

**Town of Fairfield  
Select Board Minutes  
December 28, 2009**

In Attendance: Tom Howrigan, Gene Archambault, Greg Christie, Norm Menard and  
Gavin Ryan    Town Administrator: Amanda Forbes                      Secretary: Melissa Manson  
Visitors: Steven Sweeney, Rodney Judd and Shawn Machia

Tom opened the meeting at 7:30pm

1. Plowing the end of Ridge Road continues to be an issue with cars parked in the town right-of-way. Amanda has communicated with the residents. Melissa to send a letter of final warning.
2. Review of insurance cost increases for employees and salary changes for the upcoming year. 3% pay increase, 1.5% to be applied to paycheck and 1.5% to cover insurance cost increase. Amanda to work with the accountant to find the best way to do this from a tax perspective to benefit the employees the most.
3. Discussion of part-time plow driver. Ads have not yielded a lot of response. A couple of possibilities. Gavin authorized to decide on the potential hire. Mark Paradee to train him and ride the route with him.
4. We need to think seriously about buying a new truck.
5. Gavin made a motion to approve the minutes. Gene seconded. All in favor.
6. The Pafundi house does have insurance that the library pays for.
7. MM forwarded the information from Tim Hawkins to the Howe's. Reviewed the difference between a trail and a class 4 road.
8. Review of budget.
9. Tom made a motion to take \$25K surplus from other accounts and create a reserve account for a new truck. Gavin seconded the motion. All in favor.
10. Gavin made a motion to ratify the vote taken to close Bridge St bridge for the winter. The vote was taken on December 14<sup>th</sup>, but not recorded. Gene seconded the motion. All in favor.
11. Gavin made a motion to ratify the vote taken on continuing the current health care plan. The vote was taken on December 14<sup>th</sup>, but not recorded. Gene seconded the motion. All in favor. The 10% increase will be shared with the employees.
12. Tom made a motion to approve the proposed budget. Greg seconded the motion. All in favor.
13. Amanda to follow up on the roof guards. Two quotes received. Brad \$4400. Pat Tracy \$2300.
14. Problem with an open spring on Hill Rd. Needs to be covered with a piece of steel. Rod should just buy a piece if none available in the yard.
15. MM to check with Rod to make sure no changes to weight limits on roads and bridges.
16. Gavin made a motion to approve the warrants. Gene seconded. All in favor.
17. Gavin made a motion to adjourn. Greg seconded. All in favor.

Respectfully submitted. Melissa, Secretary

**These minutes exist in draft form until approved by the Select Board.**

**AMENDMENTS:**