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| --- | --- |
| **Tractor Make:** |  |
| **Inspection Date:** |  |
| **Person/s Undertaking:** |  |
| **Sect.** | **Item (yes indicates present / passing condition)** | **Yes** | **No** | **N/A** |
| **1** | **External Check** |  |
| 1.1 | Tyres or tracks (inflation, pressure, tension, damage, covers) |[ ] [ ] [ ]
| 1.2 | Attachments and hitch points (excessive wear, damage, cracks, leaks) |[ ] [ ] [ ]
| 1.3 | Underneath machine (leaks, loose parts, damage) |[ ] [ ] [ ]
| 1.4 | Frame and steps (condition, damage, cleanliness) |[ ] [ ] [ ]
| 1.5 | Hydraulic cylinders, tubes, hoses and fittings (damage and leaks) |[ ] [ ] [ ]
| 1.6 | Covers and guards (damage, wear, secured) |[ ] [ ] [ ]
| 1.7 | Windows, wipers and mirrors (cleanliness, damage, fluid levels) |[ ] [ ] [ ]
| 1.8 | Decals and signage (readability, wear) |[ ] [ ] [ ]
| 1.9 | Overall machine (loose or missing parts, damage, wear, missing guards, safety devices) |[ ] [ ] [ ]
| **2** | **Engine Check** |  |  |  |
| 2.1 | Fluids (engine oil, hydraulic oil, transmission oil, coolant, engine pre-cleaner, brake fluid) |[ ] [ ] [ ]
| 2.2 | Batteries (cleanliness, loose nuts and bolts) |[ ] [ ] [ ]
| 2.3 | Air filter (damage, dirt build-up, indicators) |[ ] [ ] [ ]
| 2.4 | Radiator (damage, leaks, dirt build up, blockages) |[ ] [ ] [ ]
| 2.5 | Hoses (leaks, wear, damage) |[ ] [ ] [ ]
| 2.6 | Belts (tightness, wear or cracks) |[ ] [ ] [ ]
| 2.7 | Overall engine (damage, dirt build-up, leaks) |[ ] [ ] [ ]
| **3** | **Internal Cabin Check** |  |  |  |
| 3.1 | Levers, controls, and gauges (damage, cleanliness, labels, working) |[ ] [ ] [ ]
| 3.2 | Roll-over protection – mandatory equipment (damage, cracks, wear) |[ ] [ ] [ ]
| 3.3 | Floor plates (clear and free of oil/grease) |[ ] [ ] [ ]
| 3.4 | Seat and seat belts – mandatory equipment (adjustment, damage, wear) |[ ] [ ] [ ]
| 3.5 | Fire extinguisher (damage, up-to-date inspection and tag, and charge – pressure gauge) |[ ] [ ] [ ]
| 3.6 | Logbook, running sheet, vehicle history and service sheets (present and correct and up to date servicing has occurred) |[ ] [ ] [ ]
| 3.7 | Mirrors (adjusted, clean, visible) |[ ] [ ] [ ]
| 3.8 | Overall cabin interior (cleanliness, damage, missing parts) |[ ] [ ] [ ]
| **4** | **Operational Check** |  |  |  |
| 4.1 | Master and isolation switches, start switch or key (present, functioning, damage) |[ ] [ ] [ ]
| 4.2 | Joy sticks or levers (functioning, damage, wear) |[ ] [ ] [ ]
| 4.3 | Accelerator and brakes, emergency stopping device (working, damage, wear, dirt build-up on pedals) |[ ] [ ] [ ]
| 4.4 | Attachments and hitch points (movements, smooth or jerky) |[ ] [ ] [ ]
| 4.5 | Air-conditioning, radio, two-way radio, lights, horn (functioning, damage, wear) |[ ] [ ] [ ]
| 4.6 | Windscreen wipers and washers (functioning, damage, wear) |[ ] [ ] [ ]
| 4.7 | Gauges (oil pressure, fuel level, engine temperature, hydraulics, speedometer) |[ ] [ ] [ ]
| 4.8 | Gear change arrangements (damage, wear, functioning) |[ ] [ ] [ ]
| 4.9 | Start-up alarms (functioning and visible) |[ ] [ ] [ ]
| 4.10 | Amber lights (functioning, bright, visible) |[ ] [ ] [ ]
| **5** | **General Comments or Follow-Up Actions Summary** |
|  |
| **6** | **Signature** |
|  |
| **Corrective Actions**  |
| **No** | **Item** | **Responsible Person** | **Due Date** |
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