

# Bylaws of the Kerr County Patriots Club



# **TABLE OF CONTENTS**

## **ARTICLE I. NAME AND DESCRIPTION, pg 5**

Section 1.1 - Name

Section 1.2 - Description

Section 1.3 - Seven Principles

Section 1.4 - Limitations and Definitions

## **ARTICLE II. MEMBERSHIP, pg 6**

Section 2.1 - Eligibility and Admission Procedure.

Section 2.2 - Dues.

Section 2.3 - Resignation.

Section 2.4 - Honorary Membership.

## **ARTICLE III. BOARD, pg 7**

Section 3.1 - Board Members

Section 3.2 - President

Section 3.3 - Vice President, **pg 8**

Section 3.4 - Secretary

Section 3.5 - Treasurer

Section 3.6 - Parliamentarian, **pg 9**

Section 3.7 - Committee Chairman A, **pg 10**

Section 3.8 - Committee Chairman B

Section 3.9 - Terms of Office, **pg 11**

Section 3.10 - Elections.

Section 3.11 - Vacancies and Resignations, **pg 12**

Section 3.12 - Compensation

**ARTICLE IV. MEETINGS, pg 12**

Section 4.1 - Board Meetings

Section 4.2 - Membership Meetings, **pg 13**

Section 4.3 - Open Meetings

Section 4.4 - Quorum

Section 4.5 - Notice

Section 4.6 - Majority Action as Action of the Board

**ARTICLE V. COMMITTEES, pg 14**

Section 5.1 - Political Research Committee

Section 5.2 - Membership Committee

Section 5.3 - Media and Marketing Committee

Section 5.4 - Education & Training Committee

Section 5.5 - Other Committees and Appointments, **pg 15**

**ARTICLE VI. FINANCIAL ACCOUNTABILITY, pg 15**

Section 6.1 - Administration

**ARTICLE VII. PARLIAMENTARY PROCEDURE, pg 15**

Section 7.1 - Robert's Rules of Order, Newly Revised.

**ARTICLE VIII. MISCELLANEOUS, pg 15**

Section 8.1 - Fiscal Year

Section 8.2 - Official Positions

Section 8.3 - Nondiscriminatory, **pg 16**

**ARTICLE IX. AMENDMENTS TO THE BYLAWS, pg 16**

Section 9.1 - Amendments

\*\*\*\*\*

## **ARTICLE I. NAME AND DESCRIPTION**

**Section 1.1 - Name.** The official name of this club shall be “Kerr County Patriots Club”, hereinafter referred to as “Club”.

**Section 1.2 - Description.** The vision is to strongly engage county citizens in promoting and retaining American conservative values through education and the electoral processes. The mission is to educate and harness the collective strength of citizens advocating for the identification, selection, and election of true conservatives. The objectives are to grow the conservative movement, identify, recruit, nominate and support candidates who are fiscally conservative, support constitutional rights, and stand for traditional values. This will be accomplished by informing the public on strategic community issues, emphasizing the restoration of the constitutional republic and the importance of their vote in achieving these goals.

**Section 1.3 - Seven Principles.** The organization adheres to seven principles: Pro-God, Pro-life, Pro-gun, Pro-military, Pro-fiscal responsibility, Pro-Israel, and full disclosure and transparency.

### **Section 1.4 - Limitations and Definitions.**

- i. The Club shall not engage in any activities or exercise powers that are not in harmony with or not in furtherance of the purposes herein.
- ii. The Club’s property and assets are dedicated to the objectives set forth herein. In the event of the Club’s dissolution or demise, no part of the property, assets or any monetary fund or description shall inure to the benefit of anyone (including members and Board members of the Club). The Board can elect to follow the requirement under

Section 254.204 of the Texas Election Code if dissolution transpires.

- iii. A “member”, “member in good standing”, and “Board member” are each defined as being a person who is current on membership dues, and who supports the vision, mission, and principles of the Club.

## **ARTICLE II. MEMBERSHIP**

**Section 2.1 - Eligibility and Admission Procedure.** Any resident of Kerr County shall be eligible for membership. A person desiring to join the Club shall be declared a member upon a two-thirds vote of the Board at a meeting or by email, and the receipt of dues confirmed by the Treasurer.

**Section 2.2 - Dues.** The annual dues shall be determined at the annual membership meeting, payable in advance on or before January 1 of each year for existing members. The Treasurer shall notify members two months in arrears, and those whose dues are not paid within thirty days thereafter shall be automatically dropped from membership in the Club.

**Section 2.3 - Resignation.** Any member desiring to resign from the Club shall submit his or her resignation in writing to the Secretary, who shall present it to the Board.

**Section 2.4 - Honorary Membership.** Upon the signed recommendation of one member, seconded by another member, and by a two-thirds vote by ballot at a regular Board Meeting, honorary membership may be conferred upon a person who shall have rendered notable service to the Club. An honorary member shall have none of the obligations of membership in the Club but

shall retain all of the privileges except those of voting, and holding office.

