



# TOWN OF FAIRFIELD VT

✉ zoning@fairfieldvermont.us

☎ 802-827-3261 x3

📍 PO Box 5  
Fairfield VT 05455

## Driveway Sign Off Form

This form is required to complete your Certificate of Occupancy in most cases. However, some applicants need to meet these standards before development can begin. If you need clarification, please contact the Zoning Administrator.

Safety and accessibility are extremely important for yourself and all residents of the Town of Fairfield. Your driveway must be up to standards set by VTrans and by the Town. You will need to have your driveway inspected by your local Fire Chief, and by the Road Foreman. The driveway should meet all the necessary requirements listed on the back of this page. You are responsible for the expense of such improvements.

We strive for accuracy and efficiency. The Zoning Administrator adheres to the standards set by the Town of Fairfield and the State of Vermont.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Does the driveway meet all the necessary requirements? YES \_\_\_\_\_ NO \_\_\_\_\_

Does the driveway need any improvements? If so, please list.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Road Foreman \_\_\_\_\_ Date \_\_\_\_\_

Fire Department \_\_\_\_\_ Date \_\_\_\_\_

Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

Please return completed form to Zoning Administrator

## **Fairfield Fire Department and Town Requirements for Driveways**

1. 20' wide radius for all residential driveways cut entrances and 30' radius for commercial driveways.
2. Minimum driveway width of 12 feet for all driveways with single family homes or camps that are up to 300 feet in length.
3. Minimum width 16 feet wide for all driveways over 400 feet in length, with 20x20 pull offs every 300 feet or less.
4. 20 x 20 deep turn around at the house end of every driveway.
5. Minimum width of 18 feet wide for all driveways<sup>1</sup> with two or more homes or camps, with 20x20 pull offs every 300 feet or less.
6. Minimum width of 20 feet wide for all driveways for more than two homes or camps, with 20x20 pull offs every 300 feet or less. (These drives must be built to town road specifications).
7. Any existing roads or driveways must be upgraded to these specifications before any future development is considered.
8. Minimum culvert diameter of 15 inches for driveways.
9. Minimum culvert diameter of 18 inches for access roads.
10. These standards are based on VTrans B-71 and Town Road and Bridge Standards as approved by the Selectboard.

Road Foreman/Town Garage: 802-827-3290

Fairfield Fire Chief: 802-393-9999

Zoning Administrator: 802-827-3261 extension 3

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Private Roads shall fall under the term "driveways" for the purpose of these requirements.