



HOMEOWNER APPLICATION

MUST RETURN WITH PROOF OF INCOME

Required proof of income documentation are included in this document on page 5.

PLEASE READ BEFORE COMPLETING APPLICATION

Rebuilding Together, Platte Valley East is a nonprofit agency that utilizes resources and funding from private individual and foundation donors and does not receive city, state, or federal funding. Rebuilding Together is engaged in making critical home repairs, as well as health and safety repairs and modifications to the homes of clients who meet our income requirements. The purpose of these repairs and modifications is to allow homeowners to remain safely in their homes.

Please review the following program guidelines prior to completing the application process. Contact our office in Dodge County at 402-727-7047, or by email at info@rebuildingtogetherpve.org to discuss any questions that you may have.

- *Applicants must both own and reside in the home for which they are applying for assistance. Applications may be submitted by a POA if proper documentation is provided, however, the homeowner must be residing in the home to receive assistance.*
- *Rebuilding Together DOES NOT aid with rental properties.*
- *Rebuilding Together DOES NOT aid with persons seeking to improve their homes for purchase or sale.*
- *Applicants must have purchased their home a minimum of 1 year prior to applying for assistance.*
- *Applicants must have maintained homeowner's insurance for a minimum of 1 year prior to applying for assistance.*
- *Applicants must not have any judgements or liens, other than a mortgage, on the property for which they are applying for assistance.*
- *Applicants must be current with property tax payments for 1 year prior to application.*
- *Rebuilding Together does NOT generally aid with mobile homes. Please contact us to discuss your needs before completing the application process.*
- *Applicants must include income information from all person's listed on the title to the home and all other adult wage-earners residing permanently in the home.*

Rebuilding Together, Platte Valley East is a Non-Government agency. Compliance with the above program requirements does not guarantee acceptance into the program. Projects are completed based on need and available funding.

INTENT TO LIEN

Rebuilding Together DOES NOT provide services for rental homes or for persons desiring to complete home repairs in an effort to sell their home. To ensure the proper use of our donor's resources and if your home is selected for repairs and modifications within the scope of our program, Rebuilding Together Platte Valley East may execute the following:

1. **Homes requiring \$1,000 to \$4,999** in expenses may have a contractor's lien placed on the property for a duration of 2 years from the date of completion. Should the client sell their home within 2 years of the date of project completion, all expenses incurred in materials and skilled labor will be reimbursed to Rebuilding Together from the proceeds of the sale.
2. **Homes requiring \$5,000 or more** in expenses may have a Deed of Trust and Promissory note filed against the title of the home in the amount of materials and skilled labor costs associated with the project. The amount of the Deed of Trust and Promissory Note shall decrease annually after 2 years and shall be forgiven completely after the 5th year. If the home is sold within the 5 year period, the amount remaining against the Deed of Trust and Promissory note shall be due from the proceeds of the sale.

All persons whose names appear on the title to the home MUST sign and date.

Homeowner #1 Signature _____ Date _____

Homeowner #2 Signature _____ Date _____

APPLICANT INFORMATION:

Today's Date: _____

Applicant Name: _____ Date of Birth: _____

Address: _____ City: _____, NE Zip: _____

Primary Phone: _____ 2nd Phone: _____

Email Address: _____

Marital Status: Married Single Separated Divorced Widow/er

How did you hear about Rebuilding Together? _____

Emergency Contact Name: _____ Phone: _____

BACKGROUND INFORMATION: *Please mark all that apply. Information used for reporting purposes only.*

Ethnicity:

Hispanic or Latino or Spanish Origin (or) Not Hispanic or Latino or Spanish Origin

Race:

American Indian or Alaska Native Asian Black or African American White

Hispanic/Latino Native Hawaiian or Other Pacific Islander Other _____

Are you a veteran? ___ Yes ___ No Branch: _____ Years: _____

Spouse of a veteran? ___ Yes ___ No Branch: _____ Years: _____

Are you or anyone permanently residing in your home legally disabled? ___ Yes ___ No

Do you have a caseworker? ___ Yes ___ No Agency _____

Name _____ Phone or email _____

***Please list medical conditions and/or disabilities for yourself as well as any other permanent resident in the home below: (Please indicate if any person uses a cane, walker, wheelchair or any other mobility device.)**

OTHER OCCUPANTS: *Please list ALL additional persons living in the house full or part-time.*

Name	Gender	Date of Birth	Relationship	Ethnicity

HOME INFORMATION

- * Is your home (check all that apply) 1 Story 2 Story Single Family Multi-Family
 Manufactured Home Mobile Home Condominium
- * How many bedrooms? _____
- * Do you own, or are you purchasing your home? Yes No
- * Have you owned your home for more than 1 year? Yes No
- * Approximate Purchase Closing Year _____
- * Do you currently reside permanently in the home? Yes No
- * Barring unforeseen circumstances, do you plan to stay in your home for more than 3 years? Yes No
- * Are you current with your property taxes? Yes No
- * Are you current with your mortgage payments? Yes No
- * Have you had homeowner’s insurance for at least 1 year? Yes No
- * Are there any judgments or liens against your property? Yes No

Briefly describe the repairs and/or modifications for which you are applying:

INCOME / ASSETS:

- *Please read the following page carefully and return ALL necessary income verification documentation with this application.*
- *You must include all forms of regular income for all income-earners over the age of 18 that reside in your home.*
- *Anyone 18 and older residing permanently in the home that DOES NOT earn income must sign a Zero Income Certification Form.*
- *Income limits for our program are based on the current United States Department of Agriculture (USDA) Area Median Income (AMI) for your county. Limits are based on the availability of current grant funds and their requirements. We can ONLY determine eligibility after we have received all income verification documentation.*
- *Missing information will delay the application process. Please contact us with any questions.*

*Please list applicable income amounts for the applicant and spouse or 2nd occupant below.

