FCCA Minutes draft 2-17-2022

Facilitator: Carol Note taker: Julie W.

Present: in person: Carol, Michele, Sarah, Meg, Megan, Julie,

Faith zoom: no one! (it was nice to be all together in one

room)

1. Agenda approved

- 2. 1-20-2022 meeting minutes approved
- 3. Staff and Essential Volunteers

Reports from the Office (Megan, Julie)

Division of labor, office hours and availability: tabled

Grants in quick books! Payroll can not be expensed

2021 profit and loss all cleaned up

\$11,445 annual appeal total

KBS taxes/Derrick Hungerford on board Julie M. is on it; 1099 done

990 should be filed on time-May 15th

Food Shelf and Community Meals (Megan)

FYI: Reports reflect data for the Food Bank and USDA. The Board requests that monthly reports also include the total visits ie all people coming through the west door and people who get meals and food shelf items delivered.

Programs

After School Licensure- in progress for the future; NOT needed for 2022 BCAC

Youth Report (Faith) (attached)

Ice Rink-windy day/ Fire Department assistance next year a minimum of 8 adult helpers needed

Winter carnival planning with Megan is ongoing.

BCAC Field trips busing rates up/ registrations out to Fairfield families through the school. Many returning staff/ budgeting still to be worked on. The After School grant application lead is Megan.

Outreach:

130 E mail contacts got a newsletter!

4. Fundraising and Financial

Grant updates (Megan, Julie)

The budget and available grants determine the priorities. The google doc has a tab for board members to list projects and programs that need funding.

https://docs.google.com/spreadsheets/d/1zaocYDBa9fqsMAd2z-ivhkegBUFWWPki0nQWcJqqKKs/edit#gid=0

2022 Budget (Michele, Julie M.)

Approved with the following corrections/additions"

Add youth program Faith: job description, sarah/michele

Add youth program Director expense and \$1000 to BCAC transportation

Total expense:\$165,284

Donations to FCCA will be reported to the board in yearly in April

5. **Executive matters** (none)

6. Board

Election of Officers:

Chair: Julie W.

Vice Chair: Carol

Secretary: Meg

Treasurer: Michele

7. Buildings and Grounds Updates

Ongoing projects (Julie W, Megan, Julie M....)

Status updates:

The Pavilion is on. Working with Jim Cameron to develop a bid process and with the Town to define the payment process. Carol, Meg, Nance and Julie are moving this project forward.

8. **Meeting House on the Green** Michele

FCCA fundraiser 10-15-2022. This will be FCCA orchestrated. Julie W. and Sarah are working on lining up a band.

9. Communications/Announcements/ Upcoming Events

Blood Drive/Vaccination/Booster Clinic: Megan is working on the details for FCCA to host.

Fundraisers: Megan will look into square or venmo for digital payment

10. Next meeting Thursday 17th 2022 5:30

11. **Adjourn: 7:45pm**