



*Welcome Home*

## **HOA Board Meeting Minutes: 2/10/22**

1. Call to order
  - a. Meeting stated at 6:10pm and ended at 7:30pm
  - b. Board Member Attendance – Cody, Amy, Michelle, Ashley, Carlos
  - c. Community Member Attendance – None
2. New Board
  - a. Discussed position responsibilities per Bylaws
  - b. Determined position titles – We don't need a communications person since the website, email and social media platforms are all now in place. We decided on the following: President, Vice President, Assistant Vice President, Secretary and Treasurer.
  - c. Determined who would be assigned to each position: Based on the personal strengths of each Board member, their interest in a position and the needs of the community, the following assignments were agreed upon:
    - i. President – Cody Warner
    - ii. Vice President – Michelle Parsons
    - iii. Assistant Vice President – Carlos Cabrera
    - iv. Secretary – Ashley Mortimer
    - v. Treasurer – Amy Williams

New positions will be in effect following this meeting.

- d. Position terms according to the Bylaws: The two candidates who received the most votes have a 2-year term (Amy and Ashley), The remaining positions are 1-year terms for the 2023 year (Cody, Michelle, and Carlos). In January 2023, these 3 positions will be up for vote. Once the new election occurs, those 3 positions will hold a 2-year term from that election forward.
  - e. Current terms:
    - i. Amy Williams: term is from February 2022 to February 2024
    - ii. Ashley Mortimer: term is from February 2022 to February 2024
    - iii. Cody Warner: term is from February 2022 to February 2023
    - iv. Michelle Parsons: term is from February 2022 to February 2023
    - v. Carlos Cabrera: term is from February 2022 to February 2023
3. Review legislative changes – Proposal made. Michelle will contact attorney for clarity of changes proposed.
4. ACC
  - a. Discussed ACC memberships
5. Calendar
  - a. The Board is required to hold 3 meeting per year. Board meetings will occur in April, July, October, and an additional and optional meeting in December to plan for



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elections.

- b. The Annual Meeting of the Members will be held in January 2023 and any required elections will be held at that time.
6. Agenda items for next meeting:
- a. 2022 budget, specifically dues and road maintenance
  - b. Legislative updates
  - c. Community events
7. To Do's:
- a. Michelle
    - i. Contact attorney for legislative updates
    - ii. Email new Board members email login
    - iii. Create Agenda for next meeting
    - iv. Schedule time with Cody and Ashley for admin guidance
    - v. Meeting with Kevin/ACC to discuss ACC members, current violations, variance rules
  - b. Amy
    - i. Research road maintenance and potential costs
    - ii. Talk with city about drainage concerns

Minutes taken by Michelle Parsons – Current President. Signatures below reflect newly elected people/positions.


If an error or conflict with the recorded Declarations is presented or omitted in these handouts or information given at this meeting, the recorded Declarations prevail. The information presented in this handout is a best effort from the board to communicate with HOA members. It is the responsibility of HOA members to know and be aware of all recorded Declarations. Thank you.

  
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President – Cody Warner

  
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Vice President - Michelle Parsons

  
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Assistant Vice President – Carlos Cabrera

  
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Secretary – Ashley Mortimer

  
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Treasurer – Amy Williams