

# By-Laws

of the  
**PUTNAM COUNTY GUN CLUB**  
Eleanor, West Virginia

*AFFILIATED WITH THE NATIONAL RIFLE ASSOCIATION OF  
AMERICA*

## **ARTICLE I – Name**

The name of this organization shall be Putnam County Park Gun Club. This organization may also do business as the Putnam County Gun Club or PCGC

## **ARTICLE II - Object**

The object of this organization shall be the encouragement of organized rifle and pistol shooting among citizens of the United States resident in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

The purpose of this organization as stated in the corporate charter is to

- Promote hunter & gun safety
- Operate Firearm Range
- Operate shooting matches
- Lobby for better hunting & gun laws
- Lobby against gun registration and any law infringing honest citizens from owning & possessing legal firearms

Furthermore, be it known that this organization supports the United States Constitution, especially the Second Amendment.

## **ARTICLE III – Membership**

Any citizen of the United States 21 years of age or older may become a member of this organization on vote of the Executive Committee after subscribing to the following pledge and on payment of the usual initiation fee and dues.

*I CERTIFY that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the Government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if approved to membership, I will fulfill the obligations of good sportsmanship and good citizenship.*

A member in this organization consists of the individual filing an application also known as the primary member, his/her spouse and dependent children under the age of 21 as defined by the Internal Revenue Service.

## **ARTICLE IV – Dues**

(a) The member's annual dues to the club shall be as determined by members voting at the regular monthly meeting in January of each year and payable not later than August first of each year plus the currently levied registration fee for new members.

(b) No member of the club in arrears shall be eligible to vote or to enjoy any other privileges or benefits offered by this club.

## **ARTICLE V – Meetings**

(a) Annual Meeting. The annual meeting of the club shall be held in December of each year. If the annual meeting shall not take place at the time fixed it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors have been elected.

(b) Regular Meetings. The regular business meeting of the club for transaction of ordinary business shall be held on the 3<sup>rd</sup> Thursday of each month, at such time and place as may be fixed by the Executive Committee.

(c) Special Meeting. A special meeting of the club may be held at any time upon the call of the President or upon the call of the Executive Committee, or upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given all officers and members in good standing in writing by United States mail not less than seven days prior to the date fixed for the holding of the meeting. The place of such special meeting shall be fixed by the Executive Committee.

(d) Quorum - Eight members of good standing shall constitute a quorum at any meeting.

## **ARTICLE VI – Officers**

(a) The officers of this club shall be president, vice president, secretary, treasurer, training officer, gun club coordinator, and executive officer who acting together shall constitute the executive committee. They shall be elected by majority vote of properly cast ballots. The vice president, chairman of the nominating committee shall make a report of the officer nominations at the October meeting. Ballots shall be mailed, emailed, or downloaded from the PGC web site to all members in good standing no later than the last day of October of each year. Members must complete the ballot endorsed with their signature, membership number, and printed name, and mail to the club postmarked no later than November 25th to be valid. All ballots timely received will be opened, validated, and counted by an election committee appointed by the chairman of the nominating committee with results presented at the annual meeting. They shall hold offices for one year or until their successors are elected.

(b) The Executive Committee shall have general supervision and control of all the activities of the club.

(c) Meetings of the Executive Committee shall be held regularly at such time and place as the Committee may determine. Special meetings may be held at any time on the call of the President or on demand in writing to the Secretary, by three members of the Committee.

(d) Three members of the Committee shall constitute a quorum.

(e) Resignation of any officer may be accepted by a majority vote of the remaining members of the Executive Committee.

(f) A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Committee. However, if more than one vacancy exists a special meeting of the club shall be called and new officers shall be elected to fill the vacancies until the date of the next annual meeting as provided in paragraph (a) above.

(g) The officers of this club shall maintain individual membership in the National Rifle Association for their tenure in office.

(h) Although it is preferable that no one person shall hold the same office more than two consecutive years, if no suitable nominee can be found to run against an incumbent, that person may continue to be re-elected beyond the two years.

(i) If any officer misses three consecutive meetings without a valid excuse, that office shall be declared vacant and filled in accordance with paragraph (f) above.

## **ARTICLE VII – Duties of Officers**

(a) President. The President shall preside at all meetings of the club and the Executive Committee. He shall be a member ex-officio of all regular and special committees and shall be empowered to appoint such committees as he deems necessary. He shall perform all such other duties as usually pertain to his office.

