

FCCA Minutes 1-20-2022

Time: 6:30

Note taker: Julie

Facilitator: Michele

Present: Sarah, Michele, Carol, on zoom; Kathy by phone; Julie W. in person

Staff: Julie M., Megan B in person

1. **Approved agenda**
2. **Approved 12-12-21 meeting minutes (attached)**
3. **Staff and Essential Volunteers' Reports**

Food Shelf: (Donna):December delivery was 2,042 lbs. Of that, 1484 lbs. was for Food Shelf; 558 lbs. was for School Bag Project.

The School Bag Project (Full Tummies) total cost was \$434.40 *Nance's FB fundraiser raised \$1200*

In December, we served 27 households (52 people) full Food Shelf shopping visits, plus 11 households Food Shelf produce only visits, and 113 Community Meals Produce Visits.

Annual Numbers: 334 households (737 people) full Food Shelf shopping visits, plus 129 households Food Shelf produce only visits, and 804 Community Meals Produce Visits.

Community Meals

November 331 meals; 229 households

December: 251 meals;154 households; 236 individuals

Youth Program (Faith) Reports and communications attached: Faith will attend our February meeting

Outreach from Nance: a few FB posts which I'm not charging you for. Interviewing Faith as the new Kids' Program Director for the February newsletter which will be ready for printing in another week or so.

Office Administration: Biennial Report for the State of VT is due this year. Changes cost \$\$; Funds to cover building repairs will be transferred to the money market account; Julie will reach out to the Warner Home about the mix-up and clarification of payments for MRUSD students who received Chauncy B Warner Camperships. Julie M. in charge/monitoring Heat in Room 1 and pre-school;

4. Fundraising and Financial

\$11,040 annual appeal tally!

Grant updates: 2022 Grant Excel attached

Monthly reports: Monthly reports will include bank balances and be provided to the board and staff by the end of the 1st week of the month.

5. Executive Committee

With a svelte board, all board members will be invited to all meetings.

6. Board Matters

Thank you policy (**Kathy R.**) been fishing

7. Buildings and Grounds Updates

Room 1 rental: Dirt Tech has leased the space through 11-30-2022 for office space for the State of Vermont engineers overseeing the construction of the Rail Trail

Ongoing projects: West Door Overhang; Cooler Room/Camp kitchen renovation

Status updates: Pavilion: LOMA approved. NRPC is full speed ahead in assisting in getting the Pavilion completed by the end of June.

Ice Rink: Megan and Faith will meet. It is important to identify someone to do snow removal

8. Meeting House on the Green

FCCA will organize a fundraiser concert for October 15th. Recruitment of a band for the show has begun.

9. Communications/Announcements/ Upcoming Events

Julie W. will attend Selectboard meeting 1-24;

Wish list: \$\$ to outfit kitchen to continue congregate meals, computer for FS and CM, large projector screen

10. Personnel

Conversation about roles and responsibilities of Megan and Julie

(Megan's proposed plan a separate link in e mail)

11. Executive Session:

Program Manager position discussion

Board approved hiring Megan for 35 hours per week as the Program Manager

12. Adjourn 8:30pm

Next Meeting: February 18th, 2022 5:30 pm

