You can also purchase ACOA merchandise **via Paypal**. Note that PayPal charges a fee for using their service which will be added to the cost of the merchandise.

Refer to the following instructions to use Paypal.

- 1. Go to the Paypal website www.paypal.com.
- 2. Login to access your Paypal account
- 3. Click "Send money"
- 4. Enter AtlantaCOA@gmail.com into the "To" field
- 5. Insert the amount you would like to send
- 6. Click "Continue"
- 7. Confirm your information is complete
- 8. Before clicking "Send Money", scroll down to the email message for the recipient and insert the following:
 - a. Your name
 - b. Your rank, if applicable
 - c. The words "Merchandise purchase"
 - d. The name of the products purchased
- 9. Click "Send Money"