



Lorain County Beekeepers Association 2024 Fair Sellers Rules and Guidelines

Rules and Guidelines for LCBA Executive Board while representing LCBA at Lorain County Fair. RULES SUBJECT TO CHANGE

Amended by votes of Executive & Fair Committee (1-4-2020)

The purpose of these rules is to have guidelines in place to better aid future fair committees. LCBA board must approve these changes, additions, etc. since they have the potential to affect all LCBA membership and its future.

It is your responsibility to read these rules and guidelines and familiarize yourself with them.

- Must be a LCBA member with dues paid prior to March 1 of the year in which fair will take place. Attend 4 members meetings in their entirety in the calendar year beginning January to July to sell honey at the August fair. Exceptions will be made for new beekeepers.
- A majority of the LCBA executive board must approve or disapprove all decisions, currently four is a majority.
- Executive Board is to promote a voting block to elect Lorain County Fair Directors and LCBA fair committee to better represent LCBA at the Lorain County Fair.
- All items sold must contain bee products in them, i.e., honey, wax, propolis, royal jelly.
- All products that are being sold and are awarded a premium in the premium book must be entered in the open entry classes in apiary class AND be judged.
- 20% of all sales of vendor (seller) will go to LCBA.
- **Mandatory** that **Sellers** participate in the cleaning, preparation, set up & tear down of LCBA barn at Fair Grounds. This is separate from the hours needed for sales booth. Failure to participate in set up will automatically disqualify you from selling product for the current year. Failure to participate in tear down will also disqualify you from selling product the following year.
- Applications or intent to sell products at Lorain County Fair will be circulated at the June members meeting with all forms due back at the July MANDATORY SELLERS MEETING, which will be separate from the July Members Meeting. If you turn in an intent to sell form, you are committed to working the seller's booth, regardless of having honey to sell or not.

If selling any products, wax, cosmetics, or honey products, you must commit yourself to the designated allotment of time, which averages **a total of 10-16 hours**, depending on the number of sellers. Work scheduled hours calculated by the total number of available seller's slots divided by the number of sellers with the resulting number being rounded up to the next whole number. If you cannot fulfill your time slot, you must arrange with ANOTHER SELLER to fill your complete time slot. Work schedules for sellers in the sales booth will be circulated at the July Mandatory Sellers Meeting to allow all LCBA membership to actively participate in fair activities. If open times remain on the work schedule, all remaining hours must be evenly divided by LCBA vendors no later than August LCBA meeting or the last meeting before fair.

- Inventory sheets will be circulated at the July Mandatory Sellers. A lottery draw for vendor space will be at the August fair clean up meeting. The space you draw will be your space for the entire week. The fair committee will only move you to another space in the case of flooding from the gutters. Sample bottles and lids will also be distributed at this time.

- Inventory sheets must be completed and submitted with all products at set up on Saturday, August 17 **from noon to 4 pm**. The product brought in at that time and inventoried will be your final product for the week.
- In addition to your product, all sellers must bring **10 pounds of display honey for the LCBA booth**. Only exception is first year sellers. Sellers also **encouraged to bring in wax** to be displayed in the LCBA Booth.
- All honey and other products being sold will be checked for quality. The quality check list will be available at the July meeting. All decisions made by the quality check-in team will be final.
- Product will be checked periodically during the week. Any product that is deemed unsatisfactory by the executive of the day and agreed upon by the fair chair, will be marked unsatisfactory and removed from the shelf and tagged unavailable for sale for the rest of the week. The taster sample will also be pulled.
- Once inventory checked in, quantities cannot be changed.
- Additions to inventory can be added during fair week only if weight limit has been increased based upon a decision by the executive committee and Fair Chair.

The current maximum weight of honey (liquid, cut comb, section, creamed honey, honey in any form, etc....) per vendor is 100 pounds and is subject to change at executive board discretion.

Color grading with pre-filled glass should be checked against Pfund scale before use each year.

- All items being sold must be labeled. Implementation of guidelines to regulate labeling of all products to conform to State and County regulations.
 - All products being sold must be priced. Price must be prominently placed on top of cap or lid, or next to the label for other products such as soap, cut comb and candy.
- **Taster bottles for liquid honey will be provided by LCBA and be a standard size for all.**
 - A LIMIT OF FOUR TASTER BOTTLES / VARIETIES PER SELLER
 - Taster Bottle Labels must be the same labels, including font size, as your jars/bottles being sold. No other labels will be permitted on taster bottles. If it is not on your containers being sold, it cannot be on taster bottle.
 - Vendors (seller) can only have on display one taster per product. For example: One taster for clover honey, one taster for buckwheat honey, etc., and the same applies for all products being sold. If more than one taster is found to be the same honey, it will be removed from the counter.
 - Creamed honey sample jars are to be 12 oz size.
 - No cut comb samples.
- Honey sales booth countertop is to be used at fair committee discretion for LCBA use only.
- There is no selling of your own product or your sales booth partner's product except for wax, candles, jelly, lip balm, hand lotion, soap and candy while you are working your scheduled hours! If caught in violation of this rule, your product will be pulled for the remainder of the fair and you may not be allowed to sell the following year. Your product and sample bottles will be covered while you are working your scheduled hours. Each apiary will need to have their product covered the same amount of time. Two members from the same apiary can work together but it will only count as 2 hours, not 4 hours so their honey is covered the same amount of time as other sellers.
- **THERE WILL BE NO HAWKING OR BARKING OF ANY PRODUCT AT ANY TIME, NOR THE SELLING OF PRODUCTS OUTSIDE OF THE BEE BARN, PER LORAIN COUNTY FAIR RULES.**

If LCBA Rules and Guidelines are not followed, selling privileges CAN be suspended pending decision of the LCBA Executive Board.