

## MANAGEMENT GROUP

Any homeowner wishing to make an additional/ alteration to the outside of a parcel **must** complete and return this form. WORK **MAY NOT COMMENCE** UNTIL THIS FORM HAS BEEN APPROVED IN ACCORDANCE WITH THE ASSOCIATION DOCUMENTS

All improvements must be completed within three (3) months of approval date.

A copy of all Dade County permits is to be provided for association files.

Name of Owner:	Account Num.:
Property Address:	Balance: \$
Day phone:	_Community Name:

Approval is hereby requested for the following modification(s), and/or modifications as described below and/or on attached pages. Please indicate below what type of changes or alterations you wish to make. **Be specific**; indicating what type of material, color, shape, style, dimension, etc. In order to process this, request the following must be attached:

- 1. A photograph of your house where proposed changes will take place
- 2. A copy of the site survey with proposed modifications drawn on the survey showing both <u>plain view and</u> <u>elevated view & specifications of the modification.</u>

For doors, windows, hurricane panels and shutters a copy of the <u>Miami-Dade County Product Control Approval or</u> <u>Notice of Acceptance</u> is **needed**.

Select all that apply	( 🗹 ):		Is this a	re-submittal?:	Is this in re	sponse to a viol	ation? :
Addition		Patio		Yes		Yes	
Doors		Play Structure		105		105	
Outdoor Lighting		Pool		No		No	
Driveway		Roof: Identical					1
Awning		Roof Repairs					
Gutters		Satellite 18"/ Antenna		Anticipated c	late of comm	nencement	
Basketball Hoop		Screen: Identical					
Exterior Plant		New Screening/ Enclosure	e				
Garage Door		Solar collectors		Time for com	pletion of Im	provement	
Hurricane Shutters		Window treatment					
Landscaping		Wall Fence		Contractor	rs/Owners Si	ignaturo	
Iron, metal or similar bars		Other:		Contractor	rs/ Owners Si	gilature	

All changes and alterations shall be subject to all applicable permits requirements and to all applicable governmental laws, statutes, rules, regulation orders, and decrees. Neither the Board of Directors, nor any member thereof, shall be liable of the association, any homeowner, or any other person o entity for any loss, damage, or injury arising out of, or in any way connected with, the performance or non-performance of the board duties hereunder, unless due to the willful misconduct of bad faith of a member, and only that member shall have any liability. The board shall review and approve or disapprove all plans submitted to it for any proposed improvements, alterations or addition solely on the basis of aesthetic consideration and the overall benefit or detriment, which would result to the immediate vicinity and to the community.

Association Approval:	Neighborhood Name:	President or Authorized Rep.'s Signature
Approved		 Title:

FOR OFFICE USE ONLY					
Date of received application:	Received by:				
Date of approval/ disapproval:					
Approved 🗌 Denied 🔲 Deferred	Architectural Control Committee				
zoning department(s).	ecessary permits from the appropriate building and o be allowed through your property. You are responsible rea during construction.				
Explanation of Conditions and/or denial:					

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