

# HARRISON RAIDERS



ATHLETIC HANDBOOK  
2022-2023

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## **HARRISON HIGH SCHOOL ATHLETIC PHILOSOPHY**

Harrison High School embraces and promotes education based athletics. Many life lessons learned are not always taught in a classroom. With this in mind, Harrison High School makes every effort to ensure that our athletic program compliments the student athlete's educational experience and enhances Harrison's academic mission. Studies have shown that students involved in high school athletics have higher GPA's and graduation rates, better attendance rates, lower dropout rates, and fewer suspensions.

We offer 20 sports (10 boys and 10 girls) where our young men and women have the opportunity to cultivate good habits, strong work ethics, enjoy wholesome competition, and continue to develop strong moral character, stable mental abilities, and tough physical skills. It is a privilege to participate in high school athletics!

Our athletic programs offer an opportunity to develop self-discipline through the total efforts of coaches and players involved in preparing for team competition. Athletics involves knowing the rules of the program as well as the rules of competition and participating within those rules. Discipline imposed on our student athlete will evolve into self-discipline as the student athlete learns a strong work ethic, following rules, and preparing for independence. They will also enjoy themselves playing a sport they love and working together with a team toward the common goal of reaching maximum potential. The rewards from all of their hard work, total effort, and discipline will remain for a lifetime. Scores and records will be forgotten over time.

The athletic program at Harrison High School knows that its athletic experiences will help prepare our student athletes for effective participation in America's highly competitive society. Harrison High School is extremely proud of its current athletic program as well as its outstanding tradition, as is evident not only by countless championships and highly competitive teams, but most importantly by the fine young men and women who have been a valuable part of building this tradition. We strive to do our best to operate a first class total program. And through athletic competition, our students will be able to promote "Raider Pride" by developing confidence in their abilities and self-esteem in dedicating themselves to doing the very best to reach their potential. We hope that you and your student athlete will enjoy success and be as proud as we are, thereby becoming part of our rich tradition of excellence!

*Jerry D. Galema, RAA  
Director of Athletics*

**Together WE Will!**

## OBJECTIVES OF THE ATHLETIC PROGRAM

1. To provide opportunities that enable student athlete's a chance to enjoy wholesome competition.
2. To provide opportunities and activities that interest the entire school, not only athletes.
3. To teach student athletes new skills and help them improve skills already possessed.
4. To provide opportunities for student athletes to build lifelong friendships with their teammates and their opponents.
5. To provide opportunities for student athletes to learn about good sportsmanship and to exemplify this sportsmanship.
6. To provide opportunities where student athletes will place the TEAM above themselves.
7. To provide opportunities for student athletes to practice self-discipline.
8. To teach student athletes a respect for rules and authority and give them an opportunity to exemplify this respect.
9. To teach student athletes to present themselves in a socially acceptable manner.

## RESPONSIBILITIES

The privilege of participating in our athletic program is extended to all students regardless of sex, providing they are willing to assume certain responsibilities. The greatest responsibilities are to be a credit to your parents, the school, and the community. Therefore, it is required that you:

- A. Display high standards of social behavior and display outstanding sportsmanship.
- B. Display proper respect for those in authority, including teachers, coaches, officials, and most of all, your opponents.
- C. Dress with special care when attending a contest, whether at home or away.
- D. Keep yourself neat, clean, and socially presentable at all times. Socially acceptable appearance includes reasonable hair length, covering of any tattoos, and clean shaven for boys.
  1. Hair – must be kept at a length so that no more than ½ of the ear is covered. Hair must be cut so that it is off the collar and out of the eyes. Head bands may be used to make the hair meet these requirements. Hair styles are not to bring undue attention to the athlete.
  2. Tattoos – must be covered prior to and during participation in any athletic contest. The athlete is responsible to reasonably maintain this covering. The covering of tattoos in practice will be left up to the discretion of the coaching staff. Any expense incurred for the cost of covering the tattoo(s) will be the responsibility of the athlete beginning with the class of 2009.
  3. Clean-shaven – defined as, but not limited to, no beards, goatees, VanDykes, mustaches, or sideburns below the bottom of the ear.
- E. Use language which is socially acceptable. Profanity, vulgar talk, and obscene gestures will not be tolerated on or off the field of play.
- F. The Harrison Athletic Department reserves the right to use a variety of legal methods to investigate potential Code of Conduct violations. These include, but are not limited to, legal notifications, internet websites, parent communications, and other personal contacts. Violations of the Code of Conduct have no statute of limitations and will be dealt with as discovered by coaches or administrators.

**Violators of any of the above rules will be dealt with under the "General Conduct" portion of the Athletic Handbook.**

## IHSAA ELIGIBILITY RULES

To represent Harrison High School in athletics, a student must meet all eligibility requirements of the Indiana High School Athletic Association as well as all of those set forth by Harrison High School. You are not allowed to practice if:

- A. You have not completed and returned a consent and release certificate (between May 1 and the first practice). This includes: physical signed by a physician, student medical history signed by parent or guardian, parent consent and insurance certificate signed by parent or guardian, and student consent signed by the student.
- B. You have not read and signed an agreement to uphold our athletic code of conduct which includes a consent form regarding the Tippecanoe School Corporation Drug Education and Testing Program. This must also be signed by a parent or guardian.