Type of Income	Applicant	Spouse or 2 nd occupant	Total (RT Use)
SSI			
SSDI (disability)			
Salaries / Wages			
Alimony			
Child Support			
Investment income			
Other Income			

Please list all income and type (using above list) for all other adults living permanently in the home. List each type of income separately.

Use another sheet of paper if you require additional space.

Name	Type of income	Amount

Do you or any permanent resident of your home:

* Own multiple houses or property for personal use or rental? ___Yes ___No

* Own any stocks or bonds? ___Yes ___No

* Have more than \$20,000 in any type of savings? ___Yes ___No

If you answer yes to any of the above questions, please explain below:

Please list any other sources of income or assets not listed above:

EXPENSES: Please list regular (monthly) expenses that lower your income.

Mortgage payment: \$ _____ Approximate Utilities in Summer: \$ _____

Approximate Utilities in Winter: \$ _____ Monthly Non-reimbursed Medical Expenses: \$ _____

Other Regular Monthly Expenses (List type and amount): _____

Before we begin any work on your home, please take a few minutes to complete our homeowner survey regarding your current housing situation and to explain how *Rebuilding Together* can work with you to make it better. This information will help us more clearly understand your needs and expectations and to assess the effectiveness of our work.

1. Please briefly describe the problem area(s) of your home that you feel need to be addressed by *Rebuilding Together*:

2. Do you feel that any of these problem areas are affecting your health or the health of others living in your home? Yes No

If yes, please describe: _____

3. Do you feel that any of these problem areas are affecting your safety or the safety of others living in your home? Yes No

If yes, please describe: _____

4. Do you feel that any of these problem areas are making it difficult for you to continue living in your home? Are you concerned that you will have to move if they are not addressed?

Yes No

If Yes, please explain: _____

AUTHORIZATION AND RELEASE STATEMENTS

The undersigned applicant(s) (“Applicant”) declares that he/she has read and understands Rebuilding Together Platte Valley East’s Homeowner Application (“Application”) and that the information that he/she has provided in the Application is true and correct to the best of his/her knowledge. The Applicant acknowledges and agrees that any information provided in the Application that is false, inaccurate, or misleading will void the application entirely and disqualify the applicant from Rebuilding Together Platte Valley East’s Application selection process. Further, the Applicant agrees and authorizes Rebuilding Together Platte Valley East, as well as its agents, employees, and representatives, to (a) distribute, share, and use any and all information that the Applicant provides in the Application to verify and/or confirm the truth of such information, (b) to assist and/or enable Rebuilding Together Platte Valley East to evaluate whether to approve or select the Applicant’s Application and (c) to distribute and share any and all information that the Applicant provides with other community service organizations whose service may benefit the homeowner. The original copy of this application may be retained even if the application is not approved.

I understand that by filing this application, I am authorizing Rebuilding Together Platte Valley East to evaluate my actual need for the repair program.

I understand that the evaluation may include home visits, employment verification, and title search.

*** All persons whose names appear on the title to the home must sign this application unless deceased.**

<p>X _____ Applicant Signature</p>	<p>_____</p>	<p>Date</p>		<p>X _____ Co-Applicant Signature</p>	<p>_____</p>	<p>Date</p>
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<p>_____ Printed name of Applicant</p>	<p>_____ Printed name of Co-Applicant</p>
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Mail this document and all PROOF OF INCOME documentation listed on page 8 to:

Rebuilding Together
445 E 1st St
Fremont, NE 68025

Email: info@RebuildingTogetherPVE.org

Applications may be dropped off in person and we are happy to assist you with completion if needed. The office is not always staffed, please call for an appointment.

For questions or more information, call 402-727-7047 between 9:00 a.m. and 4:00 p.m. Monday – Friday

THE FOLLOWING ITEMS MUST BE INCLUDED WITH THIS APPLICATION FOR INCOME VERIFICATION PURPOSES. Failing to include the required documentation or withholding information will result in the delay or termination of the application process. PLEASE READ CAREFULLY to ensure you provide all information.

Required documentation for ALL APPLICANTS:

- Current checking account statements for the ***MOST CURRENT 2 MONTHS***. You may black out all account numbers. We must be able to see the total of all deposits to verify income. Balance-only information is not sufficient.
- A copy of the most current federal income tax return for each adult wage-earner in the home. Form 1040 with social security number blacked out.
- A copy of your most current mortgage statement showing current payment status.
- Proof of current homeowner insurance policy.
- Most current 2 pay stubs for each adult wage-earner that resides in the home **OR** the ENTIRE social security award letter for the current year. Payment summary page only is insufficient.

Documentation required ONLY IF APPLICABLE:

- Your most current savings account statement. You may black out all account numbers. Balance information only is acceptable for savings accounts.
- Most current SSDI (disability) statements for each individual that resides in the home.
- Alimony or Child Support payment information.
- Most current pension or retirement income statement.
- Earning statements from any and all other investment income.

- If you are seeking assistance with roof replacement***, you must provide proof that your insurance company has not and will not provide coverage for the project.

* Please indicate any reason(s) you are unable to provide any of the above required documentation: _____

