

**WEST BELLFORT PROPERTY OWNERS ASSOCIATION, INC.  
ARCHITECTURAL CONTROL APPLICATION**

In accordance with the governing documents of your Association, all exterior improvements and/or changes from the original construction must be submitted for and approved by the Architectural Control/Review Committee (ACC/ARC). Failure to receive approval for the improvement and/or change may result in you having to remove, alter or change the improvement in order to comply with the rules and regulations of the Association. Please complete the application below in its entirety and return to **STERLING ASSOCIATION SERVICES, INC. (SASI) to 6842 N. Sam Houston Pkwy W., Houston, TX. 77064 (Phone 832-678-4500)**  
Email: [ACC@sterlingasi.com](mailto:ACC@sterlingasi.com).

Community Association \_\_\_\_\_

Property Address \_\_\_\_\_ Sec/Blk/Lot \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name \_\_\_\_\_

Work# \_\_\_\_\_ Home# \_\_\_\_\_ E-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

**No improvement will be considered and is automatically denied without the following:**

- ▶ **A site plan/survey indicating location of the proposed improvement, providing the distance from the structure to the fence and/or lot lines and easements.**
- ▶ **Color swatches and samples or pictures of materials to be used in the improvement (shingle, paint, brick, stain, siding, etc).**
- ▶ **Completion of all applicable areas below of the application.**

**Status:**        \_\_\_\_\_ / \_\_\_\_\_ - \_\_\_\_\_ / \_\_\_\_\_ /        \_\_\_\_\_ / \_\_\_\_\_ /        \_\_\_\_\_ / \_\_\_\_\_ /  
                     Start    Stop Date    Date of Completion    Under Construction

**Check one of the following:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Exterior Paint         | <input type="checkbox"/> Roof (Weatherwood or Driftwood Only) | <input type="checkbox"/> Pool/Spa                            |
| <input type="checkbox"/> Patio (ground)         | <input type="checkbox"/> Sunroom/Patio Enclosure              | <input type="checkbox"/> Permanent Basketball Goal           |
| <input type="checkbox"/> Patio Cover            | <input type="checkbox"/> Gazebo                               | <input type="checkbox"/> Portable Basketball Goal            |
| <input type="checkbox"/> Deck                   | <input type="checkbox"/> Arbor/Pergola                        | <input type="checkbox"/> Room Addition                       |
| <input type="checkbox"/> Fence                  | <input type="checkbox"/> Mailbox                              | <input type="checkbox"/> Driveway/Sidewalk (new & extension) |
| <input type="checkbox"/> Gates/ Burglar Bars    | <input type="checkbox"/> Solar Screens                        | <input type="checkbox"/> Landscape Statuary                  |
| <input type="checkbox"/> Window Shades/ Awnings | <input type="checkbox"/> Playground Equipment                 | <input type="checkbox"/> Storm Doors/Windows                 |
| <input type="checkbox"/> Other _____            |   |  |

**Size:** Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

**Location of Improvement:**

Front of House    Back of House    Left side of house (stand and face house)    Right side of house (stand and face house)

**List of Materials with color and/or material samples or photos provided (check all applicable)**

<input type="checkbox"/> Base paint color _____	<input type="checkbox"/> Trim paint color _____
<input type="checkbox"/> Garage door paint color _____	<input type="checkbox"/> Garage door trim color _____
<input type="checkbox"/> Stain color _____	<input type="checkbox"/> Fence color/material _____
<input type="checkbox"/> Siding color/material _____	<input type="checkbox"/> Roof color _____
<input type="checkbox"/> Other _____	
<input type="checkbox"/> Other _____	

\_\_\_\_ I understand the ACC/ARC are a group of volunteers in the community and will do their best to act as quickly as possible in their determination regarding my application. I hereby certify that the proposed construction/ modification is in full compliance with all the Declaration of Covenants, Conditions and Restrictions and all guidelines currently adopted by the Association. I do understand the committee has 180 days to review the request.

\_\_\_\_ I understand that the decisions are determined concerning only my architectural plans submitted. I am responsible to obtain whatever easements, permits, licenses and approvals, which may be necessary to improve the property in accordance with the submitted plans.

\_\_\_\_\_  
 Owner's Signature  
 APPROVED/APPROVED CONDITIONALLY/DISAPPROVED.

\_\_\_\_\_  
 Date  
 \_\_\_\_\_  
 ACC COMMITTEE CHAIR SIGNATURE and Date