- C. You are ineligible by the Indiana High School Athletic Association rules if:
1. AGE
    - a. you are 20 years old on or prior to the first date of the IHSAA tournament in your sport.
  2. AMATEURISM
    - a. you play under an assumed name
    - b. you accept money or merchandise directly or indirectly from athletic participation
    - c. you sign a professional contract in that sport
  3. AWARDS/GIFTS
    - a. you receive in recognition for your athletic ability any award not approved by your high school or the IHSAA.
    - b. you use or accept merchandise as an award, prize, gift or loan or purchase such for a token sum.
    - c. you accept awards, medals, recognitions, gifts and honors from colleges/universities or their alumni
  4. CONDUCT/CHARACTER
    - a. you conduct yourself in or out of school in a way which reflects discredit on your school or the IHSAA
    - b. you create a disruptive influence on the discipline, good order, moral and educational environment in your school
  5. ENROLLMENT
    - a. you did not enroll in school during the first 15 days of a semester
    - b. you have been enrolled more than four fall semesters and four spring semesters beginning with grade 9
    - c. you have represented a high school in a sport more than 8 semesters
  6. ILLNESS/INJURY
    - a. you are absent five or more consecutive school days due to illness or injury and do not present to your principal written verification from a physician licensed to practice medicine stating that you may resume participation
  7. PARTICIPATION
    - a. **During contest season**
      1. you participate in tryouts or demonstrations of athletic ability in that sport as a prospective college student athlete
      2. you participate as a grade 9, 10, 11, or 12 student in a contest with or against a student enrolled below grade 9
      3. you participate in an organized athletic contest with or against players not belonging to your school
      4. you participate as an individual on any team other than your school team
      5. you participate as an individual without following the criteria for the outstanding student athlete
      6. you attend a non-school camp
      7. you attend and participate in a student clinic
    - b. **During school year out of season**
      1. you participate in a team sport contest as a member of a non-school team where there are more than the following number of students listed below in each sport, who have participated the previous year in a contest as a member of their school team in that sport.
 

|                |                |
|----------------|----------------|
| Basketball - 3 | Baseball - 5   |
| Football - 6   | Volleyball - 3 |
| Softball - 5   | Soccer - 6     |
      2. you receive instruction in team sports from individuals who are members of your high school coaching staff (exception: open facility).
    - c. **During summer**
      1. you attend a non-school fall sports camp and/or clinic after Monday of Week 4.
      2. you attend any other non-school camp and/or clinic after Monday of Week 5.
  8. PRACTICE
    - a. you have not completed the required number of separate days of organized practice in a sport under the direct supervision of the high school coaching staff preceding participation in a contest.
  9. SCHOLARSHIP
    - a. you did not pass five full credit subjects or the equivalent in your previous grading period. Physical Education will count as one of the five full credit subjects. Semester grades will

- take precedence.
  - b. you are not currently passing five full credit subjects or the equivalent.
- 10. CONSENT AND RELEASE CERTIFICATE
  - a. you do not have the completed certificate on file with your principal each school year, between May 1 and your first practice.
- 11. TRANSFER
  - a. you transfer from one school to another primarily for athletic reasons.
  - b. you were not enrolled in your present high school your last semester or at a junior high school from which your high school receives its students unless
    - 1. you are entering the 9th grade for the first time
    - 2. you are transferring from a school district or territory with a bona fide move by your parents.
    - 3. you are a ward of the court
    - 4. you are an orphan
    - 5. you transfer to reside with a parent
    - 6. your former school closed
    - 7. your former school is not accredited by the state accrediting agency in the state where the school is located.
    - 8. your transfer was pursuant to school board mandate for redistricting
    - 9. you enrolled and/or attended, in error, a wrong school
    - 10. you transferred from a correctional school
    - 11. you are emancipated
    - 12. you did not participate in any contests as a representative of another school during the preceding 365 days
    - 13. you return to an IHSAA member school from a non-member school and reside with the same parent or guardian
    - 14. you transfer to a member boarding school with a corresponding move from the residence of your parent or you transfer from a member boarding school with a corresponding move to the residence of your parent
    - 15. you are a qualified foreign exchange student attending under an approved CSIET program
- 12. UNDUE INFLUENCE
  - a. you have been influenced by any person to retain or secure you as a student or one or both parents or guardians as residents.

## **DUAL SPORT PARTICIPATION**

While not encouraged at the TSC high schools, dual sport participation is permitted under the following conditions:

- a. the athlete and his / her family are in favor of competing for 2 sport teams
- b. the coaches of the affected sports are in agreement that this is a desirable situation
- c. the coaches of the affected sports, athlete, and athletic director will meet to determine if a schedule for practices and competitions can be mutually agreed upon.
- d. the athlete is expected to practice regularly in both sports.
- e. the athlete will not be permitted to leave practice early in order to attend a practice in the other sport without the permission of both coaches.
- f. the athlete will not be permitted to miss any practices or contests in either sport without the consent of one or both of the coaches.
- g. a prioritized list of contest levels will be established before the first contest of either sport, such as the following:
  - 1. Contests take precedence over practices
  - 2. IHSAA tournament games
  - 3. Conference games
  - 4. Other tournaments
  - 5. Non-conference games

The athlete will be required to determine his / her "Primary" and "Secondary" sports. This determination will be used only to resolve scheduling conflicts that arise after the start of the season.

