



2021 Umpires Admin Tasks!

So that Season 2021 runs smoothly, here are a number of actions that Umpires need to do ASAP!

1. Registration

If you are umpiring in 2021, please register by the 10th of April (or at the earliest opportunity). Once you have registered you will join the 2021 Umpire List, this lets the coaches and staff see who's available and what discipline you are in so that we can appoint umpires to each game. Registration is a simple process, click on this link and follow the steps: <https://bit.ly/2OImcBX>

2. Working with Children Check

It is vital that each umpire has completed their Working with Children Check. For legal reasons, any umpire over the age of 18 must have a valid WWCC.

Click on the link below if you need to renew your current WWCC or if you need to create a new Check. Select 'Volunteer' as the Check type.

<https://www.workingwithchildren.vic.gov.au/>

3. Update Schedula details

All umpires please check your Schedula contact & bank details and make sure that they are current for 2021. <https://schedula.sportstg.com/>

You'll find a guide to using Schedula on www.yarrarangesumpires.com.au under 'Resources' and also on the '2021 Rego's & Comms' pages.

4. Schedula Availability

All umpires must update the times when they are available on Schedula.

The coaches appoint the umpires to meet their time requests so please have the courtesy and regularly update your availability.

Please put in your availability for both Saturdays and Sundays (junior games).

5. Update/Check Schedula Contact Details

To get information and for the coaches to be able to contact you, please make sure that all your contact details are up to date. If you are under the age of 18, please also have your parents/guardians' details so that they can be contacted if need be.

6. Uniform

If you are a new umpire or need some extra bits of uniform, please get in contact with Sebastian via: umpires@afloutereast.com Additionally, come into the AFL Outer East office (Kilsyth) and someone will be able to assist you with purchasing and collecting umpire uniforms.

Off-field apparel link: <https://outereast.teamwear.kit-up.com.au>

7. Match Day Paperwork APP

This year we will use the Match Day Paperwork APP to make lodging your match paperwork easier and more efficient.

To use the App:

1. Search for 'Match Day Paperwork' on Google Play or the APP Store
2. You can login to the MDP app with your Passport account. Your Passport account must match the email address that you registered with in the current season. If you don't have a Passport account - 'register' to create account.
3. Once you have logged in, ensure you 'allow' the application to access information from your account (you will only have to do this the first time you login).



On Match Day – follow the steps below:

1. Select who you would like to complete tasks for to move to the match selection screen.
 2. The match closest to the current date should appear, if this is not the right match, navigate through the date filter at the top of the screen to find it. If you cannot see your match in this screen, contact your league administrator.
 3. Once you have found the correct match, simply select it and you should see a list of tasks for you to complete for this match.
4. Voting
- Select the award you need to enter votes for, then select how many votes you need to give.
 - Select a player to give the votes to from the list of players selected for this match.
 - Repeat this step for all votes.
 - Once done, click '**Submit**' and you will need to confirm your votes.
5. Submitting a Form
- Select the form you need to submit (the two examples below are 'Ground Inspection Report' and 'Home Away Official Report').
 - Answer questions as required by your league.
 - Click '**Submit**' once completed.

8. Our Umpire AFLOE APP

We will be using the Umpire AFLOE TeamAPP to communicate this year and it will become one of the most important ways to keep connected so we can send out notifications and information such as coaching notes, match day information, game requests and more!

Downloading the APP and getting started:

- Download Team App from the Apple or Google Play APP store.
- Sign up to Team App. You will be sent an email to confirm your registration.
- Log into the App and search for "Umpire AFLOE".
- If you don't have a smartphone go to: www.teamapp.com/clubs/507616 to sign up and view this App online.
- There is a handy how to guide on our website at <https://yarrarangesumpires.com.au/2021-regos-%26-comms>

9. Code of Conduct

All umpires need to understand and adhere to our Code of Conduct. Please read over it to make sure you understand how to conduct yourself both on-field and off-field.

Code of Conduct

Signing up to become an umpire with the YRUA does not merely mean that you arrive at your appointed match and officiate; you also always have a responsibility to perform your duties in a professional manner.

As an YRUA umpire you are expected to abide by the following guidelines:

PRESCRIBED GAME ATTIRE

- All umpires are expected to arrive at their match in a neat manner and with suitable footwear (no thongs).
- Your umpiring uniform should be clean and well-presented, with clean white boots or runners, a tucked-in shirt and garters or tape to hold up your socks.

BEHAVIOUR

- All umpires are always expected to conduct themselves in a professional manner. This includes at umpiring functions, training and on match day before, during and after the match. Remember, you are not just representing yourself but the entire umpiring group and the League as well.
- All umpires who also play football in the AFLOE are expected to be respectful of the officiating umpires. Any umpire that receives a yellow or red card whilst playing in the AFLOE or who is suspended by the Tribunal will automatically be suspended from umpiring at any level for a period of time proportional to the severity of the offence.
- Umpires shall not make derogatory comments about any other umpire, player, coach or official through any medium whether verbally, online, in print etc. These kinds of comments are unacceptable from any umpire and will be treated with the utmost seriousness.

10. COVIDSafe Rules

All umpires need to understand and adhere to the COVIDSafe Rules so that they are confident and understand how to keep themselves and other members of the community safe.

Generally, we would just like the Umpires to:

- be vigilant and wash your hands after touching the football
- only use their own drink bottles (named)
- if unwell, not umpire or come to training (you must communicate with your Coaches).
- download and use the QR codes provided at each venues

More information can be found by following this link: <https://aflvic.com.au/wp-content/uploads/2020/12/AFL-Victoria-Returning-to-Training-and-Games-checklist-071220.pdf>

AFLOE 2021 Umpire Checklist	
Top 10 Pre Season Tasks	Completed?
1. Complete your 2021 Umpire Registration (preferably by 10 th April 2021)	
2. Complete/Update your Working With Children's Check (WWCC)	
3. Update Schedula details - bank details, address, email etc.	
4. Update Schedula availability	
5. Update your contact details on Schedula (for juniors, please make sure your parent/guardian details are up to date)	
6. Download the Match Day Paperwork APP	
7. Organise your uniform	
8. Download and Join 'Umpire AFLOE' on TeamAPP	
9. Make sure you are familiar with the Umpiring Code of Conduct	
10. Make sure you know the COVIDSafe Rules	

Questions or Queries?

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Click here for [Association & Other Contacts](#)