

**Town of Fairfield  
Select Board Minutes  
September 14, 2009**

In Attendance: Tom Howrigan, Gavin Ryan, Gene Archambault, Greg Christie and Norm Menard

Town Administrator: Amanda Forbes

Secretary: Melissa Manson

Visitors:

Tom opened the meeting at 7:35pm

1. Gavin made a motion to approve the minutes of August 24. Gene seconded. All in favor.
2. East Fairfield bridge update.
3. A formal request needs to be sent to Rob Rosane and the school board to see the contract with the bus company. The SB was told originally that there was a contract, now they are told there is no contract but a letter of intent. The SB wants a copy of whatever is in force.
4. Tabletop emergency planning session is slated for September 22. Tom made a motion to appoint Amanda Forbes as the Emergency Management Coordinator. Norm seconded the motion. All in favor.
5. Tax collection is now even with last year. First American Mortgage had the wrong date for submission. They have now paid in full, including late fees and with no discount.
6. Todd Merchant to replace Mary Connor as JP. All in favor. Need a JP replacement for Harold Howrigan. Amanda to call Vanessa Kittell to get suggestions.
7. Stacy Clark wants to be on the Rec Committee. All in favor.
8. The grant committee is looking into a grant to install sidewalks in East Fairfield and Fairfield Center. The SB strongly supports this effort.
9. Wanzer Brook project is complete. The Town is waiting for reimbursement from the State.
10. Rods truck was used for town work and sustained \$50 in damage. Ok for Amanda to pay.
11. Gebo Electric bid \$548 to do lighting in park & ride. No other bid received.
12. James has an issue with the town line in St. Albans. Tom made a motion to allow James to approach St. Albans to try to resolve and to keep the SB informed of progress. Greg seconded motion. All in favor.
13. Forcier and Aldrich engineers want to move forward with the septic project. MM to call and find out initial cost.
14. West St. and Hill Rd. logger can start in November. Cut as low to the ground as possible. Logger to market the logs and pay the town. Go as far as Carl Gleason's property.
15. MM to do the newsletter – include used oil appeal, tree trimming, cost control
16. MM to call Leroy Hughes and ask for his used oil.
17. Next SB meeting will be October 5<sup>th</sup>. Need to change the hearing notice for the Plan adoption.

18. Review of audit bids.

19. Gavin made a motion to approve the warrants. Norm seconded the motion. All in favor.

20. Gavin made a motion to adjourn. Greg seconded. All in favor.

Respectfully submitted.

Melissa Manson, Secretary

**These minutes exist in draft form until approved by the Select Board.**

**AMENDMENTS:**