

NEW CLIENT INFORMATION SHEET

COMPANY NAME:

ADDRESS:

CITY:

STATE:

ZIP CODE:

WEBSITE:

FEDERAL TIN/EIN:

TYPE OF BUSINESS:

☐ SOLE PROPRIETER ☐ LLC ☐ CORP ☐ PARTNERSHIP ☐ OTHER

RESULTS CONTACT:

BILLING CONTACT:

PHONE:

PHONE:

EMAIL:

EMAIL:

COMPLETED BY:

TITLE:

DATE:

Payment Terms: Invoices are due on receipt unless otherwise agreed to prior to work commencing. Payments are accepted via credit card (4.5% fee applies) or ACH (no fee).

Equipment Protection: We take great care of our equipment so we can deliver the best service to you. If your product or materials cause any damage to our equipment, you'll be responsible for the cost of repairs or replacement, and operational downtime.

On completion, please return by email to lara@spacecitylab.com

Business Information:

Business Name: SpaceCity Laboratory

EIN: 92-1630214

Contact Information:

Phone Number: +1 713-832-7423

Address: 1002 N. Meyer Ave., Ste. B, Seabrook, TX 77586

www.spacecitylab.com