If the letter requirements of both sports are met, then the athlete will be eligible to receive letters and awards in both sports.

All final authority regarding conflicts and clarification of this policy shall be vested in the Athletic Director.

## **AWARDS**

Each athlete will receive a certificate at the completion of each season. Each coach establishes his/her own criteria as to what constitutes an award for their sport. This criteria must be on file in the Athletic Director's office. In all cases, an athlete must be in good standing at the end of the season to qualify for an award.

1. **LETTER AND PARTICIPATION AWARDS:** Certificates will be awarded for both varsity letter winners and participation award winners and presented at a banquet at the end of their season. An 8" block "H" will be awarded to an athlete when they earn their first varsity letter award.
2. **ATHLETIC LETTER JACKETS:** Harrison athletic letter jackets may be purchased after an athlete earns his/her first varsity letter. We feel that any athlete wearing a Harrison letter jacket has met the requirements of the coaching staff and athletic department.
3. **PATCHES:** Any athlete that participates on an IHSAA state championship team or wins an individual IHSAA state championship will receive a patch from the athletic department. All other patches will be purchased by the athlete at the current price to the athletic department. All patches must be paid for when they are ordered. Order forms can be picked up in the athletic office.
4. **BLANKET AWARD:** this award is presented to any athlete that has earned 8 varsity letters while at Harrison High School. This award will be given at the spring sports award banquet. An athlete that does not defend their letter in a sport cannot count the letters given to him/her in that sport. Managers that qualify for this award must have received 8 varsity manager letters. A student who manages and participates may not combine letters to receive this award.
5. **PLAQUE:** We will present a plaque to any senior athlete who has participated or managed for twelve seasons while at Harrison High School.
6. **CLOCK PLAQUE:** We will present a clock plaque to any senior athlete who has received twelve major certificates for participating or managing.
7. **MAJOR AWARDS FOR ALL SPORTS:** Each varsity sport will award the following four awards at the completion of their season: a Most Valuable Player, a Mental Attitude Award Winner, a Most Improved Player, and an Exchange Club Sportsmanship Award Winner.

## **AWARD POLICY FOR TRANSFER STUDENTS**

A student athlete who transfers to Harrison High School from a high school with a bona fide athletic program may transfer all participation records from their former high school once the student has earned a varsity letter in a sport at Harrison. The participation records can also be transferred if the student has participated in all sports in which he/she wishes to transfer former records.

## **LETTER REQUIREMENTS (BY SPORT)**

Listed below are the minimum requirements that must be met in order to receive a Varsity letter in the 20 Varsity sports, Cheerleading and Student Training. Coaches are always given leeway to use their discretion to award a letter to an individual who may not meet team requirements due to injury, late development or addition to a roster, or other extenuating circumstances that may arise. Athletes must finish the season in good standing in order to be eligible for a Varsity letter. An honorary letter may be given to a senior if the coach believes he/she merits a letter. Managers that perform the majority of the duties for the varsity will receive a varsity managerial letter. Varsity letters will be awarded to any athlete who is on the roster of an IHSAA sectional championship team.

## **BASEBALL/SOFTBALL**

1. Must participate in 50% of the scheduled varsity contests.

## BASKETBALL – BOYS & GIRLS

1. Must participate in 50% of the scheduled varsity games.

## CROSS COUNTRY - BOYS & GIRLS

1. Any athlete who averages a finish position of 8.0 or better over the course of the season, and has raced in at least 50% of the varsity meets. Finish position will be based strictly on times.
2. In addition to this, anyone who runs in any postseason varsity meet, starting with the conference championship will earn a varsity letter.
3. If the team qualifies for the state meet, all members of the sectional roster will be awarded a varsity letter.

## FOOTBALL

1. Participate in 50% of the Varsity quarters

## GOLF - BOYS AND GIRLS

1. Must participate in 50% or the Varsity matches Or
2. Participate in conference or the IHSAA tournament series.

## GYMNASTICS

1. Participate in 50% of the varsity meets.

## SOCCER – BOYS & Girls

1. Must participate in 50% or the Varsity halves

## STUDENT TRAINER

1. Tape ankle, wrist, arch, and thumb with satisfaction
2. Attend 90% of scheduled days to work in Training Room or event
3. Works solely with Varsity-assigned sport

## SWIMMING & DIVING – BOYS AND GIRLS

### Diving Letter:

Participate in all 11 dives of an 11 dive meet or participate in 50% or more of our regular season varsity meets.

### Swimming Letter:

Participate in 50% or more of varsity meets or participate in the conference or the IHSAA tournament series.

## TENNIS – BOYS AND GIRLS

1. Participate in 50% or more of the varsity matches or participate in conference or sectionals

## TRACK & FIELD – BOYS AND GIRLS

1. Participates in Conference or IHSAA tournament series or compete in 50% of the varsity meets.

## VOLLEYBALL

1. Participate in 50% of the varsity matches



## WRESTLING

1. Any wrestler who wrestles in 50% of the varsity matches or
2. Any wrestler who wrestles in the conference and/or IHSAA tournament series match.

