

Town of Fairfield Selectboard Minutes

October 15, 2024

In Attendance: Tom Howrigan, Gavin Ryan, Ron Bocash and Brian Dubie

Roads: Maurice Jettie

Town Clerk: Absent

Town Administrator: Cathy Ainsworth

Secretary: Cathy Ainsworth/ Melissa Manson

Visitors: Ed Adrian, Joe Farnham, Mike Tarrant, NWATV.

1. The meeting began at 7:00pm.
2. Maurice received the Cargill salt quote at \$92 per ton- same as last year. Tom signed it and Cathy will send it in. Mo says the Pressure Washer's pump switch broke. It is old- would make more sense to replace than fix. He received a replacement quote from Franklin Rental. The Selectboard (SB) wants at least one more quote before ordering. Mo and the Selectboard discussed winter tires on plow trucks and the F600. The lights at the Town garage are blinking and going out. SB requests that Cathy reach out to Efficiency VT to see if there are discounts for 4 ft. florescent bulbs. Duffy Hill work is finished.
3. The beavers are active at the pond dam. Brian will call trappers.
4. The cost control Consultant from VLCT PACIF is scheduled to visit on 10/16 and will identify improvements that may be paid for by ARPA. He will attend the SB's next regularly scheduled meeting.

Brian made a motion to enter executive session to discuss contracts and to make the specific finding that premature general knowledge of this discussion would clearly place the public body at a disadvantage. Ron seconded. All in favor.

Brian made a motion to exit executive session. Ron Seconded. All in favor. Upon exiting, Brian said that the Selectboard will enter into a municipal, legal-counsel agreement with McNeil, Leddy and Sheahan in accordance with their letter of interest, predicated on checking references. He thanked the other two firms who were also interested in serving this function for Fairfield, for taking time to introduce their services.

Brian made a motion to approve the minutes of 9/23/24. Ron seconded. All in favor.

5. Cathy asked whether the state's payment toward the Halloween storm closeout match, should replenish the capital fund, as this CD provided part of the original matching costs for these projects.

Brian made a motion that the Town Administrator deposit the \$25,975 payment into the Capital Fund CD. Gavin seconded. All in favor.

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6. Cathy says that Northwest Fiberworx, the Old Town Clerk office tenant, requests permission to drill holes into the building to run conduit. Ron Bocash will follow up with them. The SB requests NW Fiberworx to pay for the cost of this.
7. Broken septic filter found with annual inspection of Town Clerk's system. Needs to be replaced at \$1700.
8. Cathy reports that Blue Cross Blue Shield cost increase for 2025 will be 21%. The SB requests that she looks into what other municipalities are using for Health Insurance and compare costs.
9. Cathy distributed the final draft of the Fairfield Dog Ordinance.

Brian made a motion to adopt the Fairfield Animal Control Ordinance. Ron Seconded. All in favor. Ordinance signed. This constitutes a civil ordinance within the meaning of 24 V.S.A. Chapter 59. The Dog Ordinance shall become effective December 14, 2024, unless a petition is presented to the Selectboard or Town Clerk before December 2, 2024, signed by not less than 5% of the qualified voters of the Town, requesting that the adopted Dog Ordinance be submitted to the voters of the Town at an annual or special meeting. The ordinance in its entirety is in these minutes, below*.

Brian would like to advertise for an Animal Control officer and discuss compensation as soon as possible .

10. Cathy reports that Fitzgerald Environmental is finishing the Fairfield Pond Watershed Action Plan. Information in this report could be used to prepare grants.
11. One of the Selectboard's November meeting falls on Veteran's Day. The SB rescheduled it for Tuesday, November 12.

Brian made a motion to enter Executive Session for a personnel discussion. Ron seconded. All in favor. Brian made a motion to exit executive session. Ron seconded. All in favor. No action taken, discussion only.

Tom made a motion to adjourn. Gavin seconded. All in favor.

***TOWN OF FAIRFIELD, VERMONT DOG ORDINANCE**

1. Purpose and Authority

This Ordinance is adopted by the Selectboard of the Town of Fairfield under the authority of 20 V.S.A. § 3549 and 24 V.S.A. §§2291(10), (14), and (15). The purpose of this Ordinance is to regulate the keeping of Dogs in the Town of Fairfield and to provide for their licensing, leashing, muzzling, restraint, impoundment, and destruction to protect the public health, safety, and welfare of the

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Town and the quiet enjoyment of its residents' homes and properties. This Ordinance shall constitute a civil ordinance within the meaning of 24 V.S.A. Chapter 59.

