

# FCCA Meeting June 17<sup>th</sup>, 2021

## Draft

Call to Order and welcome 5:30-5:40 pm

Present at FCCA: Tyrone Shaw, Carol Skon, Kathy Rosenberg, Michele Bessett, Megan Bushey

On ZOOM: Julie Wolcott

1. **Agenda Approved** with additions under New Business
2. **Approved meeting minutes**
3. **Office admin report (Julie M.)** passed over
4. **Program Reports (Megan, Kathy)** (see attached reports)

**Community Meals:** 65 meals a week will be prepared for Grab and Go until the middle of August when there will be a transition to a hybrid model of congregate and take out/delivered meals. TBD over time by Megan, Julie and Kathy

**Food Shelf:** Visitors up thanks to outreach by volunteers. Will start offering more access and personal choice. Guests will come in singly through the West door, proceed through the shopping isle of breads and produce, into the Food Shelf Room and out the main entrance.

**BCAC:** Most weeks at capacity. All staff hired; provisions being purchased, set up ongoing. Incredible grant and school support.

**Fundraising:** Yard sale will be at the Jig, cash donation raffle on hold for now

**Jig:** Posters and signs up by July 1<sup>st</sup> (at the latest). PR on Instagram (Megan), WLVV (Tyrone), Facebook (?). 90% of food and paper product donations secured. Short only 2-3 volunteers.

50/50 Raffle being set up by Becky. Looking for committed clean-up crew!

(Megan will take July 28- August 2<sup>nd</sup> off)

5. **Outreach Coordinator Report: (Ethan)** passed over: Julie will call to check in with him.  
Web- site, raffle for cash ideas, and anything else
6. **Treasurer's report (Sarah):** passed over sort of...Welcome back to Denise as FCCA's new book keeper.

7. **Capacity Building update (Michele):** Claire Wheeler has sent a proposed survey for use in getting started. Michele and Julie still need to look critically at it. Board confirmed commitment to go forward.
8. **Communications/ Announcements (All)** MRUSD Lease for child Care space (Room 2 and 3) until 6-31-22 signed. Forward names and numbers of folks who would like afternoon care to Vicki
9. **Grant updates (Sarah/Julie)** Human Services and Educational Facilities (dept. buildings and general services) Quotes coming in for masonry/windows/ kitchen upgrade. Grant application due 8-1-2021. Town Grant Writer Pat Malone will work with us on this; Requires a 50/50 match.
10. **Building Maintenance, Repairs and Improvements (Meg, Carol)** Meg working on window repair estimate and ramp and grab bars for West door. Room 1 door still not complete. Minimal storage in Room 1 through BCAC
11. **Meeting House (see attached):** Well attended 1st concert; MGH is awaiting word on a grant for \$4000.
12. **New business:** Tyrone will take responsibility for setting up FCCA's tent for Burt's Party. FCCA and MHG will donate up to \$100 toward a tree in memory of Marshall True. A Go Fund Me campaign will be set up to support Grey Wolf during this difficult time. FCCA will donate \$100 in memory of Patrice Haverluk.
13. **Executive Session (if needed)**
14. **Next Meeting: July 15<sup>th</sup> at 5:30 at the Center (ZOOM will be offered too)**
15. # 11: The MHG is awaiting word on a grant for \$4,000. Not yet awarded.
16. #12: The FCCA and MHG will each donate up to \$100 toward a tree in memory of Marshal True.
17. The FCCA will donate \$100 to the memory of Patrice Haverluk.
18. #14: Yes on meeting time/place.