

**BOARD MEETING MINUTES  
VILLAGE OF LAURENS  
May 2, 2023  
REGULAR MEETING**

The meeting was called to order at 7:02 pm

**Present:** Mayor Kelly Pinter, Trustee Tom Halstead, Trustee Jonathan Heelein, Trustee Starr Liddle, Trustee Frank Kovacs, Water Superintendent Dale Bullock, Clerk Erica LaBuz,

**Absent:** Assistant Water Superintendent Jarrett Hotaling

Others: Marie Iannotti, Monica Kovacs, Steve Pinter

**Pledge of Allegiance**

**Oath of Office:** Mayor Pinter administered the oath of office to Trustee Jonathan Heelein

**Resolution – Local Government Record Retention**

Mayor Pinter explained the record retention policy and read the resolution. Trustee Kovacs asked how long we keep records. Mayor Pinter said we need to look into the records we have stored. We can apply for grants to manage records.

On a motion made by Jonathan Heelein, seconded by Frank Kovacs, the following was adopted:

**RESOLVED**, By the Board of Trustees of the Village of Laurens that Retention and Disposition Schedule for New York Local Government Records (LGS-1) adopted by the New York State Archives in 2020 and effective January 1, 2021, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of all records.

**FURTHER RESOLVED**, that in accordance with Article 57-A: a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records after they have met the minimum retention periods described therein; b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Said resolution was adopted by the following roll call vote:

Mayor Pinter	Aye <u> x </u>	Nay _____
Trustee Halstead	Aye <u> x </u>	Nay _____
Trustee Heelein	Aye <u> x </u>	Nay _____
Trustee Kovacs	Aye <u> x </u>	Nay _____
Trustee Liddle	Aye <u> x </u>	Nay _____

**Minutes:** Trustee Liddle made a motion to approve the April regular and organizational meeting minutes, seconded by Trustee Heelein. Approved 5-0.

**Financial Reports:**

Trustee Kovacs made a motion to approve the March financial reports. Seconded by Trustee Halstead. Approved 5-0.

Trustee Liddle made a motion to approve Abstract 12 for payment. Seconded by Trustee Kovacs. Approved 5-0.

**Water Report** – Dale Bullock: Usage was 477,000 gallons. Tim Solovitch had concerns about the water quality. He stated he tastes too much chlorine. His house was tested and is within normal limits. Levels vary certain times of the year when the tank is filled or lowered. Back up meters are needed. Analog meters are not available. Composite meters are more accurate and have a 20-year life expectancy. The cost is \$157.00 for each meter. The cost will not be passed on to customers. The customer is responsible if the meter is damaged such as not being protected from frost.

Mayor Pinter met with the Laurens Fire Department to discuss flushing fire hydrants. Present were Chief Jeff Pidgeon, Assistant Chiefs Jeff Sellick and Dana Weygand, and Rod Klafehn. The fire department will work with Water Superintendent Dale Bullock on flushing the hydrants. They will begin at the water tower and CR 11A. They will set up a schedule.

Ten houses will be tested for copper. 86 Main Street has been repaired. A 100-year-old valve was the problem. When the lawn dries, it will be repaired.

### **Committee Reports**

#### **Parks, Property & Sidewalks – Trustees Liddle and Halstead**

The Job Corps only has two students at this time. A sidewalk quote was received for \$56.00 per linear foot. Mayor Pinter will look into grants for sidewalk work. Trustee Kovacs asked about the trees that are falling into the creek. That would be an issue for DEC.

#### **Community Engagement – Trustee Kovacs**

Into the Streets is on Saturday May 6. The projects will be painting the gazebo and sweeping sidewalks. The mayor would like to hang the flags before Memorial Day. The American Legion will donate flags. Community Day will be on July 29.

#### **Mayor's Report – Kelly Pinter**

The no smoking signs have been placed in the park. The village signs at County Roads 10 and 11 were removed. There are 5 new village signs in the shed. Signs reminding people to clean up after their dogs will be ordered. We will have a village website with a .gov domain name. Minutes and meeting dates will be put on the website. Electronic speed limit signs are expensive - \$6,000.00. The village can pass a local law to reduce the speed limit to 25 mph. The November meeting falls on Election Day so the meeting will be moved to Thursday, November 9.

Mayor Pinter presented information about joining the New York State Local Retirement System (NYSLRS). The village has never been a member. An employee who is currently a member of NYSLRS requested membership because his salary would benefit his service credits. Once the village joins, it will always be a member. Any employee would have the option of joining. If the board of trustees approves membership, the village must contribute 13.1% of the salary. Mayor Pinter handed out information to the trustees for review and consideration.

**Correspondence:** A FOIL request for maintenance records for the hydrants and water maintenance was received on March 29. Mayor Pinter acknowledged the receipt of the FOIL request. On May 1 Mayor Pinter responded with a summary taken from board minutes. She received a reply requesting the total capacity of the water tower and what the level of the water is. The hydrants should be flushed twice a year.

A second letter was received requesting that a drop box be made available for payments. Mayor Pinter responded that a drop box will be taken under consideration. Mayor Pinter will discuss this with the school.

**Adjournment:** Trustee Liddle made a motion to adjourn. Trustee Kovacs seconded the motion. The meeting was adjourned at 8:16 PM

**Respectfully submitted,**

Erica LaBuz  
Village Clerk