






SPROUTING MINDS ENRICHMENT CLUB

Georgia's Premier After School Program

Join Our Team! Sprouting Minds Enrichment Club is Hiring After-School Staff (K-5)

-  Location: Gwinnett County Schools
-  Schedule: Monday–Friday, 2:30–6:30 PM (Part-Time, School-Year)
-  Start Date: 1st School Semester 2025

About Us

Sprouting Minds Enrichment Club is a vibrant afterschool program dedicated to nurturing curiosity, creativity, and confidence in elementary-aged youth. We provide hands-on STEAM (Science, Technology, Engineering, Arts, Math) enrichment, homework help, and social-emotional learning to K–5 students in a safe, engaging, and joyful environment.

We're expanding for the 2025–2026 school year and seeking passionate, dependable educators and youth professionals to join our team in Gwinnett County!

Now Hiring: Site Coordinator – After-School Program

Location: Gwinnett County Schools
Schedule: Monday–Friday | 2:30 PM–6:30 PM
Pay: \$17–\$20/hour (based on experience, qualifications, and program size)

About Us: Sprouting Minds Enrichment Club is Georgia's premier after-school program for K–5 students. We focus on nurturing the whole child through STEAM education, aviation exposure, life skills, and fun, supportive enrichment activities.

Position Summary: The Site Coordinator is the on-site leader responsible for overseeing daily operations of the after-school program. This role ensures a safe, structured, and engaging environment for students, while supervising staff and maintaining high standards for care and instruction.



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Responsibilities:

- Manage day-to-day operations at the program site
- Supervise staff and maintain appropriate staff-to-student ratios
- Ensure curriculum and enrichment activities are delivered effectively
- Communicate with parents and Sprouting Minds leadership
- Handle attendance tracking, behavioral guidance, and safety protocols
- Assist with scheduling and team development

Pay Details: Site Coordinators at Sprouting Minds typically earn \$17–\$20/hour, depending on:

- Prior supervisory experience in education or childcare
- CPR/First Aid certification and completion of Georgia training requirements
- Educational background (e.g., CDA, Associate's or Bachelor's degree)
- Ability to manage large groups of children and staff

Qualifications:

- Associate's or Bachelor's degree preferred (education or related field)
- Minimum 2 years working with school-age children
- Prior experience in a leadership or supervisory role
- CPR/First Aid certified (or willing to obtain)
- Strong communication, organizational, and leadership skills



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Now Hiring: Enrichment Instructor – After-School Program

Location: Gwinnett County Schools

Schedule: Monday–Friday | 3:00 PM–6:30 PM

Pay: 12.75/hour

About Us: Sprouting Minds Enrichment Club is a unique after-school experience for K–5 students with a focus on STEAM, aviation, and essential life skills.

Position Summary: As an Enrichment Instructor, you will lead fun, educational activities and support students in hands-on learning experiences designed to spark curiosity and build life skills.

Responsibilities:

- Facilitate engaging STEAM, aviation, art, and lifestyle activities
- Assist with setup, cleanup, and transitions between activities
- Support a positive and respectful learning environment
- Build strong, nurturing relationships with students

Qualifications:

- Experience working with children (camp, classroom, or youth programs)
- Passion for education and creative programming
- Energetic, patient, and team-oriented
- Ability to follow curriculum and take initiative



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Now Hiring: Tutor – After-School Program

Location: Gwinnett County Schools

Schedule: Monday–Thursday | 3:30 PM–5:30 PM

Pay: \$12–\$15/hour (based on experience)

About Us: Sprouting Minds Enrichment Club is dedicated to academic and social-emotional growth through structured after-school programming. Our tutors play a vital role in supporting academic success.

Position Summary: The Tutor provides small group or one-on-one academic support in reading, math, or homework completion. This is a great opportunity for educators, paraprofessionals, college students, or retired teachers.

Responsibilities:

- Provide academic support tailored to individual student needs
- Help students complete homework and improve understanding
- Track student progress and communicate with program staff
- Create a positive, encouraging learning environment

Qualifications:

- Background in education, tutoring, or child development
- Familiarity with K–5 curriculum (particularly math and reading)
- Patient, dependable, and committed to student success
- Strong communication and organizational skills



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Now Hiring: Program Assistant – After-School Program (Hybrid Support Role)

Location: Gwinnett County Schools

Schedule: Monday–Friday | 3:30 PM–6:30 PM

Pay: \$10/hour

About Sprouting Minds: Sprouting Minds Enrichment Club is Georgia's premier after-school program for K–5 students. We focus on nurturing the whole child through STEAM education, aviation exposure, life skills, and meaningful enrichment activities in a fun, supportive environment.

Position Summary: We're looking for a responsible and enthusiastic Program Assistant to join our team! This hybrid role is perfect for a high school senior interested in education, childcare, or youth programs. The Program Assistant will support all roles—helping the Site Coordinator, Enrichment Instructors, and Tutors with day-to-day tasks to keep things running smoothly.

Responsibilities:

- Help set up and clean up activity spaces
- Assist with classroom management, materials, and transitions
- Supervise students during snack, outdoor play, and group activities
- Support instructors and fill in as needed
- Maintain a positive and respectful environment for all students

Ideal Candidate:

- A current high school senior (age 17+)
- Friendly, reliable, and flexible
- Enjoys working with younger children
- Communicates well and takes initiative



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Qualifications:

- Must be at least 17 years old
- Experience with children (babysitting, tutoring, volunteering, etc.) is a plus
- Must pass a background check (with parent/guardian permission if under 18)
- CPR/First Aid certification is a bonus but not required

Follow us on Instagram [@sproutingmindsenrichmentclub](https://www.instagram.com/sproutingmindsenrichmentclub) to see what we're all about!

✨ **Help Us Cultivate the Next Generation of Leaders!**

Sprouting Minds Enrichment Club is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all team members.