

Meeting Minutes

BUTLER PTO Board Meeting

8/10/2024 6:00PM Deanna Young Residence

In Attendance:

Shelley Donovan, Deanna Young, Morgan Burke, Andi Battaglia, Kristen Lewis, Tori Stapleton, Sarah Svoboda, Jenny Sloboda, Madison Coopola, Iradis Jordan, Shannon Williams, Allison Gibb, Melissa Houston, Ann Hepding

Meeting starts at 6:15pm.

Board members all received a binder with PTO Handbook, Bylaws, PTO Calendar of Events, School District Calendar, District Volunteer Affidavit, Board Member Contacts

*Kristen Lewis motioned to move the PTO General Meeting in May to vote on fundraising funds and PTO Officer and Committee Chairperson nominations to the April meeting. Andi Battaglia seconded the motion. Motion passed by unanimous vote.

Updates from Last Year

- PTO purchase of Computer Carts have been delivered to all teachers in the school. The school's 4th grade grant brought in 135 new computers to Butler 4th graders. Kindergarten also received 135 computers from the district. Butler is now 1:1 ratio for student technology and every teacher has a computer cart.
- District Summer Maintenance Completed:
 - Gutters
 - Gym Walls Painted
 - Gym Lights replaced
 - Pressure Washing
 - Mulch on Playground
 - Pavilion Removed
- Sunshades installed over Grades 3-5 Playground – Grant from last May were used to complete the sunshade project with Emerald Coast Sun Shades.
- Beautification Committee
 - Playground Help: Shaded seating areas, Large Deck Boxes purchased for each playground - Amazon Wish List promoted on social media for filling boxes with toys for recess
 - Beautification Day last Saturday – Live Oak Landscape Management & Fancy Plants Yard Design helped Butler volunteers plant and update landscaping in front of the school. Fancy Plants Yard Design trimmed the front Palm Trees for \$900.
- Outdoor Learning Space – pavers installed. 4 Pollywood Tables with Umbrellas & Bases & 2 Benches will be added soon. Teachers will have smart board access if needed.
- First Day School Supplies – boxes delivered to each classroom on August 6
- Decorating Committee had volunteers decorate for Sneak Peek & front Bulletin Boards
- Hospitality Committee
 - Faculty Lunch – August 5
 - Papa Surf – Gave a great deal on Burger Sliders, Salad, Waffle Fries & Sauces
 - 98BBQ – donated dessert
 - Mills Heating & Air – donated Amazon gift cards
 - Home Depot – donated potted plants

- Faculty Breakfast – August 6
 - Costa McDonalds – donated 100 breakfast sandwiches
 - 30a Food Boards – donated fruit board
 - Starbucks Grand Blvd – donated 2 boxes of coffee
- Back to School Teacher Gifts this year were Jackets with Butler Logo
- Website has been updated – Thanks Jackie Ogle!
- Proposed PTO Trunk or Treat Fundraiser for October 25, 2024.
 - Teachers in groups of 2 or 3 submit a trunk theme by September 18
 - EVERYONE dresses up! Teachers dress up by the theme of their trunk and other volunteers dress up too! Even if it's a fun shirt or Halloween hat!
 - Awards presented at the end of the event: Most Creative, Best Costumes, Over All Best Trunk
 - PTO supplies the candy, organizes flyers, social media posts, food trucks
 - \$10 per family no matter how big or small
 - Administration has approved
 - Teacher vote has approved with
- Treasurer Update
 - Vote on Budget for 2024-2025 at August 28 General Meeting.

Next PTO Meeting – General Meeting – Wednesday, August 28 at 1:15 at Butler

Voting – General Meeting - August 28

- 2024-2025 Butler PTO Budget
- Trunk or Treat