

DRAFT EXECUTIVE BOARD OF DIRECTOR'S MEETING AGENDA & ARCHITECTURAL REVIEW MEETING

Tuesday, October 25th, 2022 – 6:30 PM
Highlands Fire Station – 2610 Cartwright Road
Virginia City Highlands, NV 89521

Larry Austin – President (present)
Jess Lattin – Secretary (absent)
Summer Pellett – Treasurer (present)
Roger Huff – Vice-President (present)
Mike Tozzi – Director of Architecture (present)

Members Present: Ric & Nondy Llewellyn and Paul Johnson

- 1) Call to Order – The meeting was called to order at 6:30pm
- 2) Roll Call for the Establishment of a Quorum – A quorum was established
- 3) Public Comment – Agenda Items Only (2 minutes per member): There was no public comment
- 4) Approval of the Agenda for Tuesday, October 25th, 2022, Board of Directors Meeting* - Summer requested to amend the agenda to remove 7(c) from the agenda as we already approved that item in July. - Mike motioned to approve. Roger seconded. Approved: unanimous. Motion carried.
- 5) Approval of the Minutes for the Tuesday, September 27th, 2022, Board of Directors Meeting* - Roger motioned to approve. Summer seconded. Approved: unanimous. Motion carried.
- 7) Treasurer's Report from Summer Pellett
 - a. Update on HRPOA Accounts:
 - Operating Checking: \$9,810.16
 - Operating Savings: \$35,769.55
 - Reserve Account: \$88,296.78
 - Culvert Account: \$75,510.42
 - b. Board approval of the 2023 HRPOA Budget (see attached)* - Larry motioned to approve. Roger seconded. Approved: unanimous. Motion carried.
 - c. ~~Approval to transfer \$10,000 from the operating account to the reserve account as stated in the ratified 2022 annual budget*~~
 - d. 2023 Annual Dues will remain at \$200 per lot for 2023 with no special assessment. 2023 Annual Dues will be due by January 15th, 2023. Invoices will be mailed via USPS in November of 2022. – Mike asked if you can pay by credit card. Summer stated that if you would like to pay via credit card you can email your request to bookkeeper@hrpoa.org and you will be sent an electronic invoice. There are currently service fees associated with paying by credit card.
- 8) Approval of the next monthly Board of Director's & Architectural Review meeting date – Tuesday, January 31st, 2023* - Summer motioned to approve. Mike seconded. Approved: unanimous. Motion carried.
- 9) Review and possible approval of the architectural submittals received by the Board prior to October 25th, 2022* - There were no submittals received.
- 10) Public Comment (2 minutes per member) – Larry asked if anyone could hang some street signs that he purchased. Roger volunteered.
- 11) Adjournment - the meeting adjourned at 6:41pm.

* Notes that the item is a possible Action item and may be voted on by the HRPOA Board of Directors. All Action items allow for public comment before action is taken by the Board. Public comment is limited to 2 minutes per member and must be related to the agenda item.

All HRPOA Members have a right to obtain a copy of the agenda, audio recording, and/or minutes of the meeting at www.hrpoa.org or by contacting the HRPOA Bookkeeper at bookkeeper@hrpoa.org.