

Town of Fairfield Selectboard Minutes

April 11, 2022

In Attendance: Gavin Ryan, David Persons, Ronald Bocash and Brian Dubie

Road Foreman: Maurice Jettie

Town Clerk: Linda Hodet

Town Administrator: Cathy Ainsworth

Secretary: Melissa

Visitors: Randy Reed, NWATV

Brian made a motion to approve the minutes. Ron seconded. All in favor.

Brian made a motion to amend the agenda to include discussion about ARPA. Ron seconded. All in favor.

1. Discussion about ARPA requirements.

Brian made a motion to use the standard allowance approach. Ron seconded. All in favor.

2. Discussion about North Road culverts with Randy Reed.

Brian made a motion to have Randy and Cathy check with Jim Cota about engineering grants for 3 North Road culverts. Three culverts to include: North of Bruce Branon, North of Virginia Howrigan and north of Dan Howrigan. Ron seconded. All in favor.

3. David spoke with Dan Howrigan and got the okay to draft an easement

4. Moe reviewed roads. Freightliner not behind schedule. Should deliver in June.

5. St. Rock's culvert needs to be a bridge instead of a culvert. Jim Cota said to talk to Bethany Remmers to see if it is able to be included as part of Hydrologically Connected Roads. Moe to follow up.

6. Brian made a motion to prioritize St. Rocks Bridge. Withdrawn for lack of second.

David made a motion to enter Executive Session to discuss a personnel issue. Ron seconded. All in favor. Motion to exit by David. Second by Ron. All in favor. We are looking for interested candidates to fill a vacancy on NRPC and it's subcommittee.

7. Traffic issue in East Fairfield. Discuss at next meeting.

8. No interested person has come forward for the vacant Lister position. Discussion of whether to consider/think about switching to an appointed assessor in the future perhaps in collaboration with another municipality.

9. Review of complaint re trash in a person's yard. Is not a public health issue.

Regarding Town Administrator consulting, David made a motion to go with the previously agreed amount of \$1540.38 to Jonathan DeLaBruere. Brian seconded. All in favor.

10. Overweight permits signed.

11. Cathy discussed the annual VTRANS report re: expenditures on roads. The difference between the expected taxes versus expenditures comes from the Capital Fund. Form signed.

These minutes exist in draft form until approved by the Selectboard.

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Gavin made a motion to appoint Cathy to the Northwest Communication Union District with Ron as an alternate. Brian seconded. All in favor.

12. Cathy updated on the Juaire Rd Project.
 - a. Juaire easements signed except L, KM and H Howrigan property. David to follow up.
 - b. Juaire Road Project Construction Inspection Services bid opening at the next meeting.
 - c. Archaeological dig report from UVM Consulting Archeology department will be received once ground is thawed enough for them to do the work.
 13. Cathy updated on grants:
 - a. A VTRANS Paving Grant was submitted for Chester Arthur Rd.
 - b. A VTRANS Structures Grant will be submitted for another North Road culvert project.
 - c. Potential for Common School grant from Northern Borders Region Commission. Pat is researching. Grant possibilities would be greater if the building was used to contribute to the local economy. Get bids on conducting a Thermal Audit. ADA compliance study was already conducted
 - d. Community Center Pavilion construction bidding is moving forward. Grants compliance policies not done yet.
 14. Common School Facility Use Agreement ready to be signed next Rec Committee meeting.
 15. Computer system upgrade discussion. Budgeted \$15K for this year. New expenditures \$4,796 for a combined total of \$16,902.
- Brian made a motion to approve the computer systems upgrades, using budgeted general fund money and \$1902 of ARPA funds. Ron seconded. All in favor.**
16. Discuss bids on chloride tank at the next meeting.
 17. Discuss staff contingency plans, in the event of emergencies.

Brian made a motion to approve the minutes. Ron seconded. All in favor.

Brian made a motion to adjourn. Ron seconded. All in favor.