 minutes to speak at the end of the meeting, unless specified otherwise by the Board.**
2. Review and accept minutes from 07.12.21 - Minutes approved
3. Treasury report:
 - a. CPA - Reached out to multiple, one has responded and has been dedicated to the Association industry since 1982. This firm has vast knowledge and experience working with HOAs.
 - i. \$230/tax return for each year. This will include the back taxes that have not previously been filed.
 - ii. Texas franchise tax and Public information report would cost \$100/year.
 - iii. Engagement letter for TIMOTHY, DeVOLT AND COMPANY, P.C. is approved by the Board.
 - b. July statement \$35,099.20
 - i. Expenditures:
 1. Kona Ice - \$240
 2. Emily Cain (July 4th Celebration) \$144.75
 - c. Invoices -
 - i. Legal Invoice #223132 \$1,252.50
 - ii. Legal Invoice #224843 \$2,149.47
 - iii. Legal - Additional retainer of \$2,000.00 has been submitted, following the initial retainer of \$2,500 paid 06.07.202, which has already been met.
 - iv. **Total legal fees since paying initial retainer now = \$7,901.97**
 - v. Magnolia Landscape Invoices #58 and #59 for June and July landscaping \$1,082.50
4. ACC:
 - a. County only mowed the front of the spillway on Cutter Corral. Kevin will work to contact Tarrant County to request additional maintenance.
 - b. Amy will speak with Magnolia Landscape about maintenance around the well on Cutter Corral.
 - c. 8009 Ben Day Murrin Road North - Due to complaints from the community, notice stating driving on lots they do not own is not permitted.
 - d. 8000 Ben Day Murrin - notice to mow entire lot



- e. 8025 Hencken Ranch Road- notice to complete landscaping
 - f. 8112 Cutter Corral - requested two additional weeks for trailer. Notice to ensure it is stored on the driveway.
 - g. 8096 Cutter Corral Road - notice to park cars on driveway only, not in the yard.
 - h. 8200 Cutter Corral - notice to remove construction/housing materials
5. Scheduled Agenda Items:
- a. Threat of suit of individual Board members by another member of the community.
 - i. The Board approves and indemnifies the legal protection of individual Board members acting in official HRE HOA duties, should a member of the community file suit.
 - b. Resignation of Emily Cain as Secretary.
 - c. Nomination by Amy for Calab Crow to move the Secretary position to fulfill Board requirements.
 - i. Nomination approved and accepted.
 - d. Michelle, Amy, and Calab will update banking information and remove Emily from the bank account. Signees will now be Michelle Parsons, Amy Williams, and Calab Crow. Two signatures will still be required for any checks written.
 - e. Bylaws were reviewed and will be submitted to the community for 10 days from the day of posting.
 - f. Insurance is in effect as of 08.16.2021. Documents have been submitted and the premium will be paid via check and reported at the next meeting.
6. Communications/Social Media:
- a. Website is updated.
7. Meeting adjourned: 7:33 PM

If an error or conflict with the recorded Declarations is presented or omitted in these handouts or information given at this meeting that the recorded Declarations prevail. The information presented in this handout is a best effort from the board to communicate with HOA members. It is the responsibility of HOA members to know and be aware of all recorded Declarations.

Michelle Parsons Title: President

Open Title: Vice President

Amy Williams

Amy Williams Title: Treasurer

E. Cain

Emily Cain Title: Secretary

Calab Crow

Calab Crow Title: Community Liaison