

**Town of Fairfield
Select Board Minutes
May 23, 2011**

In Attendance: Tom Howrigan, Gavin Ryan, Gene Archambault, Norm Menard, Greg Christie Visitors: Aldrich & Elliott, Denise Smith, Kristin Hughes, Jamie Tibbets, Jim Paradee. Town Administrator: Amanda Forbes Secretary: Melissa Manson
Tom opened the meeting at 7:00pm

1. Aldrich & Elliott and the Sewer Committee came to discuss the sewer study. They presented the proposed boundaries of the sewer districts. Some adjustments made. Action plan was reviewed and approved. Next meeting will be July 11 with the SB at 6:30pm. Copy of the plan available at the Town Office.
2. Jamie Tibbets, 237 Hill Rd., came to discuss the state of the road in front of her driveway. The culvert was adequate until the road was reditched and now the road is washing away in front of her house. Someone will go look and the road will be filled when possible. Suggest that there may need to be a culvert replacement. Discussion as to who replaces and repairs culverts. Town policy states that culverts are the homeowners' responsibility unless the town does something to change the flow of the water. Gavin believes we should exercise extreme caution in offering to address any driveway culvert issues.
3. Jim Paradee came to discuss flood issues. Preliminary damage estimate is \$223,000. Photos and issues reviewed. Jim Smith took photos all over town and is putting the FEMA request in motion. We would need to borrow the money and then be reimbursed by FEMA. Documentation is critical. All work sheets must show road-by-road repairs with times.
4. Amanda said Rodney is impossible to get in touch with and he needs a cell phone. Tom made a motion to purchase a TRAC phone for Rod paid for by the town. Gene seconded the motion. Norm opposed. All others in favor. Motion carries.
5. Gene made a motion to approve the minutes of 5/9/11. Greg seconded. Amendment – Gavin was present. Gavin made a motion to approve the 5/9 minutes as amended. Greg seconded. All in favor.
6. Some discussion as to carrying over of comp time in lieu of payment. Gavin recalls that we decided not to carry over time beyond a certain amount. MM was asked to find this motion in past minutes, as Amanda does not have record of this in her policy file.
7. Sidewalk study contract reviewed. Gavin made a motion not to sign. Motion failed for lack of a second. Contract signed. Next meeting to discuss the study plans is June 7th at 6pm.
8. Review of the USDA Rural Enterprise grant. Gavin made a motion to allow the chair to sign on behalf of the Town. Greg seconded. All in favor.
9. We are looking at 2 trucks at Clarks – we need to wait even though money is separate.
10. Mon. May 30th 7pm – fuel bid opening and review of emergency road repairs.
11. Greg made a motion to approve warrants and adjourn. Gene seconded. All in favor.

These minutes exist in draft form until approved by the Select Board.