

**EMR Required Information/Appointment Policy**

Name \_\_\_\_\_

Home Phone Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Preferred Pharmacy \_\_\_\_\_

Pharmacy Address \_\_\_\_\_

Pharmacy Phone Number \_\_\_\_\_

Race\* \_\_\_\_\_

Ethnicity\* \_\_\_\_\_

Religion\* \_\_\_\_\_

Preferred Language\* \_\_\_\_\_

\* We are legally required to report this information. Please inform us if there are any changes to the above information.

**Appointment Policy**

- Missed Office Appointment - If you wish to cancel your appointment, please inform our office at least 24 hours in advance. Otherwise, you will be responsible for a \$50 cancellation charge (not billable to insurance).
- Missed Procedure Appointment - If you wish to cancel your appointment, please inform our office at least 72 hours in advance. Otherwise, you will be responsible for a \$150 cancellation charge (not billable to insurance).

By signing this form, I confirm that all information given above is correct and I understand and agree with the appointment policy.

Signature \_\_\_\_\_

Date \_\_\_\_\_