## ATTENDANCE POLICY

- A. If a student / athlete does not attend school by 8:00am, they will not be allowed to participate in athletic practices or contests that evening unless:
1. he / she brings a written doctor's note that states the student / athlete may participate in athletics. This note should also state that he / she was too ill to attend that part of the school day they were absent.
  2. he / she has been given permission to miss a part of the school day by the administration of the school.
  3. he / she can show a justifiable cause as to their tardiness and the director of athletics approves this tardiness as excused.

## HARRISON ATHLETIC COUNCIL

The Athletic Council consists of a student representative from each sport selected by the head coach of that sport or athletic director. The council meets once a month to discuss topics related to the athletic department and its operation. The council reviews materials and policies and offers suggestions for improving them. This council is looked to in helping make improvements in all aspects of the athletic department

## HARRISON EXECUTIVE COUNCIL

The Executive Council consists of the Principal, Athletic Director, and head coaches in all sports. The Executive Council is chaired by the Athletic Director, with meetings called as needed. The council acts as an advisory board. This council will have responsibilities in the areas of approving athletic policy, deciding special awards, acting upon an appeal made by an athlete concerning the code of conduct, and taking care of any unusual circumstances that may arise.

A two-thirds vote of those present is needed to have a decision. All voting will be done by secret ballot.

## PROCEDURE FOR SUSPENSION FROM A TEAM

1. The coach should inform the athletic director of any alleged violation. The athletic director will then notify the athlete of the alleged violation, and the penalty. All athletes have a right to attend a hearing before the executive council, if they wish to appeal the decision of the athletic director.
2. This hearing has to take place within 72 hours, or if school is not in session, within 3 school days after the notice to the student athlete. The athlete may bring to the hearing his/her parents, other students or anyone else who might support his/her case.
3. The athlete will be temporarily suspended from competition by the athletic director, until the Executive Council can meet and make a ruling. If the ruling goes in favor of the suspension, the days of "temporary suspension" will be included in the penalty.

## NCAA INITIAL ELIGIBILITY CLEARINGHOUSE

If you intend to participate in Division I or II athletics as a college freshman, you must register and be certified by the NCAA Initial Eligibility Clearinghouse. This registration must be done on line at [www.ncaa.org](http://www.ncaa.org). Always make sure to make a hard copy of the consent to release information form and give it to the registrar in the guidance office. After graduation, Harrison High School will send the clearinghouse a copy of your final transcript that confirms your graduation from high school.

## CODE OF CONDUCT

Training rules are guides to enable you the opportunity to become a better athlete. The Tippecanoe School Corporation program is a year round program and we expect athletes to participate in this program 100%. Each athlete will be asked to sign a pledge which will be kept on file in the office of the director of athletics. This pledge is active while you are enrolled as a student/athlete at Harrison High School. Once you become an athlete you are expected to adhere to these rules while you have high school athletic eligibility remaining. You will be suspended if you violate the following rules:

- A. USE OF INTOXICATING BEVERAGES - the use or possession of an intoxicating beverage in any form or quantity is prohibited.
- B. USE OF ILLEGAL DRUGS - the use or possession of illegal drugs (drugs not prescribed by a physician) is prohibited.
- C. USE OF TOBACCO - the use or possession of any tobacco product is prohibited.
- D. GENERAL CONDUCT - the IHSAA rule on "Conduct, Character, Discipline" states as follows:
  - Contestants conduct, in and out of school, shall be such as
    - (1) not to reflect discredit upon their school or the Association
    - (2) not to create a disruptive influence on the discipline, good order, moral, or educational environment.
  - "Hazing" or any type of "initiation rite" will be considered a violation of the General Conduct rules and will be dealt with as a serious matter. Coaches, the Athletic Director, and the administration will determine if an incident is considered hazing. If so determined, these officials will consider it a serious disciplinary infraction of both the Athletic and Student Handbooks.
- E. FELONY - conviction for breaking a law in the State of Indiana.
  - \*Some minor infractions may not fall under the general conduct ruling and will be presented to the Executive Council for an imposed penalty.

## CODE OF CONDUCT PENALTIES

1. Any student who participates in athletics in the Tippecanoe School Corporation is considered an athlete. Being an athlete in the Tippecanoe School Corporation is considered a privilege and not a right. Training rules will be adhered to during the entire year. Violations will accumulate throughout the athlete's career. ie. if a first violation occurs during the athlete's freshman year and a second violation occurs during the athlete's senior year, the second violation will incur a full year penalty. The following penalties will be imposed for violations:

First Offense: 5-25 hours of community service/counseling before participation (equivalent to 1/2 of the suspension, ie. 25% suspension and 12.5 hours of service) AND

|                       |                                |
|-----------------------|--------------------------------|
| Intoxicating Beverage | - 50% of contests              |
| Illegal Drugs         | - 50% of contests              |
| Tobacco               | - 30% of contests              |
| General Conduct       | - 10-50% of contests           |
| Felony                | -referred to Executive Council |

Second Offense: 100 hours of community service/counseling and one year suspension of contests.

