

**BOARD MEETING MINUTES
VILLAGE OF LAURENS
April 2, 2024
ORGANIZATIONAL and REGULAR MEETING**

The meeting was called to order at 7:03 pm

Present: Mayor Kelly Pinter, Trustee Jonathan Heelein, Trustee, Frank Kovacs, Trustee Starr Liddle, Trustee Lois VanAlstine, Water Superintendent Dale Bullock, Clerk Erica LaBuz

Absent: Assistant Water Superintendent Jarrett Hotaling

Others: Monica Kovacs, Steve Pinter

Pledge of Allegiance

Oath of Office: Mayor Pinter administered the oath of office to: Trustees Jonathan Heelein and Lois VanAlstine

Organizational Meeting:

The Organizational Chart (Attachment 1) was reviewed and discussed. Mayor Pinter asked for a volunteer for the position of deputy mayor. Trustee Frank Kovacs volunteered. Committee assignments are: Trustee Kovacs and Trustee Liddle will be on the Parks, Property and Sidewalks Committee. Trustees Heelein and VanAlstine will be on the Community Engagement Committee.

The organizational meeting closed at 7:06 pm.

The regular meeting was opened at 7:07 pm.

Budget Public Hearing: The public hearing on the budget was opened. The proposed 2024-25 budget was reviewed. Otsego County is awarding the village a Community Events grant for \$900.00 for Community Day. That will increase A2089 (Other Cultural and Recreation) and reduce fund balance. In the Water Fund, penalties for late payments would need to be reduced if penalties are not approved. The trustees plan to approve late penalties prior to September billing. Trustee Kovacs made a motion to approve the 2024-25 budget with the modification in A2089. Trustee Liddle seconded. Approved 5-02

Minutes: Trustee Heelein made a motion to approve the March minutes. Seconded by Trustee Kovacs. Approved 5-0.

Financial Reports: The February financial report was reviewed. Trustee Liddle made a motion to approve the financial report and Abstract #11. Seconded by Trustee Heelein. Approved 5-0.

Budget Modifications: Water fund budget modifications: Increase Bank fees (FX1375.4) by \$47.50 from FX1950.4 (Taxes on Municipal Property). Increase FX8310.1 by \$144.66 from FX8320.43 (Propane) Motion to approved the budget modifications was made by Trustee Kovacs. Seconded by Trustee Liddle. Approved 5-0.

Certificate of Deposit: The 13-month CD matures on 4/15. The rate was 3.60%. The new rate is estimated to be 4.5%. Trustee Heelein made a motion to reinvest \$20,000.00 for 13 months and to put the interest earned into the money market. Seconded by Trustee Kovacs. Approved 5-0.

Water Report – Dale Bullock: Water usage for the month was 586,000 gallons. This is 60,000 gallons higher than last year. Meter reads were done on March 15th. Some meters do not read so past history will be used for the usage. Well #2 was operational on 3/19. There was a power failure on 3/23. The generator worked.

Committee Reports

Parks, Property & Sidewalks – Trustees Liddle and Kovacs – No report

Community Engagement

Into the Streets will be held on May 4th. The Easter Egg Hunt was planned by Laurens Together.

Mayor’s Report:

A Code of Ethics was distributed. Goals set in 2023 that were achieved were: replacement of the generator, hydrants flushed, village website, painting the gazebo and enhancing village appeal. The NYSOSC Fiscal Stress Monitoring System was distributed and scores were reviewed. We will need to recoup funds from the sale of the generator. A meeting with the fire department has been scheduled. This year is the 40th anniversary of Knapp Park. The wall is deteriorating and needs to be rebuilt. This could be an Eagle Scout or Girl Scout project.

Old Business:

Trustee Liddle inquired about the rate of pay for election workers which was set at \$10.00/hour.

Correspondence:

Friends of Bassett sent a letter soliciting funds for the school-based health care.

Adjournment: The meeting was adjourned at 8:30 PM

Respectfully submitted,

Erica LaBuz
Village Clerk

Attachment 1

April 1, 2024-March 31, 2025

ORGANIZATIONAL MEETING

Oath of Office: Trustees

Meeting date	First Tuesday of the Month except November meeting on November 7th
Banking Facility	Community Bank
Official Newspaper	Daily Star
Attorney	Whiteman Osterman and Hanna LLP
Health Officer	Fox Hospital
Clerk-Treasurer	Erica LaBuz
Deputy Clerk	
Village Assessor	Kassandra Cade-Laymon
NYS Fire/Building Code Enforcement Officer	Otsego County Codes Office
Historian	Marie Iannotti
Registrar of Vital Statistics	Deb Lawyer
Dog Control	Julie Polulech
Park/Village Maintenance	
Water Superintendent	Dale Bullock
Assistant Water Superintendent	Jarrett Hotaling

TRUSTEE APPOINTMENTS

Deputy Mayor Frank Kovacs

BOARD COMMITTEES

Community Engagement Committee Jonathan Heelein, Lois VanAlstne

Parks, Property & Sidewalks Committee Frank Kovacs, Starr Liddle