

WEEKLY/BIWEEKLY

Remember to start left to right & top to bottom.

Foyer/ Entrance Area

- Dust light fixtures/ ceiling fan
- Sweep/ vacuum floors/ carpets
- Mop floors (hard floors)

Living Room

- Dust light fixtures/ fans
- Scan walls and ceiling for cobwebs/ dust
- Dust/ polish/ clean all surfaces
- Replace trash liners
- Vacuum floors/ carpet
- Mop floors (hard floors)

Dining Room

- Dust light fixtures/ fans
- Scan walls and ceiling for cobwebs/ dust
- Dust/ polish/ clean all surfaces
- Replace trash liners
- Sweep/ vacuum floors/ carpet
- Mop floors (hard floors)

Bedrooms

- Dust light fixtures
- Scan walls and ceiling for cobwebs/ dust
- Dust/ polish/ clean all surfaces
- Tidy beds if required
- Replace trash liners
- Sweep/ vacuum floors/ carpet
- Mop floors (hard floors)

Kitchen

- Dust light fixtures
- Scan walls and ceiling for cobwebs/ dust
- Move items and wipe down counters
- Wipe down all appliances
- Wipe out microwave
- Clean sink & faucet
- Replace trash liner
- Sweep/ Vacuum floors/ carpet
- Mop floors (hard floors)

Hallway

- Dust light fixtures
- Scan walls and ceiling for cobwebs/ dust
- Sweep/ vacuum floors
- Mop floors

Bathroom

- Dust light fixtures
- Scan walls and ceiling for cobwebs/ dust
- Clean sink/ faucet/ counters
- Clean mirror
- Clean toilets inside/ outside
- Pre-vacuum
- Clean tub/ shower inside/ outside
- Clean all tiled surfaces
- Sweep/ vacuum floors
- Mop floors

Laundry Room

- Scan walls and ceiling for cobwebs/dust
- Dust/wipe appliances
- Sweep/vacuum floors
- Mop floors

**Rotation Options

- Clean outside kitchen cabinets
- Clean outside bathroom cabinets
- Wet wipe door facings & frames
- Vacuum living room furniture
- Wet wipe window sills
- Wet wipe baseboards*
- Sweep porches

*this is done over two cleans

** Rotation Options are free for weekly /
biweekly customers only but can be added for
a small additional fee.

Special Notes: (unable to clean certain areas,
excessively soiled areas, any broken things
noticed in the home prior to cleaning,
etc.)_____

Cleaner Signature:

Date:
