

**Town of Fairfield  
Select Board Minutes  
July 25, 2011**

In Attendance: Tom Howrigan, Gavin Ryan, Gene Archambault, Norm Menard and Greg Christie

Visitors: Jane Berry, Jauna Berry, and Linda Hodet

Town Administrator: Amanda Forbes      Secretary: Melissa Manson

1. Tom opened the meeting at 7:30pm.
2. Jane and Jauna Berry came to express concern about the Ovit lot at the pond looking like a trailer park. This is private land with no apparent zoning violation, as the campers are registered and moved. MM will bring it up at the Zoning meeting on Monday.
3. Trashcans and a portable toilet have been placed at the Pond public beach. The Health officer has expressed concern over the potential for contamination of the Pond if there is vandalism with either installation. The Select Board feels that the risk is greater with no toilet/trashcans. This is an experimental installation and will be re-evaluated at the end of the season.
4. Gavin made a motion to approve the minutes. Greg seconded. All in favor.
5. Sand bids opened and samples examined. Bids were on sand picked up or delivered. The samples examined were of varying levels of screening. There was concern about the size of the stones in all samples but Havreluk.
  - Havreluk \$6.50/\$9.50
  - Paradee \$4.50/\$11.50
  - Wrights \$3.75/\$10.75
  - Leach \$3.50/+\$75/load to deliver (~\$8.85)
6. Gene made a motion to accept the bid from Havreluk, haul half ourselves and have him haul the rest. Motion failed for lack of a second. Tabled. Will be revisited at the next meeting.
7. Linda came to review delinquent taxes. In July 2010, there was \$48,712 delinquent. This year, July 2011 there is \$55,315. Linda feels that there are delinquent payers who would not be if the names had been published in the town report. Discussion about several specific cases. Process must be the same for every taxpayer. If no payment plan is in place after 6 month of non-payment, tax sale is the result. Linda will verify with Tim Hawkins.
8. Greg made a motion to enter Executive Session to discuss a personnel issue. Gene seconded. All in favor. Greg made a motion to exit Executive Session. Gene seconded. All in favor. The Town Clerk/Treasurer can manage her staff at will as long as she stays within the confines of the budget.
9. FEMA has said that the May 20<sup>th</sup> flood will be included as disaster. The emergency assistance grant process has been stopped, as all will be covered by FEMA. The Ryan Road box culvert needs to be ordered. Ruggiano is working on the design. We will need to buy it and then be reimbursed even if it means borrowing more money. It needs to be installed before fall.
10. Grant was done for Juair and Pumpkin Village Roads under the EcoSystems Restoration Grant (formerly Clean and Clear). We're waiting to hear.

11. Personnel policies signed.
12. Pond Road paving okay received. 3 culverts to do and some ditching/stone work. Total cost \$204,000 – we pay 20%
13. Some paving required on Chester Arthur (\$1750) and Swamp Road (\$4025) to repair flood damage. Will be part of FEMA, but we have to do and be reimbursed. Again, may have to borrow.
14. Overweight permit signed.
15. Ben Williams will have the area around the garage brush-hogged in exchange for the grass he mows there.
16. Wastewater meeting August 8 at 7pm to review survey results. Returns received in Fairfield Center 18 of 50 sent out, in East Fairfield 34 of 89 sent out and at the Pond – 44 of 127.
17. Next sidewalk meeting is Aug 24 at 7pm.
18. The State will buy us bike racks for the park and ride. Yes, lets get some!
19. Tax rate discussion – non-residential \$1.32, homestead \$1.18. Penalty for failure to file is at the discretion of the Town. 3% for late filing, 8% for incorrect filing. Gene made a motion to adopt this recommendation. Gavin seconded. Gavin, Gene, Norm in favor. Greg opposed. Motion carries.
20. Year-to-date budget and balance sheet review. A lot of money is going out for road repair due to the May 20 flooding event.
21. MM was asked to do the newsletter.
22. Sign Rodney up for the Road Maintenance training.
23. Reynolds Road needs grading and chloride.
24. Tom made a motion to approve a \$100 donation on behalf of the Town for Jean Burnor in recognition of her years of service to the Town. Amanda will find out where the family is requesting donations be made.
25. Gavin made a motion to approve warrants and adjourn. Greg seconded. All in favor.

**These minutes exist in draft form until approved by the Select Board.**

## **AMENDMENTS**