(b) Vice-President. The Vice-President shall perform the duties of the President in his absence or at his request and he shall chair the nominating committee.

(c) Secretary. The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the National Rifle Association and by the Director of Civilian Marksmanship. He shall notify the members of the Executive Committee of all meetings, as required in Article V. He shall keep a true record of all meetings of the Executive Committee and of the club, except the Treasurer's books of account. He shall be responsible for reaffiliating the club annually with the National Rifle Association.

(d) Treasurer. The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Executive Committee. Such money shall only be withdrawn by check signed by the Treasurer and for the payment of such bills as shall have been approved by the Executive Committee. The treasurer shall keep an accurate account of all his transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the organization at its February meeting.

(e) Training Officer. The Training Officer shall have charge of all small arms instruction, review and approval of non NRA training programs, qualification and appointment of club Range Safety Officers with authority to appoint his/her representative(s). He shall contract no bills without the authorization of the Executive Committee

(f) Executive Officer. The Executive Officer shall have charge of the ranges of the club to include maintenance, ammo used, targets, firing line, etc, the printing of scorecards, the arranging of competitions, act as or appoint a maintenance director, etc. He shall contract no bills other than those related to an executive committee approved maintenance budget without the authorization of the Executive Committee.

(g) Gun Club Coordinator. The Gun Club Coordinator shall function as liaison between local and external entities and the club. He shall contract no bills without the authorization of the Executive Committee.

## **ARTICLE VIII – Suspension or Expulsion**

(a) Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. The removal will become permanent when at least fifteen days notice in writing has

been given to the officer of the reasons for his removal and of the time and place of a special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.

(b) Any member may be suspended or expelled from the club for any cause deemed sufficient by the Executive Committee by a two-thirds affirmative vote of the members of the Committee present at any regular or special meeting. The suspension or expulsion will become permanent when at least fifteen days notice in writing has been given to the member of the charges preferred and of the time and place of a meeting of the Executive Committee at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

(c) Charges against any officer or member may be preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Executive Committee to hear the charges. The Secretary will give at least fifteen days notice of the meeting to each member of the Executive Committee and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.

(d) Any member suspended or expelled by the Executive Committee may appeal to the full membership of the club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the club for the purpose of acting on the appeal. The Secretary shall give at least fifteen days notice in writing to all members of the club in good standing stating the date, time, place, and reason for such special meeting. At the meeting of the full club the Secretary will read the original charges, the supporting affidavits, read or display the accompanying exhibits, and will read the minutes of the Executive Committee at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds vote shall be required to reverse the action of the Executive Committee.

(e) Any official or member of the club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this club immediately upon receipt of official notice by the Secretary of this club from the Secretary of the National Association.

(f) The National Rifle Association shall be given a complete report whenever a member of the club is suspended or expelled, showing charges and action taken.

### **ARTICLE IX – Match Rules**

(a) All approved rifle and revolver or pistol competitions held by the club will be governed by the rules and regulations laid down by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army.

(b) Other matches may be conducted as designed and/or approved by the club. Those matches will be governed by the rules and regulations of the nationally recognized parent organization of the locally affiliated club conducting the match.

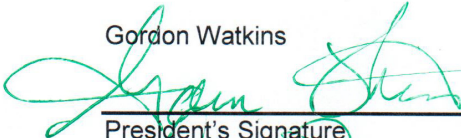
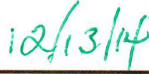
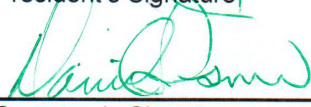

(c) Other shooting events may be conducted as designed or approved by the executive officer. Those events will be governed by the rules and regulations presented to and approved by the majority vote of the executive committee

### **ARTICLE X – Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the club may adopt.

### **ARTICLE XI - Amendments**

Any proposed amendments to these by-laws may be introduced by any member of the club at any regular meeting or special meeting called for the purpose. Each proposed amendment must be read or announced 3 three times prior to action. They must be acted upon by the club membership at a regular meeting or special meeting called for the purpose. A two-thirds vote of the members present will be necessary to pass or reject it. Once approved the amendments must be sent to the National Rifle Association for review and approval. I hereby certify that these bylaws have been adopted by this club.

Gordon Watkins	
	
_____ President's Signature	_____ Date
	
_____ Secretary's Signature	_____ Date