

FCCA minutes 12-16-2021 draft

Call to Order 5:36 and welcome

Facilitator: Carol

Notetaker: Julie W.

Present: Kathy, Carol, Julie @ Center/ Sarah, Tyrone, Michele, Julie M. zoom

Molly Huff guest

1. **Approved agenda**
2. **Approved 11-18-2021 meeting minutes**
3. **Core (Human resources/Structure)**

Updates (hiring to fill position) no credible applications to date; increase posting

Structure work with Claire: Julie W/M, Kathy R., Meg

Review at Annual meeting. Tyrone cautions the adoption of a different structure

4. **Staff and Essential Volunteers** (Kathy R., Kathy O, Julie M., Julie W., Michele, Donna G., Nance)

Food Shelf: *Donna is training Kathy R. / Kathy R will do volunteer schedule for January and February*

Community Meals: *EE until end of March/ Meals from the Dairy Center/ Kathy away for the month of January/Kathy O is being trained to fill Kathy R.'s shoes/ Mary Ovitt has offered to pick up meals/*

After School Licensure: *Julie W.is still following up on this to ensure that we are able to partner with the school*

Youth programming: *Faith and Michele in touch informed about board support in organizing BCAC/ Invite Faith to February meeting/ Start thinking about room use in*

Outreach (Nance) *Newsletter suggested for February and March ok/ Print/Facebook/Website/ other outlets: Library/Stone's/e mail list being compiled (all beautiful printing done in UPS store-account needs to be renewed. Julie W. will ask if Nance wants to report monthly to the board.*

5. **Fundraising and Financial** Julie M, Julie W., Michele, Denise

Reports from Denise: sent to Sarah then to the board

Grant updates and grant tracking report update:

Julie W. working on a USDA Community Food Project planning grant to fund community surveys of Bakersfield and Fairfield with Pat M (Fairfield Grant Writer) for the process and the relationship.

Progress is being made on all things grant (reporting, tracking, writing)

2022 Budget development update: *Sarah and Michele will be meeting to prepare budget for the Annual meeting*

Annual appeal: *give to community meals folks*

6. **Executive** Julie W., Michele, Kathy R., Sarah

Board Recruitment update *welcome Molly....*

7. **Board**

Thank You Policy Kathy R. *in the works*

Annual Meeting planning *January 20th/in person and zoom/refreshments (Michele)/ election to board and executive positions/budget approval/ present annual report/ celebration/ reach out to Bakersfield/announce on social media*

Board elections

8. **Buildings and Grounds Updates** Julie M., Meg, Julie W.

Ongoing projects

Greg Marlow- roof

Shawn Daudlin-overhang \$3,400 window trim \$1,000

Mark Irish-reimbursed FCCA for prepayment of west end overhang

Invoices to selectboard for \$3,500; 2022repairs and maintenance might require pre-approval over \$1000/ masonry scheduled for spring repair

Skating rink Valdemar \$500 to skating rink-Rebekah Morey will take charge-Donny Magnan has concerns. Think on other uses for Valdemar's \$\$ (pre-school playground/equipment leasing/ signage to Rail Trail?)

9. **Meeting House on the Green** Michele

10. **Communications/Announcements/ Upcoming Events**

Megan email recovery-Julie M. will retrieve messages and password

11. Anything else?

Kathy O's wage/\$16/hour/ on payroll

Tyrone's last meeting tonight! Many thanks for his sobering perspectives. We look forward to him joining the board in the future.

Next meeting: Annual Meeting: Thursday January 20, 2021 @ 5:30 zoom and in person