

MEMBERSHIP APPLICATION FORM

Name of organisation	
Address of organisation	
Postcode of organisation	
Main contact name for organisation	
Main contact position in organisation	
Main contact telephone number	
Main contact e-mail address	

WHAT IS THE GOVERNING STRUCTURE OF THE ORGANISATION?

Unincorporated Voluntary Organisation

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Scottish Charitable Incorporated Organisation (SCIO)

☐

Company Limited by Guarantee (CLG)

☐

Community Interest Company (CIC)

☐

Co-operative (Co-op)

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Community Benefit Society (BenCom)

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Social Enterprise (SE)

☐

Trust

☐

Community Amateur Sports Club (CASC)

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Other (Please explain below)

☐

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The organisation has charitable status

Yes

☐

No

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Charity No.		HTSI Membership No.	
Company No.		VAT Registration No.	
FCA No.		Other No. (Details)	

It would be very helpful if you could contact us when you have a change in your main contact for the organisation, as this will enable us to update our records.

MEMBERSHIP 2025 = FREE

This form is used to register you with Caithness Voluntary Group. We may contact you with information and newsletters. You must provide consent to us using your information in the ways we describe. If you do not provide consent, we cannot keep your personal information or update and keep you informed on CVG activities and benefits.

To enable us to go to a paperless system, we now only send information electronically.

Please sign below that you consent to us retaining your information and using it in the ways we describe:

Name:

Signature:

PRIVACY STATEMENT

Who are we? The name of the organisation asking you for consent to use your information is Caithness Voluntary Group.

What will we do with your information? The personal data held is not shared with any third party and will only be used for the purposes listed above. If you have a concern regarding your data stored, contact CVG to speak to our data controller to discuss; our data controller is the Chief Officer for Caithness Voluntary Group.

How long will data be kept? Your data will not be kept after you inform us that you are no longer the contact for that organisation. This is in line with our retention policy where we do not keep data for longer than three months after you are no longer a member, unless there is, for any reason, a legal requirement for us to do so.

How to withdraw your consent: You can withdraw the consent you give in this registration form at any time. You can do this by contacting office@cvg.org.uk

Please send your completed form by email to: office@cvg.org.uk or by post to the registered address below.

Registered Address: Caithness Voluntary Group, Argyle Suite, Pulteney Centre, Huddart Street, Wick, KW1 5BA



Caithness Voluntary Group is a Company Limited by Guarantee registered in Scotland, No. 150015, and a registered charity under the Office of the Scottish Charity Regulator, No. SC002484