

**FINAL MINUTES**

**APPROVED ON October 7, 2024**

**Don Wells moved to approve the July 15, August 19, September 9, and September 16, 2024, minutes as drafted.**

**Vanessa Kittell seconded.**

**Board unanimously agreed and Melissa Manson signed the July 15, August 19, September 9, and September 16, 2024, minutes and submitted to clerk to publish.**

**TOWN OF FAIRFIELD  
PLANNING COMMISSION AND ZONING BOARD OF ADJUSTMENT  
MEETING MINUTES  
September 9, 2024, 7:00 PM**

**Members Present:** Aaron Forbes, Demetrius Bolduc, Dan Pipes, Peter Burns, Melissa Manson (Chair), Vanessa Kittell

**Minute Taker:** Vanessa Kittell

**Public Present:** Liesel Ulrich-Verderber, Cathy & Rusty Branon, Torrey Crossman, Lynda Ulrich, Isaac Jiwatram.

1. **At 7:02 PM:** Chair opened meeting and established that a quorum was present.
2. **Adjustments to and adoption of the agenda:** Demetirus moved to approve agenda as drafted and Dan Pipes seconded. Board unanimously agreed to adopt agenda as drafted.
3. **Public comment:** None.
4. **Confirmation of next meeting:**
  - **By-law Review Meeting: Sept. 16, 2024, at 7:00 p.m.**
  - **Planning Commission and Zoning Board meeting: Oct. 7, 2024, at 7:00 p.m.**
5. **Deliberative Session:** Vanessa Kittell moved to go into deliberative session and Peter Burns seconded. Board unanimously agreed.
6. Vanessa Kittell moved to end deliberative session and Don Wells seconded. Board unanimously agreed.
7. **MOTION:** to adjourn is made by Peter Burns and seconded by Dan Pipes at **9:41 P.M.**