Third Offense: Career Suspension

2. If an athlete is suspended from school, he/she will automatically be suspended from all practice and game participation for the period of the school suspension. For the purposes of suspension, the following will be adhered to:
- A. Jamboree or scrimmages will not be considered a contest for suspension purposes.
  - B. The decision to allow a suspended athlete to participate in a jamboree or scrimmage will be left up to each individual coach.
  - C. In non IHSAA tournaments the maximum number of contests will be counted in the suspension.
  - D. The IHSAA tournament will be counted as one contest when figuring suspensions. However, if the suspension ends during the IHSAA tournament, the athlete will be allowed to participate. ie. a football player receives a 50% suspension. The athlete is suspended for 5 contests which includes

- the last four regular season contests and the first round of the sectional. The athlete will be eligible for the second round of the sectional.
- E. An athlete will be required to practice for the duration of the season when that suspension will be fulfilled during the current season.
  - F. The cause of suspension will be established by charges by law enforcement officials or agencies, observation by members of the administration, faculty, athletic staff, or by the admission of the athlete.
  - G. Cheerleading will be considered as one sport for the entire year.
  - H. If an athlete participates in two sports during the same season (ie. cheerleading and volleyball), the penalty will be assessed in each sport. For example, a 50% penalty for such an athlete would suspend the athlete from 50% of the volleyball season as well as 50% of the cheerleading season.
  - I. All suspensions will be based on contests at which level the athlete participates.
  - J. An athlete will not be able to participate in a sport they have never participated in prior to suspension in order to circumvent the rule. ie. the athlete has participated in golf in the fall, basketball in the winter, and nothing in the spring. During the basketball season the athlete violates the code for the second career offense. The athlete receives a 50% suspension from contests. There were 20 contests scheduled which includes the sectional. There were five contests remaining including one sectional contest which we lost. The athlete therefore has missed 5 of the 20 basketball contests or 25%. The athlete still has 25% of a penalty remaining which will be served when golf season arrives in the fall because he/she participated in fall golf and not in a spring sport the previous year.

## **SELF REPORTING POLICY**

In the case of Athletic Code of Conduct violations involving the use or possession of intoxicating beverages, illegal drugs, tobacco, or general conduct, a student athlete may become eligible for reduced consequences for self reporting in accordance with the guidelines stated in this section. A student's self report may result in reduced consequences ONLY once in the student's high school career and ONLY for the consequence of the student's first violation during high school. The student athlete's self report must be communicated directly by the student to the athletic director. Reduced consequences may be available for two types of self reports. A "Class A Self Report" will identify a single incident of violation and must be given to the AD before 48 hours after the beginning of any AD investigation of the incident. A "Class B Self Report" will identify a current, chronic use problem for which the student is seeking treatment directed by a physician. A student athlete may receive reduced consequences (1/2 the otherwise applicable consequence) based on a Class A Self Report only one time in the student's high school career and only for a first high school violation involving the use or possession of intoxicating beverages, illegal drugs, or tobacco. If the AD receives a Class B Self Report, the AD will refer the report to the Drug Education Counselor.

In the event a Class A Self Report is received and recorded by the Athletic Director before the reporting student is otherwise identified for discipline for the same violation and before 48 hours after the beginning of any AD investigation of the incident, then, upon the AD's determination, the self reporting student will be eligible for reduced consequences under these guidelines. The reduced consequences shall be one half of the consequences which would have otherwise applied under this Athletic Code of Conduct to the same violation without the self report. The AD will report the violation and the reduced consequence to the Drug Education Counselor.

In the event of a Class B Self Report, the Drug Education Counselor may determine the student's eligibility for reduced consequences. The Drug Education Counselor will review each Class B Self Report and will determine and record the period of time for which the self reporting student shall be eligible for reduced consequences. The Drug Education Counselor may impose conditions for continuation of eligibility for the reduced consequences. Those conditions may include treatment requirements. The student's eligibility, the time period, and any additional conditions shall be in effect upon written determination by the Drug Education Counselor. The Drug Education Counselor shall provide written notice to the student upon request by the student. In the event of a first alleged violation by a self – reporting student who is eligible for reduced consequences at the time of the violation based on a Class B Self Report in accordance with a prior determination by the Drug Education Counselor, then the self – reporting student shall receive one half of the consequence which would otherwise apply to that student for that violation. The one half reduction of consequences shall apply for every eligible Class B Self Reporting student unless the Drug Education Counselor has determined otherwise and set a different consequence in writing before the event of the particular alleged violation.

## **ATHLETIC EQUIPMENT**

Each athlete is responsible for care of and the return of all athletic equipment issued and owned by Harrison High School. Losing issued equipment will not be accepted as an excuse for not returning the equipment. If

equipment is lost, the athlete will pay the athletic department the cost to replace the last equipment. All equipment must be turned in when called for and missing items settled for at that time.

## **GUIDELINES FOR PRACTICES**

All Harrison athletes are expected to be punctual in attending practices. Illness or unexpected emergencies will be counted as excused absences. The coach in each sport is to determine what constitutes an excused or an unexcused absence in their sport. Each head coach is expected to inform his/her athletes what is expected of them. Athletes should take the responsibility of informing their coach in advance if they will not be at practice. This will help in the daily practice scheduling done by our coaches.

