



Town of Fairfield P O Box 5 Fairfield VT 05455

[zoning@fairfieldvermont.us](mailto:zoning@fairfieldvermont.us)

Office 802.827.3261 x 3

## Zoning Certificate of Occupancy/Compliance Application

Owner/ Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Physical Address of parcel \_\_\_\_\_

Parcel ID # \_\_\_\_\_ SPAN # \_\_\_\_\_ Year Built \_\_\_\_\_

### Requesting

Certificate of Occupancy \$55.00

Certificate of Occupancy may require proof of the completed RBES (Residential Building Energy Standards) or CBES (Commercial Building Energy Standards) forms as pursuant Title 24 § 4449.

Certificate of Compliance \$55.00 (major)

Recommended for property sales. The Planning & Zoning Department completes file research and issues a Compliance Letter to document findings. Site inspection may be necessary.

This is the Department's formal written comment on a property.

Certificate of Compliance \$25.00 (general)

This is for sheds, pools, decks, porches, etc. To maintain up to date records of small permitted buildings and to ensure that each permit was completed to the submitted and approved specifications listed on the issued permit. Site inspection may be necessary.

**Please submit this application and payment to the Town Clerks Office**

Questions? Please contact the Zoning Administrator at [zoning@fairfieldvermont.us](mailto:zoning@fairfieldvermont.us)