



CREATIVELY CRAFTED CHILDCARE

COVID-19 SUMMER HANDBOOK

THE CHILL ZONE LOCATION
@ QUILCHENA ELEMENTARY SCHOOL



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In light of the global COVID-19 pandemic, we feel it is important to clarify that Dr. Bonnie Henry has encouraged childcare centres to re-open, where possible, to serve families that are needing childcare. **Please remember that the COVID-19 public health emergency is rapidly changing, and our ability to remain open may change without notice; or we may be ordered to close in the upcoming weeks by BC's provincial health officer, Dr. Bonnie Henry, and/or our licensing officer.**

This is our handbook on the new health and safety procedures being implemented at The Chill Zone. Thank you for taking the time to read this important document.

Creatively Crafted Childcare will continue to follow all updated protocols and procedures as outlined by the Health Authorities and BC CDC. These were last updated May 19, 2020.

https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19_child_care_guidance_-_2020_may_15_-_final.pdf

Given these important requirements, it is imperative that we adjust our health policy, and that all parents understand and agree to the following additional requirements.

Provision of Care

We have been licensed for 25 children, due to our large childcare space. However, due to the current health situation, we will provide care for no more than 12 children. There will be 1 staff and up to 2 volunteers daily.

Illness and Attendance

Children and staff may not attend any Creatively Crafted Childcare programs if they exhibit any symptoms of respiratory illness or fever. Our pandemic health & wellness policy is attached. There are no exceptions to this illness policy. This policy will be remaining in place indefinitely. As such, parents are encouraged to think through how they will work from home/care for children who are required to stay home until they are symptom free.

Individuals residing in the household with any child attending The Chill Zone are asked to take all precautions possible to limit their exposure to COVID-19.

Fees will not be refunded due to illness unless the program is required to close.

Provision of Care In Case of Staff Illness

As staff are also required to stay home when exhibiting symptoms of respiratory illness or fever, we will take all steps and measures to maintain a healthy environment. We simply cannot have illness spread throughout the centre. We will be addressing staff illness in the following way:

In the event that staff gets ill, we will temporarily put in a substitute staff. It is possible that we cannot locate a substitute, and as such, the program may be unable to operate until the staff is able to return to work.

Withdrawal

Our facility is not eligible for any temporary emergency funding programs. Our regular withdrawal, attendance and fee policies remain in effect as per our parent handbook. A one month notice is required, provided on the 1st of the month to withdraw. If your child will be away due to illness or any other reason, fees must still be paid in full.

Outside Drop Off for Summer

Parents are not currently allowed to access our facility for any reason.

Drop off will occur in the parking lot at the fence. Children will stay on the parking lot side with their parent until parent has completed the daily health check-in with the staff. Please continue to observe social distancing guidelines as you wait for staff to help you.

Children will use hand sanitizer, provided by Creatively Crafted Childcare, before joining the daily program.

Child may only bring 1 bag to the camp. They will place bag on a bench. Backpacks will be sanitized before entering the school/classroom.

Staff will sign children in.

Outside Pick Up for Summer

Pick up will occur in the parking lot at the fence. Parents will stay on the parking lot side until staff bring over their child. Please continue to observe social distancing guidelines as you wait for the staff to bring your child and their belongings to you.

Children will use hand sanitizer, provided by Creatively Crafted Childcare, before leaving the program.

Staff will sign child out.

Child Transition into The Classroom

Children will enter through the front door of the school, observing the social distancing guidelines. Children and staff must wash their hands with soap and water upon entering the classroom.

Cleaning and Sanitization

We are following the current health authority guidelines for sanitization and care. Our classroom, including all accessible materials/toys, are disinfected daily. Disinfection is completed using a health authority approved sanitizer, which are alcohol or quad-based solutions. High traffic areas will be wiped down regularly throughout the day and as needed.

Child bags brought into the classroom will be sprayed with the disinfectant solution prior to being brought into the classroom. Please plan your child's bag, accordingly; we are not responsible for wear/tear/fading of color due to disinfectant use.

Lunch/Snacks

Please send all lunch/snack items in containers/bags that do not require any help to open. We ask that snacks and lunch are kept in their backpacks until the child is ready to eat. Handwashing is always required before and after eating. Please provide lunch and snacks that will not require reheating or refrigeration.

Items to Send

In backpack: snacks, lunch, water bottle, 1 change of clothing in a ziplock bag (if necessary), *spray* sunscreen. Your child should also bring a hat and wear comfortable clothing and shoes. Children may NOT bring ANY home toys. Your child must be able to carry their own backpack.

