



# TOWN OF FAIRFIELD VT

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☎ 802-827-3261 x3

📍 PO Box 5  
Fairfield VT 05455

## Town of Fairfield Zoning Permit Application

Owner / Applicant \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Physical Address of Parcel \_\_\_\_\_

District \_\_\_\_\_ Lot Size \_\_\_\_\_ Parcel ID \_\_\_\_\_

### Project Information

|                  |  |                  |  |                      |  |                 |  |
|------------------|--|------------------|--|----------------------|--|-----------------|--|
| New Residential  |  | Seasonal Camp    |  | Replacement Dwelling |  | House Addition  |  |
| Garage/Carport   |  | Deck/Porches     |  | Storage/Shed/Gazebo  |  | Outside Furnace |  |
| Daycare          |  | Pool             |  | Sign                 |  | Agricultural    |  |
| Commercial Minor |  | Commercial Major |  | Conditional Use      |  | Camp Conversion |  |

**REQUIRED: Attach a sketch and/or floor plans (include all setbacks and identify all water bodies or wetlands).**

Existing Use of Parcel \_\_\_\_\_ Existing Square Footage \_\_\_\_\_

Proposed Use \_\_\_\_\_

Dimensions of Proposed Construction \_\_\_\_\_ x \_\_\_\_\_ , \_\_\_\_\_ x \_\_\_\_\_ , \_\_\_\_\_ x \_\_\_\_\_

Height \_\_\_\_\_ Number of Stories \_\_\_\_\_ Number of Rooms \_\_\_\_\_

Total Square Feet of All New Construction \_\_\_\_\_

Square Footage: (Exclude attics < 7 ½ feet high and below grade basements)

Number of Bedrooms: Existing \_\_\_\_\_ New \_\_\_\_\_

Number of Bathrooms: Existing \_\_\_\_\_ New \_\_\_\_\_

Water Source \_\_\_\_\_ Wastewater disposal type \_\_\_\_\_ WWP# \_\_\_\_\_

Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_ Side \_\_\_\_\_

Setbacks: Measured from the existing/proposed building(s) to the property lines for side and rear and from center of road for the front setback.

**\*Note: Other State permits may be required. Please inquire with the DEC Permit Specialist: 802-879-5676**

Signature of Owner / Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Owner / Applicant \_\_\_\_\_ Date \_\_\_\_\_

### FOR USE BY ADMINISTRATIVE OFFICER ONLY

|                         |                                      |
|-------------------------|--------------------------------------|
| Date Application Filed: | Hearing Date:                        |
| Fee Information:        | Payment Received:                    |
| Date Approved:          | Date Effective (Approved + 15 days): |
| Date Denied:            | Reason Denied:                       |
| Appeal Date:            | Appeal Decision:                     |
| Signature:              | Date:                                |

# **Zoning Application Fee Information**

Effective 7/24/2023

UPDATED 8/13/2026 TO INCLUDE THE RECORDING FEE

**\*PLEASE NOTE: THERE IS A \$15 RECORDING FEE INCLUDED WITH EVERY PERMIT\***

| <b><u>Type of Permit</u></b>                                    | <b><u>Fee</u></b>                                                                     |
|-----------------------------------------------------------------|---------------------------------------------------------------------------------------|
| New Residential Build                                           | \$520 + 0.15 per sq ft                                                                |
| Seasonal Camp                                                   | \$520                                                                                 |
| Replacement Dwelling / Camp (fire/other disaster free)          | \$520 + 0.15 per sq ft                                                                |
| Certificate of Compliance / Occupancy                           | \$70                                                                                  |
| House Addition                                                  | \$95 + 0.15 per sq ft                                                                 |
| Garage / Carport                                                | \$95 + 0.15 per sq ft                                                                 |
| Deck / Porch                                                    | \$70                                                                                  |
| Storage / Shed/ Gazebo                                          | \$60 + 0.10 per sq ft                                                                 |
| Accessory Dwelling                                              | \$265                                                                                 |
| Daycare                                                         | \$70                                                                                  |
| Pool                                                            | \$70                                                                                  |
| Sign                                                            | \$55                                                                                  |
| Agricultural (Recording Fee Only)                               | \$15                                                                                  |
| Minor & Major Commercial                                        | \$1 per sq ft (+ \$15)                                                                |
| Conditional Use                                                 | Set By Board (+ \$15)                                                                 |
| Camp Conversion                                                 | \$520                                                                                 |
| Subdivision Minor                                               | \$170<br>(Recording fee for map included)                                             |
| Subdivision Major<br>(Sketch Plan Review & Final Plat Review)   | Sketch: \$105<br>Final Plat: \$40 + \$105 / lot<br>(Recording fee for mylar included) |
| Appeal of Permit                                                | \$65                                                                                  |
| Renewal of Permit (Recording Fee Only)                          | \$15                                                                                  |
| After the Fact Permit                                           | Double Permit Fee                                                                     |
| Abutter Notification (stamp, certified mailing, return receipt) | \$20 + Postage                                                                        |

Please contact the Zoning Administrator with any questions