|  |  |
| --- | --- |
| **Vehicle Make & Rego:** |  |
| **Inspection Date:** |  |
| **Odometer:** |  |
| **Person/s Undertaking:** |  |

| **Sect.** | **Item  *(yes indicates present / passing condition*)** | **Yes** | **No** | **N/A** |
| --- | --- | --- | --- | --- |
| **1** | **Engine** |  |
| 1.1 | Leaks: oil, fuel, water, coolant, brake fluid or other |[ ] [ ] [ ]
| **2** | **Electrical** |  |  |  |
| 2.1 | Headlights  |[ ] [ ] [ ]
| 2.2 | Park and Brake Lights |[ ] [ ] [ ]
| 2.3 | Indicators |[ ] [ ] [ ]
| 2.4 | Clearance Lights |[ ] [ ] [ ]
| 2.5 | Taillights/Plate Lights |[ ] [ ] [ ]
| 2.6 | Vehicle Dash & Accessories  |[ ] [ ] [ ]
| 2.7 | Hazard Lights |[ ] [ ] [ ]
| **3** | **Wheels & Tyres** |  |  |  |
| 3.1 | Rims & Wheel Nut Security |[ ] [ ] [ ]
| 3.2 | Tyre Pressures & Tread |[ ] [ ] [ ]
| 3.3 | Spare Wheel & Changing Equipment |[ ] [ ] [ ]
| **4** | **Vehicle Body** |  |  |  |
| 4.1 | Panels  |[ ] [ ] [ ]
| 4.2 | Window Washers |[ ] [ ] [ ]
| 4.3 | Mirrors & Windows |[ ] [ ] [ ]
| 4.4 | Registration Plates/Signage |[ ] [ ] [ ]
| 4.5 | Tray |[ ] [ ] [ ]
| 4.6 | Toolbox/Canopies/Attachments  |[ ] [ ] [ ]
| **5** | **Safety Provisions & Other** |  |  |  |
| 5.1 | Retrieval Equipment, Jumper Leads, Spare Battery |[ ] [ ] [ ]
| 5.2 | First Aid Kit |[ ] [ ] [ ]
| 5.3 | Spill Kits |[ ] [ ] [ ]
| 5.4 | In-Date Fire extinguisher |[ ] [ ] [ ]
| 5.5 | Fluro Vest, Gloves, Brake-Down Warning Signs |[ ] [ ] [ ]
| 5.6 | Secured Loads  |[ ] [ ] [ ]
| 5.7 | Vehicle Condition & Cleanliness |[ ] [ ] [ ]
| **6** | **General Comments or Follow-up Actions Summary** |
|  |
| **7** | **Signature** |
|  |
| **Corrective Actions**  |
| **No** | **Item** | **Responsible Person** | **Due Date** |
|  |  |  |  |
|  |  |  |  |