

Common School Working Group Minutes

Wednesday February 4, 2026 6:00PM – 7:30PM

Present: Mary Shreindorfer, Bridget Rivet, Sorel Chaput, Greta Brunswick, Chi Nguyen

1. Additions/Changes to Agenda

2. Welcome and Introduction

3. Architectural Design Work with GVV – Review and Discussion

- Updated designs from Chi, with at grade entrance and other changes
 - o Discussed site layout of commercial set. Parking added on north side on either side of the drive (4 spaces on each side). Yard area between BB court and building. Parking spaces shown on residential plan should be located on east side of building in green space to keep space between courts and building green. This could be a good idea for either commercial and residential. Maximize parking in the yard area on the east side of the building. This area is also likely to be the area needed for septic. Maximize parking in area not needed for septic.
 - o Discussed kitchenette – moving fridge down to more central towards wall, so there is not issue with opening door onto partial wall and also does not block view at entrance.
 - o If have oven/range – can only be warming only. Unless build full venting system.
 - o Add oven/range for design, include any required venting so can be fully used. Need more research on any licensing requirements around kitchen spaces.
 - o For stairs, egress needs to be unlocked, but entering can be a key code.
 - o Coffee area on third floor office can have mini fridge and microwave.
 - o Show north side elevation too.
 - o Reclaim 2 1st floor windows on north elevation.
 - o Want to have LULA to apartments.
 - o Discussion of adding porch to south side of design with residential.
- Finalize designs for public meeting

4. Public Meeting Planning – Finalize Date – Wednesday March 18

- Common School
- Discuss and confirm plan for outreach
 - o Outreach to specific people, make list and make phone calls.

- Front porch forum postings
- Invite folks to bring photos to share a display.
- Greta will update the flyer and create content for FPF postings. Include note about photos. Dessert potluck.
- Julie will help lead group to create list of people to do direct outreach - which we will do over email. Add names from people that are on email list.
- Flyers at library and stores.
- Create town meeting info doc and have flyer ready for town meeting
- Draft survey (enclosed).
The group suggested some edits the survey questions. Greta made the edits.
- Proposed Agenda:
 - **Welcoming remarks - CSWG members (5 minutes)**
 - **Presentation (1 hour)**
 - Project introduction and history - CSWG Greta and members (10 minutes)
 - Program Overview - Chi (10 minutes)
 - Review of Draft Concept Design Alternatives (2 options) - Chi (15 minutes)
 - Next Steps, Funding and Work Ahead (10 minutes)
 - Formal Q&A (15 minutes)
 - **Community social and comments/survey (30 minutes)**
 - **Safe trip home**
- Materials:
 - Powerpoint and individual handouts of the designs.
 - Digital survey that can be completed with ipad at the meeting, or in hard copy at the meeting. Survey will open that night and stay open for ~30 days.
 - Other ideas?

5. Other Business

None

Next Meeting January 26