



Students Associate

Purpose: The Students Associate is responsible to the Pastor and assists in the development, promotion, and execution of the student ministry. All such church-oriented student programs would be designed to provide fellowship and opportunities for Christian growth to the following age groups: Middle School (Grades 6-8), High School (Grades 9-12). The SA consults with the pastor concerning activities, policies, and procedures that relate to areas inside and outside their responsibility.

Duties:

- Maintain an active personal relationship with Jesus Christ lived out in love for God and others.
- Commit to positive relationships and communication with the pastor, elders, other ministry staff leaders, church family, visitors, and community.
- Plan, coordinate, direct and evaluate the student ministries of the church through the Student Ministry Council of the church.
- Plan discipleship strategy for leading youth to acknowledge the plan of salvation and to develop them in Christian nurture.
- Determine the yearly budget requirements of the student program in conjunction with the Student Ministries Council.
- Assist with organizing and promoting activities such as retreats, service projects, mission tours, Youth weekly programs, fellowships and conferences that will enhance spiritual growth. Coordinate all student activities with the church staff and Church Council.
- Arrive for events on time and fully prepared. Conduct activities in an efficient manner and in accordance with schedule, while allowing space for the work of the Holy Spirit.
- Help to enlist student ministry workers.
- Adhere to church policies of appropriate behavior toward and interaction with minors.
- Promote the student programs during the regularly scheduled meeting times.
- Maintain communications among parents, students, and leaders regarding the Student Ministry through such vehicles as the church newsletter and social media.
- Visit campuses of junior and senior high schools with permission of appropriate authorities for personal contact and ministry with students.
- Study new material, program, curriculum, and educational methods for youth and make recommendations when feasible.
- Work with program leaders and teachers and appropriate staff members to resolve philosophical, procedural, and scheduling programs in the student division.
- Serve as the staff liaison to all Life Groups and mission groups that relate to students.

- Assist Pastor to counsel with students and parents.
- Make hospital and homebound member visits on a rotating basis with other ministerial staff members.
- Participate during worship services for welcome, prayer, announcements, etc.

General: Other duties as may be assigned by Pastor

Minimum Hours: 7-10 hours weekly. Sundays 4 hours; Wednesdays 5-6:30pm Office & 7-9pm;
Monthly student outings - 2 to four hours

Employee Name: _____

Employee Signature: _____

Date: _____