

**Town of Fairfield
Select Board Minutes
November 28, 2011**

In Attendance: Tom Howrigan, Gavin Ryan, Gene Archambault, Greg Christie, and Norm Menard Town Administrator: Amanda Forbes Secretary: Melissa Manson
Visitors: Fairfield Community Center – Jim Cameron, Denise Smith, and Denise Kellner
Fairfield Fire Department – Tim Corey, Jeff Corey, Berkeley McNall, Eric Schoembs, Jessica Morris, and Shane Morris
Rodney Judd, Linda Hodet, Jerry Yates

1. Jim Cameron spoke on behalf of the Fairfield Community Center. Bottom line is that they are in dire financial straits. They need \$15K to survive in the short term. Gene recommended that they petition the townspeople to get on the warning for town meeting. He recommended doing the same thing in the other towns that utilize the center. The Town's financial position is tight also. Gavin asked if it is sustainable? Not unless they replace the revenue lost by the departure of Head Start. They are actively searching for a tenant.
2. Fire Department – Tim, Jeff, and Berkley came to talk about the possibility of a new fire station. The plans that were done when the garage was constructed called for a 102 X 56 building, matching the garage. This sketch can be used to get quotes. Discussion followed regarding the wording on the petition.
3. Rodney reviewed the problems with the work on the white truck. Issues with Handy Service. Champlain Chevy stepped up and fixed it under warranty – problem was the torque converter – Handy said there was nothing wrong with the transmission. MM to write a letter to Handy regarding this and their bill for \$150.
4. Rod received a call from the State Police regarding mud on Pond/North Roads from the Stone's spreading operation. This cleanup is the landowner's responsibility and the Stones have taken care of it. Safe driving practice, i.e. slower speed should be employed at anytime that the roads are not bare and dry.
5. Jerry Yates came to discuss the Rural Conservation and Development request for \$100 donation on an annual basis. Tom made a motion to pay the \$100 out of subscriptions and fees and to make this an annual payment. Greg seconded the motion. All in favor. Amanda requested that they request this payment in writing each year so it is documented.
6. Gavin made a motion to enter Executive Session with Linda Hodet to review delinquent tax matters. Greg seconded the motion. All in favor. Gavin made a motion to exit Executive Session. Greg seconded. All in favor. State statute and Town policy do not allow for any exceptions to the delinquent tax rule. Greg made a motion to approve the change in policy for tax sale – tax sale will occur after one month when no payment arrangements on delinquent taxes have been made. Gene seconded the motion. All in favor.
7. Gavin made a motion to enter Executive Session to review library matters. Greg seconded the motion. All in favor. Gavin made a motion to exit Executive Session. Greg seconded. All in favor. Gene made a motion that the Town will

- pay \$155K for the Pafundi property, over 5 years. Greg seconded the motion. Tom, Greg, Norm, and Gene in favor. Gavin opposed. Motion carries.
8. AOT payment for January received now. Causes an accounting issue. Concern that next year will be short when the State is looking at future payments. Amanda will check with the auditors to see how to show it
 9. Total damages fixed so far \$208,653. FEMA will pay sometime in 2012.
 10. Issues with the red truck are becoming unworkable. Need to seriously look at a new one. Municipal loans are available at 2%
 11. Greg made a motion to approve the minutes of 11.14.11. Amended to fix a typographical error. #6. Should read "This work..."
 12. Vaillancourt is unable to validate any further invoices. No other outstanding amounts.
 13. Letter to Handy Chevrolet – MM to do
 14. Jim Donovan to come present an update on the sidewalk study at 7pm on December 12th
 15. Budget meeting/work session planed on December 8th at 10am
 16. Letter read from Kristin Hughes regarding the newsletter and requesting support for printing from the SB. Greg made a motion to approve the cost of printing the final newsletter this year - \$300 and then supporting the newsletter for \$400 in 2012. Second by Norman. Tom, Gene, Greg, and Norm in favor. Gavin opposed.
 17. Gene made a motion to approve warrants. Greg seconded. All in favor.
 18. Gene made a motion to approve warrants. Greg seconded. All in favor.

These minutes exist in draft form until approved by the Select Board.

AMENDMENTS: