

# **Town of Fairfield Select Board Minutes**

**November 9, 2015**

In Attendance: Tom Howrigan, Gavin Ryan, Gene Archambault, Norm Menard and Greg Christie

Visitors: Sue Magnan, Tim Pudvar, Roy St. Pierre

Town Administrator: Amanda Forbes

Secretary: Absent

1. Greg made a motion to approve the minutes. Norm seconded. Motion passed.
2. Tim Pudvar from Nortrax spoke about grader, grader specs and gave a quote of \$219,979.
3. Maurice Jettie gave a town highway update. Peter Andrews' concerns have been addressed. The road crew went over and cleaned the ditch the water was running through. There was a question of putting an extension on his culvert. The town does not do driveway culverts. Some repairs were made at Chester's and on the Municipal Building. Looking into snow blades for plows for the trucks at about \$7,200. Town will be renting a stump grinder for a week.
4. Roy St. Pierre discussed Cenpero oil.
5. Sue Magnan came with a library update. Partnering with the school for art shows for the kids. The To Bid or Not to Bid fundraiser went very well and the friends cleared \$6,300. About 80 people attended. Library will be offering new programs to bring folks in during the winter months. Trunk or Treat was well attended. A visitor unfortunately was hurt on the property and the insurance company has been notified.
6. Amanda: Painting was done on the front of Chester's only, the siding is getting bad and will need replacing soon. We received a Structures Grant for the Ryan Road bridge for repairs. The amount is \$164,000. Shenang Rd. ERP grant was closed and waiting for reimbursement of \$30,000. The tax anticipation note was paid on 11/1 and the total interest paid was \$732. The Grant Committee requested approval to hire Melanie Riddle as a grantwriter at \$18 per hour. Approved.
7. AM Peisch's quote for the 2015 audit is \$11,400, 2016- \$11,900 and 2017- \$12,400. Single audit for bridge projects for the State will be \$3,600 for 2015, 2016-\$3,750 and 2017- \$3,900. Motion by Gavin Ryan and seconded by Tom Howrigan to accept the 2015 quote for audit but will go out to bid in 2016. Motion passed.
8. Motion made by Gavin Ryan and seconded by Tom Howrigan to enter Executive Session to discuss a legal matter and employee matters.
9. Exit Executive Session.
10. Motion made by Greg Christie and seconded by Gene Archambault to stay with the same plan as last year. Motion passed. Health care costs for 2016 are up 7.03% for the Silver HDHP plan.
11. Motion made by Greg Christie and seconded by Gavin Ryan to join the Vermont Municipal Retirement System and offer Group B to all eligible employees and Group C to all full time Town Clerk/Treasurers that also perform all Town Administrator duties. Motion passed.
12. Legal matter is ongoing. Direction to consult with Town Attorney for advice.
13. Discussion regarding grader models, specs and prices. Motion made by Greg Christie and seconded by Norm Menard to purchase the John Deere grader for

**These minutes exist in draft form until approved by the Select Board.**

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- \$219,979 with the condition that Nortrax meets list of features requested by Norm Menard in negotiations. Motion passed. Amanda to look into financing options.
14. Greg made a motion to approve the warrants and adjourn. Gene seconded. All in favor.