2. Definitions

For purposes of this Ordinance, the following words and phrases shall apply:

Dog means any member of the canine species. For purposes of this Ordinance, this term, wherever used, shall also include Wolf Hybrid.

Enforcement Officer means any Town Constable, Police Officer, Animal Control Officer, or any other person designated an Enforcement Officer under this Ordinance by the Fairfield Selectboard.

Impoundment Expenses mean expenses incurred for the impoundment of a Dog, including but not limited to boarding, food, and veterinary expenses.

Owner means any person who owns a Dog or has actual or constructive possession of a Dog. The term also includes any person who provides a Dog with food and shelter.

Remedial Action means the action of an Owner of a Dog necessary to cure a violation of this Ordinance and to release the Dog from impoundment. Remedial Action may include an agreement to complete a responsible dog owner training course approved by the Selectboard.

Running at Large means a Dog off the premises of the Owner and not under the control of the Owner, a member of the Owner's family, or an agent of the Owner, either by leash, cord, chain, or otherwise under the control of such person so that the Dog will not cause injury, damage, disturbance, or annoyance. Running at Large does not include lawfully hunting with the Dog's owner or keeper, provided that the Dog does not cause injury, damage, disturbance, or annoyance.

Wolf Hybrid means an animal that is the progeny or descendant of a domestic dog (*Canis familiaris*) and a wolf (*Canis lupus* or *Canis rufus*). Wolf Hybrid also means an animal advertised, registered, licensed, or otherwise described or represented as Wolf Hybrid by its owner or an animal that exhibits primary physical and behavioral wolf characteristics.

Working Farm Dog means a Dog that is bred or trained to herd or protect livestock or poultry or to protect crops, and that is used for those purposes, and that is registered as a Working Farm Dog under 20 V.S.A. §3581(a).

3. Collar and License

(A) All Dogs shall be licensed in accordance with 20 V.S.A. §§3581 and 3582, or the laws of the state where the Dog is regularly kept. Any Dog that is not so licensed shall be an Unlicensed Dog. All Dogs shall wear a collar or harness with the current license attached.

(B) The failure of persons to timely license Dogs in accordance with Vermont law presents a risk to public safety and causes undue administrative burden and expense to the Town of Fairfield and is hereby declared a public nuisance under 24 V.S.A. §2291(14). To abate this public nuisance and reimburse the Town for the expense of processing late license applications, a \$20.00 late charge

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shall be assessed to the Owner for the first Dog and \$5.00 for each additional Dog not licensed in accordance with Vermont law. This assessment shall be levied in lieu of any civil penalty or waiver fee imposed under Section 8 for keeping an Unlicensed Dog.

4. Neglected Dogs

All Dogs shall be furnished with clean and safe facilities sufficient to protect the Dog and the public health. Owners shall provide their Dogs with adequate food, water, and shelter, as defined in 13 V.S.A. §351. Any Dog determined by an Enforcement Officer to be without adequate food, water, or shelter shall be deemed a Neglected Dog.

5. Nuisance Dogs

(A) An Owner of a Dog shall not allow, permit, or suffer such Dog to create a nuisance. The following shall be deemed a Nuisance Dog:

1. A Dog that is Running at Large.
2. A Dog that defecates in any public area or on the private premises of another person and whose Owner does not immediately remove the fecal material and dispose of it in a sanitary manner.
3. A female Dog in heat not confined to a building or other secured enclosure, except while under the direct control of the Owner.
4. A Dog that disturbs the quiet, comfort and repose of others by barking, whining, calling, or howling for a continuous period of 15 minutes or more.

(B) The provisions of this section pertaining to Running at Large and disturbing the quiet, comfort and repose of others shall not apply to a Working Farm Dog if the Working Farm Dog is barking to herd or protect livestock or poultry or to protect crops or the Working Farm Dog is running at large to herd or protect livestock or poultry or to protect crops.

