**SOP - ‘INSERT NAME OF MACHINE OR EQUIPMENT’**

|  |  |  |  |
| --- | --- | --- | --- |
| **Competencies & Training** | **Personal Protective Equipment** | **Additional Equipment** | **INSERT PICTURE OF EQUIPMENT** |
| * Training in SOP |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Responsibilities** | | **KNOWN / POTENTAL HAZARDS** | |
| **Operator** | **Manager/Supervisor** |
|  |  |  | **Note**: This SOP does not necessarily cover all possible hazards associated with the machine and should be used in conjunction with other references and specific work environment. |

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| **Pre-Start** | | | | **Operation** | | **Finishing / Clean-up** | | |
|  | | | |  | |  | | |
| **Version** | **Review Date** | **Approved by** | **Sections modified** | | **Details of amendments** | | **Effective Date** | **Next Review** |
| 1 |  |  |  | |  | |  |  |