Sunscreen

Parents must apply sunscreen on their children before they come to camp, as we will start our day outside. In order to reduce possible spread of illness, we have decided that spray sunscreen for the children is best, as it is easiest to apply while maintaining social distance guidelines. Please send your own if you would like your child to reapply throughout the day. If your child can apply their own sunscreen, any type is ok.

COVID-19 Health and Wellness/Illness Policy

Please note the following COVID-19 Health and Wellness policy, which applies to all staff and children within our facility. Parents are expected to complete a health review of their child at home before coming to the program, also, please have the children wash their hands before leaving home.

Parents will additionally be asked health check questions by the staff each morning, confirming that their child is symptom free and that their child has not been given acetaminophen or ibuprofen in the last 12 hours. In the event that a parent is found to be not answering this statement truthfully or withholding important medical information,

childcare will no longer be provided to that family. A friendly reminder to your children to wash their hands as often as they can and especially after they have touched any bodily fluids (runny nose, sneeze, cough), is always a good idea.

[\(Reference: Health Authority memo; COVID19 in childcare\)](#)

Additionally, our regular health and wellness policy stands:

Children may not attend childcare programs while they have any of the following symptoms:

- unusual, unexplained loss of appetite, fatigue, irritability, or headache
- eye infections
- unexplained rashes *or* any rash that is not confirmed by doctor to be non-contagious
- known or suspected communicable diseases (measles, chicken pox, pink eye, etc.
- ear infection, nausea, vomiting and/or diarrhea in the last 48 hours

Symptom	May return when
Temperature of 37.8 C or higher (orally) or 37.2 C or higher (under the arm)	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Runny nose	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Cough	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Sore throat	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Difficulty breathing or wheezing	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Unexplained fatigue, aches or cold/flu-like symptoms	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Sinus congestion	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Eye infections, discharge, red/pink eyes	May return to childcare after a medical note or negative COVID-19 test confirms the child does not have COVID-19 and the child is symptom free for 48 hours.
Children who have, or children with others living in the same home who have just returned from international travel	May return after self-isolating for 14 days and being symptom free
Children who have, or children with others living in the same home who have been identified as having been exposed to Covid19	May return after self-isolating for 14 days and being symptom free. *Note, this does not apply to health care providers. In the event that the person in the home is a health care provider, this only applies in the event that the person who is a health care provider has been directed to self-isolate due to possible exposure or symptoms.

THE CHILL ZONE SOCIAL DISTANCING MEASURES

- Each child will be provided a mat to utilize while at camp. The mat will be approx. 6 feet long and disinfected daily. This is to help maintain social distancing during meals, craft times etc. Siblings may share one if they like. These will be placed out and children will be expected to use their own mats throughout the week.
- Each child will be provided with a container in which all their art, crafts, supplies, water bottles, etc., will be kept for the duration of their time at camp. Items in these bins will be disinfected daily.
- There will be a lot of outdoor play, rain or shine, as it is easier to maintain social distancing outdoors.
- Specific materials will be used to identify socially acceptable distances, i.e., chalk markings, colorful tags, signs.
- *MASKS: Masks are indicated for people who have symptoms to reduce their risk of spreading virus through droplets produced when coughing or sneezing. **Children who have symptoms should be kept home from childcare rather than relying on masks.** Masks can be irritating and may increase touching of the face and eyes, which increases the risk of infection. At times it may be difficult to keep 6 feet apart. Staff may wear a mask when we are unable to socially distance from a child, i.e., in an emergency situation. Staff will not be wearing a mask on a regular basis. **HAND WASHING IS THE BEST WAY TO REDUCE THE SPREADING OF GERMS AND WE WILL CONTINUE TO ENCOURAGE THIS.***

WHAT WILL OUR DAY LOOK LIKE AT SUMMER CAMP THIS YEAR? - SUBJECT TO CHANGE

9:00am	Drop off at the parking lot.
09:00-10:00	Field games: hide and seek/soccer/hula hoops etc. (outdoor)
10:00-10:30	Snack (indoor or outdoor)
10:30-12:00	Art/craft/daily activity (indoor or outdoor)
12:00-1:00	Lunch (indoor or outdoor)
1:00-2:00	Field games: gaga ball, landmines etc. (outdoor)
2:00pm	Pick up at the parking lot.

For the well-being of children, staff and families, open transparency and candor is required around all the above requirements. Although this may lead to some challenging conversations, staff and families need to acknowledge and respect their necessity and their intention of care during the pandemic. We sincerely appreciate your compliance and understanding!

If you have any questions, please do not hesitate to contact us at creativelycraftedchildcare@yahoo.com

Thank you for all your continued support!!

Jessy Bal
Childcare Coordinator