## **INSURANCE**

Every student athlete at Harrison High School must have some type of accident insurance coverage before they will be allowed to participate in the athletic program. A copy of this record must be filed with the director of athletics each year.

## **TRANSPORTATION GUIDELINES**

At events away from Harrison, athletes are reminded that they are representing their school, parents, community and the athletic department. The coaching staff will determine what constitutes appropriate dress for these trips. Athletes are also expected to conduct themselves on the bus appropriately. Our athletes are to treat all equipment and facilities of other schools with utmost respect. Any vandalism or thefts that take place at other schools by our athletes will result in a suspension from their team. All Harrison teams will travel to away events on a bus or other approved transportation. All athletes are to ride to the contest and back home on the provided transportation.

## **DROPPING OR CHANGING SPORTS**

If an athlete quits or is dismissed from a team after the season has begun, he/she will not be allowed to start practicing for another sport in the same season or for the next sport season until the end of the present season. The only exception to this is when both coaches involved mutually agree. The decision made by the two coaches must be approved by the director of athletics. If the athlete involved does not agree with the decision, he/she has 72 hours to appeal to the Executive Council.

## **IHSAA SEASONS**

All sports will begin according to the schedule set by the IHSAA. Athletes are not allowed to practice for another sport until the end of the present sport season. If an injury or illness causes an athlete to not participate, the athlete may start another sport season as long as both coaches involved mutually agree. This decision made by the two coaches must be approved by the director of athletics.

## **INTRAMURAL PARTICIPATION**

Athletes will not be allowed to participate in the intramural program and athletics at the same time. Athletes are not allowed to quit a sport after contests have started and participate in intramurals during the same season.

## **PRE AND POST SEASON EXPECTATIONS**

Harrison High School is proud of the competitiveness of its athletic programs. Athletes must realize that for teams to remain competitive, their individual dedication and commitment often needs to extend beyond the sports season. Many coaches will encourage and expect athletes to maintain out of season physical fitness and skill development programs. These programs may include, but are not limited to, open gyms, camp attendance, weight-training, and conditioning workouts.

IHSAA rules concerning out of season participation will be strictly adhered to by all coaches. Conflicts arising between athletic commitments and attendance should be addressed by the coaches and athletes involved. If a resolution cannot be reached, the Athletic Director should be consulted to arbitrate. Attendance at out of season programs should not be made a condition for participation in that sport.

## **WEIGHT ROOM / GYMNASIUM USAGE**

The weight room and gymnasiums are off limits to students unless a TSC employee is present to supervise their usage. When athletes are permitted to use these areas they are expected to keep food and drinks out of the facilities, treat the areas with respect, and return all equipment to its proper storage area when finished.

## **TSC DRUG EDUCATION AND TESTING PROGRAM**

For the education, safety, welfare and best interests of the students of TSC, and to promote drug-free lives, TSC adopts a drug education and testing policy for use by all high school interscholastic athletic and cheerleading teams. Drug usage is incompatible with participation in interscholastic athletics within TSC. Such usage is forbidden by training rules and increases the risk of injury to the user as well as others. The drug testing policy (and related forms) shall be available to all students and parents. The TSC drug education and random drug testing policy shall apply to all students who participate in interscholastic athletics and cheerleading activities. The program will be applied to all interscholastic sports teams and all cheerleading teams, male and female, and is intended for all student athletes who try out for or become members of any such TSC high school team. All of these students will be referred to herein as "student athletes". Each student athlete shall be provided with a consent form. The consent form must be dated and signed by the student athlete and by a custodial parent or guardian and delivered to TSC before such student athlete shall be eligible to practice or participate in any interscholastic athletics or cheerleading and as a condition of continued eligibility. Consents for sports in August may be received by TSC after the beginning of practice because of school not being in session. The consent shall be to provide, at any time requested, a urine sample to be tested for alcohol and other drugs and tobacco. All students who submit a consent form, signed by them and a custodial parent or guardian, shall receive a copy of the "TSC Drug Prevention, Education and Testing Program."

The purposes of this policy are to prevent alcohol and other drug usage; to educate students as to the serious physical, mental and emotional harm caused by alcohol and other drug abuse; to prevent injury, illness and harm as a result of alcohol and other drug abuse; and to maintain an environment free of alcohol and other drug use. Students will receive instruction in the dangers of alcohol and other drug use as part of the health curriculum and other TSC programs. The elimination of alcohol and other drug use shall be part of this program. The education and testing policy is intended to be a helpful part of the overall academic, physical and social education and conditioning programs of TSC. Its purpose is not strictly disciplinary in nature: the policy is intended as a medical diagnostic tool to disclose possible drug related problems and as an extension of our drug education programs.

The program will also be available and apply to all TSC students who have on file with the TSC Drug Education Counselor an election and consent form signed by the student and any one of the student's parents or guardians. The consent shall be to provide at any time requested, a urine sample to be tested as provided under the policy for testing student athletes. All of these "opt in students" will be treated as "student athletes" for all purposes under that policy and related guidelines.

An explanation of the policy will be made available to all students and parents. The following functions of the drug testing program may be performed by the TSC personnel indicated in these guidelines or by an outside service provider selected and contracted by TSC: selection of students for testing, collection of samples, testing of samples, reports of test results, and chain of custody recordkeeping. Procedures will be designed to reduce intrusion, increase reliability, and protect confidentiality.

