

Town of Fairfield Selectboard Minutes

October 12, 2026

In Attendance: Tom Howrigan, Brian Dubie, Ron Bocash, Damian Branon, David Persons

Town Administrator: Absent

Town Clerk: Absent

Road Foreman: Absent

Visitors: NWATV, Josh Serpe (Friends of Northern Lake Champlain)

Meeting Called to order at 7:01pm

1. Josh Serpe, Friends of Northern Lake Champlain appeared via Zoom to give an update on the Fairfield Pond Beach erosion project. Josh reviewed the site survey that was done and discussed the project needs and opportunities. The overview of the plan calls for creating a stone lined ditch to filter the runoff water going into the pond. It will have a bridge sufficient in fortitude to support the tractor Ron drives to clean the beach and for walking across. Discussion followed about the boat launch. Decision made to not pursue any changes there. SB asked Josh to see if the remaining funds could be used to replace the curbing.
2. Town Clerk Report says we have received \$1.433million in taxes to date, which is 26% of the expected \$5.447M. We have received 103 ballots for the midterm election which is 7% of the 1459 sent out.
3. Town Administrators report (attached) reviewed. Road concerns will be deferred until Moe is in attendance. Lafayette says the fix for the light on Chester Arthur Rd will be \$7400. Lafayette alleges that it was damaged by recent paving.

Tom made a motion to proceed with the repair on the light. David seconded. All in favor.

4. Fire Station damage reviewed by the insurance company. A roofing contractor sent a proposal for repairs. We will need to wait for an insurance determination prior to making a repair plan. We will also need a second bid.
5. Bid document for RFP for a new auditor was reviewed.

Ron made a motion to circulate the RFP as written. David seconded. All in favor.

Ron made a motion to approve the minutes of 9.28.2026. David seconded. All in favor.

6. Cathy has met with NRPC to review the Hazard Mitigation Plan updates. We will have a review of all of the updates at the next meeting.

David made a motion to approve the warrants. Ron seconded. All in favor.

Ron made a motion to adjourn. David seconded. All in favor.

Town Admin Report - SB Meeting 10.12.2026

1. **According to the safety grant requirements, we need to reach out to two companies for the Guardrail project**, from the state's approved vendors list. Mo and I are working on this.
2. Stormwater Renewal Permit Update: Mumley Engineering completed the new plan map and submitted it, along with other requested materials the VT ANR environmental analyst. Permit Application is now technically complete and the ANR has moved to the ANR's public comment period.
3. There are two changes that will show on our new Roads Map.
 - .19 Class 3 Miles designated Not Up To Standard (NUTS)- State identified that there are .19 miles on the Juaire extension road that are NUTS for a class 3 road. Juaire Ext. Rd is a left off Juaire Rd. the .19 miles starts just after the barn to the end of the road. This section was changed to class 3 in 1977. Mo says this section of road only goes to a camp.
 - **Moving forward the SB can either 1) Leave, as is- class 3 but NUTS like we did on Menard rd. (we will no longer be paid for .19 miles of rd. 2) change it to class 4 through the reclassification process or 3) Bring it up to standard for a class 3 rd and inform the state of our timeline.**
 - .02 Class 3 miles added (previously unmapped & remeasured)- At the beginning of Juaire Rd. Ext, at the intersection with Juaire, there is previously unmapped section of .02 mi, which is the other side of the Y. There is no action need for this addition.
4. Lafayette- provided summary of caution lighting system findings and fix =\$7400.
Move forward with project??
5. Fire Station Roof Recap- as per the Purchasing Policy, this project will be considered a Major purchase with a value between \$20K and \$100K so at least two bids must be obtained. One has been received- **please advise on who else should be contacted.** Insurance has reviewed the damage- estimate pending.
6. Bid for Auditing Services- Please provide any changes to draft, revised since last meeting with additions after meeting with Amanda. **APPROVED FOR DISTRIBUTION?**
7. **Please sign two cards-** Bereavement & Thank you