### **ARTICLE III. BOARD**

**Section 3.1 - Board Members.** The Board shall consist of a President, Vice President, Secretary, Treasurer, Parliamentarian, Committee Chairman A, Committee Chairman B, and other such Board members with such titles as may be determined by the Board and elected by the Membership. The Board shall have general supervision of the activities and affairs of the Club between its meetings, fix the hour and place of all meetings, and make recommendations to the Club for approval. The Board may conduct votes via email.

**Section 3.2 - President.** The President shall:

- i. Have voting privileges;
- ii. Chair all meetings;
- iii. Serve as an ex-officio member of all committees;
- iv. Represent Club and be the official Club spokesperson, and be authorized to delegate such spokesperson responsibility as deemed appropriate for specific functions;
- v. Execute such contracts, checks, and other instruments which may from time to time be authorized by the Board unless otherwise provided in these Bylaws; and

**Section 3.3 - Vice President.** The Vice President shall:

- i. Have voting privileges; and

- ii. Perform the duties of the President in his or her absence.

**Section 3.4 - Secretary.** The Secretary shall:

- i. Have voting privileges;
- ii. Receive and maintain a copy of the Bylaws as amended or otherwise altered to date;
- iii. Keep minutes of all meetings of the Club; and
- iv. If requested by the President, be responsible for all official correspondence between the Board and the Membership, limited to distribution of meeting notices, minutes, and reports to the Membership as may be assigned to him or her by the Board.

**Section 3.5 - Treasurer.** The Treasurer shall:

- i. Have voting privileges;
- ii. Have charge and custody of, and be responsible for, all funds and securities of the Club and deposit all such funds in the name of the Club in such banks, trust companies, or other depositories as shall be selected by the Board;
- iii. Receive and give a receipt for monies due and payable to the Club from any source whatsoever;
- iv. Disburse, or cause to be disbursed, the funds of the Club as may be directed by the Board or by the membership, taking proper vouchers for such disbursements;
- v. Have two authorized signatures on the check for disbursement of amounts above \$150, one of which must be the treasurer's signature;

- vi. Keep and maintain adequate and correct accounts of the Club's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses;
- vii. Exhibit at all times reasonable the books of account and financial records to any Board member or to his or her agent or attorney, upon request thereof;
- viii. Provide a full financial accounting status of the Club to the Board on a monthly basis; render to the President or Board, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the Club.
- ix. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports; and
- x. Perform all duties incident to the office of Treasurer and such other duties as may be required by law, by these Bylaws, or which may be assigned to him or her by the Board.

**Section 3.6 - Parliamentarian.** The Parliamentarian shall:

- i. Have voting privileges;
- ii. Be knowledgeable about Robert's Rules of Order;
- iii. Provide assistance to the chair for conducting meetings related to Robert's Rules of Order;
- iv. Be a resource to the chair and members when they are uncertain on how to proceed in circumstances; and

- v. Assist the Secretary in storage of Club records and minutes.

**Section 3.7 - Committee Chairman A.** The Committee Chairman A shall:

- i. Have voting privileges;
- ii. Chair the following standing committees:
  - Political Research Committee
  - Community Outreach Committee;
- iii. Appoint a Co-Chair and members to the above committees;  
and
- iv. Report to the Board general and/or pertinent information of the committees.

**Section 3.8 - Committee Chairman B.** The Committee Chairman B shall:

- i. Have voting privileges;
- ii. Chair the following standing committees:
  - Media & Marketing Committee
  - Education & Training Committee;
- iii. Appoint a Co-Chair and members to the above committees;  
and
- iv. Report to the Board general and/or pertinent information of the committees.

**Section 3.9 - Terms of Office.** The term of office for an elected Board member shall be for two (2) years.

**Section 3.10 - Elections.**

- i. All Board members shall be elected by the Membership at the Annual Membership Meeting. A simple majority vote of members present and voting is required for the election of each Board member.
- ii. A person elected to the Board, or a person appointed to fill a vacancy on the Board, shall hold office until the expiration of that term of office or until his or her death, resignation, or removal.
- iii. The President, Secretary, Parliamentarian, and Committee Chairman A shall be considered “Group A” and shall be elected every odd-numbered year for a two-year term. The newly elected Board members shall take office on January 1 of the following year.
- iv. The Vice President, Treasurer, and Committee Chairman B shall be considered “Group B” and shall be elected every even-numbered year for a two year term. The newly elected Board members shall take office on January 1 of the following year.
- v. The Club membership roster and email list must not be used to disseminate information about candidates running for Board member positions, whether running for re-election or not.
- vi. Elections of Board members can be by voice vote in uncontested Board positions. In the event more than one member is seeking election for the same position, the

election shall be held by secret ballot, and the ballots shall be counted by the Board members whose terms are not up for election.

vii. When multiple members are applying for multiple seats, each member may vote for as many applicants as the number of seats to be filled, and the applicant(s) receiving the highest number of votes shall be duly elected to serve on the Board.

viii. An appointment to fill a vacancy shall have immediate effect unless otherwise specified in the motion to nominate.

