

**MEETING OF THE  
AVIATION OPERATIONS SUBCOMMITTEE  
OF THE  
EAST HAMPTON AIRPORT PLANNING COMMITTEE**

Date: November 4, 2014

Time: 9:30 AM

Method: Conference Call

In attendance:

Gerard Boleis, Chairman  
Gene Oshrin, Vice Chair  
Tom Twomey, Vice Chair  
Bonnie Krupinski  
Ken Lee  
Henk Houtenbos  
Cindy Tuma  
John Shea, Secretary

Others:

Elliott Meisel  
Irving Paler  
Margie Saurenman

Gerard Boleis called the meeting to order at 9:30 AM. Everyone in attendance by telephone introduced themselves.

Mr. Boleis explained that Town Councilwoman Kathee Burke Gonzalez had asked our Subcommittee to review the Capital Improvements and Maintenance Plan for the airport for the next 2 to 3 years and to provide the Subcommittee's list of priorities for consideration by the Town Board.

After discussion of the list, a copy of which is attached to these minutes, John Shea made a motion for the Subcommittee to submit the following list of priority projects at KHTO, which was seconded by Bonnie Krupinski and adopted unanimously by the Subcommittee:

### Order of Priority

- 1) Runway 4-22 Design and Reconstruction in 2015
- 2) Runway 10-28 Preventive Maintenance in 2015
- 3) Obstruction Removal – Design and Construction
- 4) AWOS Weather System – Upgrade
- 5) Perimeter Fence – Design and Construction
- 6) Terminal Ramp Repairs – Design and Construction
- 7) Taxiway (and Runway) Lighting Rehabilitation and Design
- 8) Taxiway Signage – Design and Refurbishment
- 9) Runway 16-34 – Repair as Taxiway Only
- 10) Complete Main Taxiway Link – Design and Construction

In adopting the above list of priorities, the Subcommittee noted that it previously had adopted the following resolution with regard to the critical need for the reconstruction of Runway 4-22 for the safety of small fixed wing aircraft:

**“WHEREAS**, the East Hampton Airport Master Plan and Airport Layout Plan were adopted in September 2010, and

**WHEREAS**, these plans provide for the rehabilitation of Runway 4-22 as a secondary runway for the airport, and

**WHEREAS**, this runway is important for safe landings at the airport by small aircraft, and neither jets or helicopters use this runway, and

**WHEREAS** the rehabilitation work will shorten this runway and make it narrower, and

**WHEREAS**, no design work to implement this provision in the Airport Master Plan and Airport Layout Plan has been undertaken in the three and a half years since the adoption of the Plans.

**NOW THEREFORE BE IT RESOLVED**, the subcommittee recommends that the East Hampton Town Board direct Town Airport Engineer to prepare a Request

For Proposal for the engineering design, specifications, and bid documentation for the rehabilitation of Runway 4-22, and

**BE IT FURTHER RESOLVED**, that this Request For Proposals be issued within the next 60 days so that the Town can secure bids for the completion of the rehabilitation of Runway 4-22 in the Fall of 2014”

There being no further immediate business for the Subcommittee, upon a motion seconded and unanimously adopted, the meeting was adjourned.

\_\_\_\_\_/s/\_\_\_\_\_  
John Shea, Secretary