Selection of student athletes for testing will be done on a random basis under the supervision of the Drug Education Counselor. Each student athlete shall be eligible for random testing of athletes throughout the participation season(s) for his or her sport(s). All athletes from sports then in season will be combined into the same pool for selection of athletes. Selections will be made from time to time throughout the year. Each student athletes will be assigned a number, and a cross-reference list of names will then be maintained by the designated school administrator. Each week 5% of the entire pool of then eligible student athletes will be selected by drawing. On being selected for testing, the student athlete will be identified to the school nurse or to an administrator designated for this purpose. With assistance from the main office administration, the school nurse or administrative designee in a reasonably unobtrusive manner will send for the student athletes to be tested. Student athletes may also be selected for testing on an individualized, reasonable suspicion basis in accordance with other TSC policies and guidelines for testing.

On being selected for testing, each student athlete will be required to provide a sample of his or her urine in a verifiable manner. Collection of urine samples will be done in the least offensive way that reasonably ensures the integrity and identity of the sample. The school official who supervises the sample collection will not physically observe the giving of the sample. The student athlete will be given a reasonable opportunity (up to one hour) to provide a useable urine sample. A student athlete's failure to provide a useable sample within a one hour opportunity will be treated as a refusal, and the student athlete will be subject to consequences provided in these guidelines. The school nurse or administrative designee will supervise the collection of samples for testing. Labeling and delivery of samples will be done in a manner calculated to maintain confidentiality and reliable identification. The student athlete's number and the date shall be written on the sample bottle; and the student athlete and the designated sample collector shall each date and initial the cross reference list, establishing that the sample container had the proper number written on it.

The samples will be delivered to the testing laboratory. Each sample may be tested for alcohol and street drugs, and the sample may be tested for performance enhancing drugs, and the sample may be tested for nicotine or other elements of tobacco. Testing shall be done by a competent laboratory through urinalysis.

A “positive” test is one that shows that residue substances of the target drug(s) are present in the student’s system. Reliable tests will be performed before any sample is considered “positive” for any particular drug or other substance regulated under this policy. An adulterated urine specimen will be treated as a “positive” test result for purposes of this policy.

When a student is selected for testing, only the Drug Education Counselor, and the administrative designee shall be told that such student athlete has given a urine sample or is being tested. The laboratory will report to the Drug Education Counselor the results of each test. The results of any test shall be reported by TSC only to the student athlete, the student athlete’s custodial parent(s) or guardians, a school nurse, a school counselor, the school principal or assistant principal, and those persons in the athletic department and administration who need to know. If there is a suspension from practice or team participation, team members should not be told the reason unless the student chooses to do so.

If any test as to a particular student athlete is “positive”, the director of athletics or the designated school administrator will so advise the student athlete and the student athlete’s custodial parent(s) or guardian(s) and will explain the type of substance which was found and the health hazards involved.

The student or the student’s custodial parent(s) or guardian(s) may submit any prescription or other explanation or information which will be considered in determining whether a positive test has been satisfactorily explained. If it is not satisfactorily explained, the director of athletics or another designated school administrator and a school counselor will consult with the student athlete and the student athlete’s custodial parent(s) or guardian(s) concerning the nature and extent of the problem and may suggest counseling or other possible assistance. If the student is taking any medications which may contribute to a “positive” test result, the student and the student’s parent(s) or guardian(s) should consider informing the Drug Education Counselor or the athletic director or the administrative designee of this fact at the time of the taking of the urine sample.

If the student athlete or the student athlete’s custodial parent(s) or guardian(s) desire, they may have any remaining portion of the urine sample taken and analyzed. Any re-test should be done under conditions in which the sample is verified and transmitted to the laboratory by the Drug Education Counselor or administrative designee and where the results are returned to the Drug Education Counselor and the athletic director. TSC will pay for the initial testing done at its request, but TSC will not pay for any tests submitted by the student, parent(s) or guardian(s), and TSC will not be required to pay for any counseling or subsequent treatment.

If any test as to a particular student athlete is determined to be “positive” and not satisfactorily explained, a “follow up” test will be made as to that student. The follow up test shall be done after such an interval of time that the substance previously found would normally have been eliminated from the body if no intervening drug use has occurred and within sixty (60) school days. If a second “positive” result is obtained from the follow up test or any later test of that student athlete, the same follow up test procedure shall be repeated. In addition, TSC reserves the right to continue occasional follow up testing at any time during the participation season of any sport in which a student athlete participates throughout the remaining school year as to any student athlete who tested “positive” and did not make satisfactory explanation.

If a student athlete tests “positive”, submits an adulterated sample, or refuses to be tested at any time, the student athlete’s eligibility to participate in athletics and cheerleading will be suspended in accordance with the consequences provided in these guidelines. A negative test may be required prior to reinstatement.

Any student who is a participant in the TSC interscholastic athletic program is considered a TSC athlete. Participation as a student athlete at TSC is considered a privilege and not a right. School rules, training rules and the policies of the TSC Drug Prevention, Education and Detection Program are not rules to be broken.

