

MEETING OF THE BOARD OF DIRECTORS
Northwest Forest Improvement Association
Meeting Minutes

Date: April 14, 2025

Time: 6:00 p.m.

Location: Northwest Forest Recreation Area

I. CALL TO ORDER

President Kyle Knupple called the meeting to order at 6:08 p.m.

II. ROLL CALL OF OFFICERS

- Present: Kyle Knupple, Trey Hart, Howard Rusche, Leisa Stokes
- Absent: Adam Jacobs, Kevin Roach, Keri Praznik

III. RESIDENTS PRESENT

- Mark McKee, Daniel Holmes, Teressa Robertson

IV. PUBLIC COMMENTS

- Teressa Roberston informed the Board of the Beaumont Police Department's Real Time Crime Center which has been extended outside of the Beaumont city limits to include HOAs. The Board will seek more information and potentially have someone from their team come and provide more information at a meeting.

V. APPROVAL OF MINUTES OF THE REGULAR MEETING

Motion by Trey Hart seconded by Howard Rusche to approve the minutes of the regular meeting of February 10, 2025. Motion carried at 6:09 p.m.

VI. ADMINISTRATIVE, FINANCIAL AND BOARD REPORTS VIA TREASURER KERI PRAZNIK.

A. DUES AND FEES

- Unpaid dues as of 4/21/25: \$73,480.23
- 90 days or more behind: \$72,275.77
- Dues collected: \$379.05

B. TOTAL EXPENSES INCURRED: \$21,062.47, including:

- Operating expenses
- Christmas supplies: \$600.00
- Lawn maintenance/cleanup: \$7854.09
- Legal fees: \$102.74
- Lighting: \$310.09
- Repairs and maintenance: \$526.00
- Pool maintenance and services: \$4445.76
- County taxes: \$219.99

C. CURRENT BALANCE

- \$112,151.83 as of 3/31/25

VII. OLD BUSINESS

- A. Consideration and possible action towards the implementation of policy relating to recreation center security camera access and parks and recreation committee members roles and responsibilities
 - Policies for both of the above have been created. A motion by Howard Rusche seconded by Trey Hart to implement both policies. Motion carried at 6:28 p.m.
- B. Update to improvement project re: completing underbrush and dirt work
 - Bid received for 30 loads of dirt, stump grinding and clearing of debris, raising area 6 inches at \$12,750. A motion by Howard Rusche seconded by Leisa Stokes to accept the bid and proceed with the work. Motion carried at 6:31 p.m.
 - Note that fencing work will proceed following completion of this portion of the project.
- C. Basketball court repairs and correction
 - Tabled to next meeting

VIII. NEW BUSINESS

- A. Pool Fob Assignment and Distribution
 - The board agreed that members would contact Fillips Firm for pool fob.
 - Fillips Firm will verify eligibility, collect funds then inform the Board secretary.
 - Board secretary will then provide Board president with fob number and deliver fob to member.

IX. COMMENTS FROM BOARD MEMBERS

- Kyle Knipple communicated that transition from Horizon HOA Management to Fillips Firm was going smoothly with no negative feedback from members or Fillips Firm.

X. ADJOURNMENT

The meeting adjourned at 6:41 p.m.

PREPARED BY: Leisa Stokes, Secretary