6. Vicious Dogs

(A) When a Dog has bitten a person while the Dog is off the premises of its Owner or keeper, and the person bitten requires medical attention for the attack, such person may file a written complaint with the Selectboard. The complaint shall contain the time, date and place where the attack occurred, the name and address of the victim or victims, and any other facts that may assist the Selectboard in conducting its investigation.

(B) The Selectboard, within seven (7) calendar days from receipt of the complaint, shall investigate the charges and hold a hearing on the matter. If the Owner of the Dog which is the subject of the complaint can be ascertained with due diligence, said Owner shall be provided with a written notice of the time, date and place of the hearing and a copy of the complaint.

(C) If the Dog is found to have bitten the victim without provocation, the Selectboard shall make such order for the protection of persons as the facts and circumstances of the case may require, including, without limitation, that the Dog is disposed of in a humane way, muzzled,

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chained, or confined. The order shall be sent by certified mail, return receipt requested, to the Owner. A person who, after receiving notice, fails to comply with the terms of the order, shall be subject to the penalties provided in 20 V.S.A. §3550.

(D) If an Enforcement Officer or Selectboard member determines that the Dog is a rabies suspect, the provisions of Subchapter 5 of Title 20 Chapter 193 and the rules of the Vermont Department of Health shall apply.

7. Impoundment

(A) An Enforcement Officer may impound any Unlicensed Dog, Neglected Dog, or Nuisance Dog as defined herein or any Dog that, in the opinion of the Enforcement Officer, presents an imminent danger to people or other domestic animals.

(B) Within twenty-four (24) hours after impounding such Dog, the Enforcement Officer shall notify the Owner, informing the Owner of the violation and the Remedial Action necessary to release the Dog from impoundment. If the Owner of the Dog is unknown, the Enforcement Officer shall, within twenty-four (24) hours of impoundment, post a notice in the Town Clerk's office and three (3) public places in the Town. The posted notice shall include a description of the Dog, the time and place the Dog was found or impounded, and the name, address and telephone number of the Enforcement Officer. The notice shall be posted for ten (10) days.

(C) An impounded Dog shall be released to the Owner only after completion of all Remedial Action, payment of all Impoundment Expenses, and the final disposition of a Vicious Dog hearing, if applicable. If a Dog is not claimed from impoundment, or the Owner gives notice to the Enforcement Officer of forfeiture of ownership, or the Owner fails to take the Remedial Action required to secure the Dog's release or fails to pay all Impoundment Expenses, the Dog may be placed in an adoptive home, transferred to a humane society or rescue organization, or humanely destroyed. In such case, the Owner shall remain liable for all Impoundment Expenses.

8. Civil Penalty; Other Enforcement

(A) Any Owner who keeps an Unlicensed Dog, Neglected Dog, or Nuisance Dog shall be subject to a Civil Penalty of up to \$500.00 per day for each day that such violation continues. An Enforcement Officer shall be authorized to act as an issuing municipal official to issue and enforce a municipal complaint before the Judicial Bureau. Each day a violation continues shall constitute a separate violation. An Enforcement Officer is authorized to recover Civil Penalties and Waiver Fees in the following amounts for each violation:

	<u>Civil Penalty</u>	<u>Waiver Fee</u>
First Offense	\$100.00	\$35.00
Second Offense	\$150.00	\$75.00
Third Offense	\$300.00	\$200.00
Fourth Offense	\$400.00	\$300.00
Fifth and Subsequent Offenses	\$500.00	\$400.00

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(B) In addition to the enforcement procedures available before the Judicial Bureau, the Selectboard may commence a civil action in Superior Court to obtain injunctive or other appropriate relief and may pursue any other remedy authorized by law.

(C) For any First Offense violation of the Ordinance, in lieu of issuing a municipal complaint, an Enforcement Officer may, at the Enforcement Officer's discretion, issue the violator a written warning.

9. Other Laws

This Ordinance is in addition to all other ordinances of the Town of Fairfield and all applicable laws of the State of Vermont.

10. Severability

If any section of this Ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this Ordinance.

11. Effective Date

This Ordinance shall become effective sixty (60) days after adoption by the Town of Fairfield Selectboard. If a petition is filed under 24 V.S.A. §1973, that statute shall govern the taking effect of this Ordinance.

Adopted this 15th day of October, 2024 by the Town of Fairfield Selectboard.