

**Town of Fairfield  
Select Board Minutes  
October 10, 2011**

In Attendance: Gavin Ryan, Gene Archambault, Greg Christie, and Norm Menard

Visitors: Kristin Hughes, Rodney Judd

Town Administrator: Amanda Forbes      Secretary: Melissa Manson

1. Gavin opened the meeting at 7:40pm.
2. Kristin came to request closure of Park St from South Road to the end of the library lot from 4:30 until 7:30pm on Sunday, October 30 for a "Trunk or Treat" party. This is a Halloween party sponsored by the library, rec. dept., and PTO. SB is okay with it if approved by Tim Corey, Fire Chief. Fire Department would have to exit onto Route 36 during this time.
3. Milton School is giving away a free generator. Greg said we'd like to have it. We'll pick it up. MM to do thank you letter – details to come from Greg.
4. Rodney came to discuss road issues.
  - Guardrails on Ryan Road were \$2500. On the Swamp \$1500 and are expected to be \$1500 on Wanzer Road. No other projects this year.
  - Ryan Bridge looks great. Issue with the culverts for the temporary bridge. The Town bought these culverts and will use them later. Not an issue for Charles Havreluk as far as SB is concerned. Bid request included removal of temporary bridge, not creation of it. Havreluk was unable to lift the cement blocks and will absorb the cost of the boom used to lift them. The State will pay 90% of the final cost through the Emergency Grant Fund. Nothing will come from FEMA.
  - South Road is going to be ditched and paved where it washed out. State Emergency funds will pay for this too.
  - Sweet Hollow is going to be paved by Swanton in the spring – we should pave our 1/10 of a mile at the same time. The culvert is to be replaced and ditching done this fall in preparation.
  - Discussed the truck issues. Need to do something before winter.
5. Amanda said the total State Emergency Request was \$558,012. \$174,695 was completed this summer and the rest will be done next year. The volume of tracking was noted.
6. Fairfield Pond/Sheldon Woods intersection: the State will not approve a multi-way stop in this location as it doesn't meet the criteria outlined in the MUTCD standards set by Federal Government. Norm made a motion to approve the correction to the intersection supported by the engineering study. Greg seconded. MM asked to do a letter explaining the plan to the citizens who petitioned for a multi-way stop.
7. Amanda read the letter to the AOT regarding FEMA and other funding for flood damage.
8. Signs need to be ordered for Ryan Rd, Spring Hill Rd., Fletcher/Fairfield Town Line, Howrigan Road, and Lapland Road. These signs have already been replaced this year.
9. USDA sent letter saying we did not win a slaughterhouse grant.

10. Municipal Planning Grant request signed.
11. Amanda did a review of Vaillancourt's bills. Large outstanding balance with no supporting documentation – no invoices, records didn't match. Their bookkeeper did not send invoices, did not send monthly statements, and also applied payments to the wrong invoices. Okay to pay the invoices dating back to 12/31/08 based on the research of our records and have not yet been paid. This leaves a balance but any expenses incurred 12/31/08 need to be researched and invoiced again directly by Vaillancourts. MM to do a letter advising same.
12. Gene made a motion to enter executive session to discuss a townsperson's tax problem. Norm seconded. All in favor. Gene made a motion to exit executive session. Greg seconded. All in favor. Information only. No decisions made.
13. Amendment to the Zoning Bylaws making elderly housing within the villages not being subject to the permit allocation system. Greg made a motion to approve. Gene seconded. All in favor.
14. Gene made a motion to approve warrants. Greg seconded. All in favor.
15. Gene made a motion to approve warrants. Norm seconded. All in favor.

**These minutes exist in draft form until approved by the Select Board.**

**AMENDMENTS:**