

## Vendor Contract 2018

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SE Spokane County Fair dates:

September 21-23, 2018

Entry deadline: September 10, 2018

The 73rd annual Southeast Spokane County Fair is now taking reservations for commercial and craft vendor space at our 2018 fair, which will be held on September 21, 22, and 23. If you would like to reserve a booth space, please fill out the attached application form and return it as soon as possible. Space is limited and is on a first-come, first-served basis. We will attempt to honor any specific placement requests; however, final placement of your booth will be at the discretion of the fair management.

### Set-up, Tear-Down, and Other Information

- **Deadline for vendor application is September 10, 2018. Late entries will be accepted on a case-by-case basis; contact Charles Salt.**
- **Limited electrical power is available, depending on booth location. Extension cords from the power strips to your site are your responsibility. Please, no heavy power usage: Lights, small display motors, or cash registers are okay, but no space heaters, heat lamps, etc.**
- **Booths may be set up beginning on Wednesday, September 19, and need to be finalized by Thursday at 7:00pm. All vehicles must be off the grass no later than 8:00am on Friday, September 21.**
- **Tear-down will not begin until 6:00pm on Sunday, September 23.**
- **We do not allow independent food booths.**
- **Please be aware that all roads into downtown Rockford will be closed by 10:00am.**
- **The sale of any item related to drugs, obscenity, pornography, guns, or knives is prohibited. Suitability of other items will be at the discretion of the fair management. If you have any questions about any of your merchandise, please ask in advance. If we ask you to remove objectionable items during the fair and/or ask you to leave, your contract fee will not be refunded.**
- **Four camping/RV spaces are available on a first-come, first-served basis. Electricity for lights only, no hookups: \$5/night.**

### Commercial vendors

- **Outside space, you must furnish your own set-up (booths, table, tents, etc.)**
- **Space will be reserved when payment is received.**
- **Cost is \$160.00 for 10 frontage feet; additional frontage is \$15.00/foot.**
- **We will accept a \$75 deposit and the remaining balance by September 1, 2018.**
- **No refunds will be made after September 10, 2018.**

## Craft vendors

- Outside space, you must furnish your own set-up (booths, table, tents, etc.)
- Space will be reserved when payment is received.
- Cost is \$50.00 for 10 frontage feet; additional frontage is \$5.00/foot.
- Crafts are to be homemade (hobby type) items only, no commercial merchandise, and no sale or re-sale of commercial merchandise. This will be enforced; if any commercial items are being sold in a "craft" booth, you will be required to pay the \$160 fee for commercial space or asked to leave and forfeit any fees paid.
- No refunds will be made after September 10, 2018.

## Other vendors (political, religious, other informational organizations)

- Outside space, you must furnish your own set-up (booths, table, tents, etc.)
- Space will be reserved when payment is received.
- Cost is \$50.00 for 10 frontage feet; additional frontage is \$5.00/foot.
- No refunds will be made after September 10, 2018.

## Vendor Information

Contact Name

Company/Association

Type of merchandise

Phone

Email

Mailing Address

## Booth Type

Booth type. Each base cost is for 10 frontage feet. Additional cost for more frontage:

- Commercial space \$160       Craft space \$50  
 Other/informational \$50

Requesting more footage for a commercial space? Extra footage \_\_\_\_\_ x\$15= \_\_\_\_\_

Requesting more footage for a craft/other space? Extra footage \_\_\_\_\_ x\$5= \_\_\_\_\_

Total owed(base cost+ additional footage charge, if any):

## Return contracts and payment to Charles Salt.

- Make checks payable to the SE Spokane County Fair
- 509.924.4918, alternate phone 509.844.1109
- [clsalt@hotmail.com](mailto:clsalt@hotmail.com) mention the fair in the subject line
- 12115 E Stoughton Rd. Valleyford, WA 99036

**Payment, Indemnity, and Hold Harmless Agreement**

In consideration of the acceptance of this application, I, \_\_\_\_\_  
(participant), do hereby release, discharge, and hold harmless the Southeast Spokane  
County Fair Association and the town of Rockford, Washington, from all claims, demands,  
and causes of actions of every kind whatsoever for any damage, loss, or injuries which  
may result from my participation in the Southeast Spokane County Fair, known or  
unknown, foreseen or unforeseen.

I also agree to pay, in full, the vendor fee, calculated above, by the first of September. I  
realize that failure to do so may result in the loss of my reserved vendor space. I fully  
understand that no refunds of any kind will be made after September 10, 2018.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date