

**Town of Fairfield
Select Board Minutes
January 11, 2010**

In Attendance: Tom Howrigan, Gene Archambault, Greg Christie, Norm Menard and
Gavin Ryan Town Administrator: Amanda Forbes Secretary: Melissa Manson
Visitors: Julie Wolcott, Albert Tetreault

Tom opened the meeting at 7:30pm

1. Greg made a motion to approve the minutes. Gavin seconded the motion.
Amendment to item 9. Should read: Tom made a motion to put \$25,000 in a debt retirement account for a truck. Minutes approved as amended by voice vote.
2. Gavin made a motion to enter executive session with Albert and Julie as representative of the Library Trustees to discuss a real estate issue. Gene seconded the motion. All in favor. Gavin made a motion to exit Executive session. Greg seconded the motion. All in favor. No decisions. Information only.
3. The grant committee is working on a grant to put generator in the 1964 wing of the school. There is a 50% match for this grant.
4. The audit is not complete but approximate numbers show a surplus of \$55,867 general fund balance for budget 2009 and a \$148,884 highway fund balance on budget 2009. This is what was raised in taxes last year.
5. The 2010 budget is 5.77% over 2009 due to the 58% reduction in budgeted revenues, a loss of \$41,395. \$46,119 of the general fund surplus will be carried over from 2009 to make the 2010 budget level-funded.
6. Discussion regarding the salary/insurance changes. The salary adjustment did not work as intended. Gavin made a motion to approve a 1.5% increase for the four full-time employees effective after the budget is approved. The employees will pay 10% of the cost of insurance. The employees will be given a \$500 bonus now that will be subject to payroll taxes. Tom seconded the motion. All in favor.
7. People's Trust has lowered the interest rate on the garage note by 1%. It is now 2.5%. They offered Gene a 2.75% loan rate on a truck.
8. \$74K of the highway fund surplus to be moved to the equipment fund.
9. Rick Haag has resigned from the grant committee. Nancy Shaw would like to be on the committee. Okay as long as she is a Fairfield resident.
10. VRCD will schedule a community visit this summer or fall.
11. We did not win the transportation grant.
12. Working on a trails grant to rehab the trail at the school. Requires a 20% match. This would be \$4K and can be in-kind work. The grant must be paid up front and then reimbursed. Greg made a motion to approve. Gene seconded. All in favor.
13. MM to write a letter of support for the SB.
14. Pat Tracy will be installing snow guards this week.
15. Linda has asked for approval to adjust payment rate or tax sale on a delinquent account in town. Okay.
16. Tom signed the grant writer contract.

17. Bridget Rivet is interested in the moderator position for town meeting. If elected, the town will reimburse her the cost of the tune up course.
18. KBS charged \$265. To transfer information to the new auditor. Do not pay without an itemized bill.
19. Deb Markowitz campaign website slights Fairfield. MM was asked to contact her to have this erroneous reference removed and for an apology.
20. P&Z update. Bernie Gage is rebuilding in Fairfield.
21. Greg says he needs to create a sewer committee and would like to ask the grant committee plus Don Mangan and a couple of other people in East Fairfield. Okay
22. Gavin made a motion to approve the warrants. Norm seconded. All in favor.
23. Gavin made a motion to adjourn. Norm seconded. All in favor.

Respectfully submitted. Melissa, Secretary

These minutes exist in draft form until approved by the Select Board.

AMENDMENTS: