

**Town of Fairfield  
Select Board Minutes  
March 12, 2012**

In Attendance: Gavin Ryan, Gene Archambault, Greg Christie, and Norm Menard  
Town Administrator: Amanda Forbes    Secretary: Melissa Manson  
Visitors: Shaun Machia, Berkeley McNall

1. Amanda administered the oath to the newly elected Select Board members Gene Archambault and Norman Menard.
2. Greg made a motion to nominate Tom Howrigan as chair. Norm seconded. All in favor.
3. Greg made a motion to nominate Gavin Ryan as vice chair. Norm seconded. All in favor.
4. Greg made a motion to nominate Gene Archambault as clerk. Norm seconded. All in favor.
5. Berkeley came to discuss the new fire department. First step is to create a building committee. Gavin and Jim Paradee will be co-clerks-of-the-works. Brad Meunier will be the builder. MM was asked to invite Jim Cameron, Todd Merchant and Patrick Malone to be on the committee. First meeting March 19 at 7pm.
6. Gavin made a motion to enter executive session to discuss a personnel issue with Shaun Machia, Gene seconded. All in favor. Gavin made a motion to exit executive session. Gene seconded. All in favor. Clarification of duties was at issue and has been resolved.
7. Greg made a motion to approve the minutes. Norm seconded. All in favor.
8. Overweight permits signed
9. We received the grant for the Slaughterhouse feasibility study. \$45K. Town contribution is \$1K and Greg thinks he can get that covered.
10. FEMA \$164,888 submitted on all 26 roads. Ryan Road reimbursement received in the amount of \$97,828. South Road is not FEMA but we will receive \$9K from FHWA.
11. Greg made a motion to elect Julie Wolcott as Town Service Officer. Gene seconded. All in favor.
12. Greg made a motion to approve the liquor license for Menards. Norm seconded. All in favor.
13. Greg made a motion to accept the AOT annual financial plan. Gene seconded. All in favor.
14. Discussion regarding the VLCT advice on who owns the library land. As the status of the library as a municipal library is not in dispute, it doesn't matter what name is on the title, the town owns the land.
15. Greg wants to put a parking lot at the pond opposite the beach on the town-owned land. He will investigate.
16. One cemetery bid – Dale Hunt for \$3K.
17. Truck bids opened. '97 goes to Gervais Family Farm for \$1250. '99 goes to Jamie Vaillancourt for \$1800.

18. Gavin made a motion to approve the warrants. Norm seconded. All in favor.
19. Gavin made a motion to adjourn. Norm seconded. All in favor.

**These minutes exist in draft form until approved by the Select Board.**

**AMENDMENTS:**