Any student athlete selected for testing under this policy will be subject to the following consequences for each adulterated sample and for each “positive” drug test that is not satisfactorily explained.

**1. FIRST OCCURRENCE**

- a. ALCOHOL - suspension from 50% of athletic contests of the sport in which the athlete is involved, with carry over.
- b. ILLEGAL DRUGS – suspension of 50% of athletic contests of the sport in which the athlete is involved, with carry over.
- c. TOBACCO - suspension from 30% of athletic contests of the sport in which the athlete is involved, with carry over.

**2. SECOND OCCURRENCE**

- a. suspension from athletic participation for one calendar year from the date of suspension.

**3. THIRD OCCURRENCE**

- a. suspension from athletic participation for the high school career.

- A. Jamboree or scrimmages will not be considered a contest for suspension purposes.
- B. An athlete will be allowed to participate in a jamboree or scrimmage while under suspension with the approval or permission of that athlete's coach.
- C. In non IHSAA tournaments the maximum number of contests will be counted in the suspension.
- D. The IHSAA tournament will be counted as one contest when figuring suspensions. However, if the suspension ends during the IHSAA tournament the athlete will be allowed to participate. ie. a football player receives a 50% suspension. The athlete is suspended for 5 contests which includes the last four regular season contests and the first round of the sectional. The athlete will be eligible for the second round of the sectional.
- E. An athlete will be required to practice for the duration of the season when that suspension will be fulfilled during the contest season.
- F. Cheerleading will be considered as one sport for the entire year.
- G. If an athlete participates in two sports during the same season (ie. cheerleading and volleyball) the penalty will be assessed in each sport. For example, a 50% penalty for such an athlete would suspend the athlete from 50% of the volleyball season as well as 50% of the cheerleading season.
- H. All suspensions will be based on contests at which level the athlete participates.
- I. Suspensions which are not completed in the current season of an athlete's sport(s) will "carry over" to the next season of that athlete's sport(s). An athlete will not be eligible to participate in a sport they have never participated in prior to suspension in order to circumvent the rule. For example, the athlete has participated in golf in the fall, basketball in the winter, and nothing in the spring. During the basketball season the athlete violates the code for the second career offense. The athlete receives a 50% suspension from contests. There were 20 contests scheduled including the sectional. There were five contests remaining including one sectional contest, which we lost. The athlete therefore has missed 5 of the 20 basketball contests or 25%. The athlete still has 25% of a season (1/2 of the 50% suspension) remaining, so that remaining suspension will be served when golf season arrives in the fall because he / she participated in fall golf and not in a spring sport the previous year.

This program is intended to help prevent participation in interscholastic sports while a student athlete has drug residues in his or her body. It is also the purpose of this program to educate, help and direct student athletes away from alcohol and other drug abuse and toward a healthy and drug free participation in sports. It is not the purpose of this policy to automatically bar from all further participation in sports student athletes who exhibit a "positive" test result. In addition, a "positive" test under this program shall not be cause for automatic suspension or expulsion from regular school activities.

This program shall not affect other TSC policies, practices or rights in dealing with alcohol or other drug use or possession. Apart from this drug testing program, the coaching staff of each interscholastic sport has its own training rules and requirements, which include prohibitions concerning use of alcohol, tobacco, and other drugs. Coaches have the necessary authority to enforce those rules. Student athletes may be test on an individualized, reasonable suspicion basis in accordance with other TSC policies and guidelines in testing.

The athletic director or the head coach of each athletic team will require the attendance of all prospective team members at one or more drug education sessions. Each student athlete will receive a copy of the policy and guidelines relating to the testing of student athletes. This program shall be explained to all such student athletes, and an educational presentation shall be made in order to acquaint the student athletes with the harmful consequences of drug and alcohol abuse.



## DRUG TESTING CONSENT FORM

I have received and have read and understand a copy of the "TSC DRUG EDUCATION AND TESTING PROGRAM." I desire to participate in this program and in the interscholastic athletic program of Harrison High School and hereby voluntarily agree to be subject to its terms. I accept the method of obtaining urine samples, testing, and analyses of such specimen, and all other aspects of the program. I agree to cooperate in furnishing urine specimens that may be required from time to time.

I further agree and consent to the disclosure of the sampling, testing and results provided for in this program. This consent is given pursuant to all State and Federal Privacy Statutes and is a waiver of rights to non-disclosure of such test records and results only to the extent of the disclosures authorized in the program. (As a member or parent of a member of a Harrison High School athletic team, we have read and do understand the contents of this Drug Testing Program.)

Date: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
**PRINT** Student name

\_\_\_\_\_  
Custodial Parent or Guardian Signature

I also have read and understand the rules and regulations as stated in the Harrison Athletic Handbook. As a member of an athletic squad representing Harrison High School I agree to conduct myself accordingly. Only through the cooperation of each parent and the athlete will we be able to control the widespread usage of alcohol and drugs in our society. I will help eliminate such from our athletic program by following the standards listed in this handbook throughout the year. As a member or parent of a member of a Harrison High School athletic team, we have read and understand the contents of this handbook and agree to abide by its rules and regulations.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
**PRINT** Student name

\_\_\_\_\_  
Custodial Parent or Guardian Signature