**Section 3.11 - Vacancies and Resignations.** Vacancies of the Board shall exist upon the expiration of the term of a Board member or upon the death, resignation, or removal. Any Board member may resign upon giving written notice to the President, the Secretary, or any other Board member, effective immediately unless the notice specifies a later time for the effectiveness of such resignation.

**Section 3.12 - Compensation.** Board members shall not receive compensation, although reimbursement of reasonable expenses may be authorized by the Board.

## **ARTICLE IV. MEETINGS**

### **Section 4.1 - Board Meetings.**

i. Regular Board Meetings shall be held regularly as required on the dates and at the location determined by the Board.

- ii. Special Board Meetings may be called by the President and shall be called upon the written request of three Board members.

#### **Section 4.2 - Membership Meetings.**

- i. Membership Meetings shall be attended by members only.
- ii. Membership Meetings shall meet at regular intervals determined by the Board.
- iii. The second meeting in November shall be replaced by the Annual Membership Meeting. The purpose of the meeting shall be to elect officers for the following year, to receive reports of officers and committees, determine amount of annual dues, and for any other business that may arise.
- iv. Special Membership Meetings may be called by the President or by the Board and shall be called upon the written request of one-fourth of the Membership.

#### **Section 4.3 - Open Meetings.**

- i. Open Meetings are meant for members and guests.
- ii. Open Meetings may be called by and on the dates and at the location determined by the Membership or by the Board.

**Section 4.4 - Quorum.** A quorum for Board Meetings shall consist of two-thirds of the Board members. A quorum for Membership and Open Meetings shall consist of Club members in attendance.

**Section 4.5 - Notice.** The Secretary shall provide a notice to each Board member for each Board meeting, and to each member for each Membership Meeting and each Open Meeting. All notices

shall be given at least seventy-two hours prior to the time of the meeting.

## **ARTICLE V. COMMITTEES**

**Section 5.1 - Political Research Committee.** A Political Research Committee shall be appointed by the Committee Chairman A by the end of January of each year. It shall be the duty of this committee to research and identify potential candidates for public office, to lead the vetting of candidates, and to research and identify major issues within the community.

**Section 5.2 - Membership Committee.** A Membership Committee shall be appointed by the Committee Chairman A by the end of January of each year. It shall be the duty of this committee to recruit new members.

**Section 5.3 - Media and Marketing Committee.** A Media and Marketing Committee shall be appointed by the Committee Chairman B by the end of January of each year. It shall be the duty of this committee to take photos at events, to maintain the Club's website and social media accounts, to design media, and to disseminate information to the public. The Committee shall be permitted to disseminate information about any Republican candidate. The following statement must be included alongside all candidate information: "This announcement is being printed as a public announcement only and not as an endorsement by this club, its officers, or its members."

**Section 5.4 - Education & Training Committee.** An Education & Training Committee shall be appointed by the Committee Chairman B by the end of January of each year. It shall be the duty of this committee to research, acquire information, identify, and convey the facts of the matter, and to

develop educational material aimed at spreading conservative principles.

**Section 5.5 - Other Committees and Appointments.** Other committees, standing or special, may be established by the Board as it shall deem necessary to carry on its work. All other committee Co-Chairs and members shall be appointed by the Board unless otherwise specified in these Bylaws. All committee Co-Chairs and members appointed by the Board, by Committee Chairman A, and by Committee Chairman B shall serve at the discretion of the Board.

## **ARTICLE VI. FINANCIAL ACCOUNTABILITY**

**Section 6.1 - Administration.** The Board shall be empowered to administer and manage the Club's accounts.

## **ARTICLE VII. PARLIAMENTARY PROCEDURE**

**Section 7.1 - Robert's Rules of Order, Newly Revised in Brief.** The latest edition of Robert's Rules of Order, Newly Revised in Brief shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

## **ARTICLE VIII. MISCELLANEOUS**

**Section 8.1 - Fiscal Year.** The fiscal year of the club shall be the calendar year (January 1 through December 31).

**Section 8.2 - Official Positions.** The official positions expressed by the Club shall be approved by the Board and released by the Media & Marketing Committee.

**Section 8.3 - Nondiscriminatory.** All of the Club's activities shall be nondiscriminatory. Any person or persons shall not be discriminated against by reason of race, color, sex, creed, origin, or physical handicap.

## **ARTICLE IX. AMENDMENTS TO THE BYLAWS**

**Section 9.1 - Amendments.** These Bylaws may be altered or amended by a two-thirds vote of the membership present and voting at a regular or special membership meeting provided that the proposed amendment was submitted by a member to the membership at the previous regular meeting or ten days prior to the meeting where the amendment will be considered, whichever is longer.