



**Wellington Park**  
*Management Trust*

## MINUTES OF MEETING

9.30am Thursday 4 May 2023 | Rm 206, Hobart Council Centre

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### 1. IN CAMERA SESSION

Not required.

### 2. ATTENDANCE AND APOLOGIES

PRESENT:	Dr C Mucha	Chairperson
	Cr M Kendall	Glenorchy City Council
	Ms T Ross	PWS
	Mr S Fletcher	NRE (until 11.20am)
	Mr C Attfield	TasWater
	Cr J Kelly	City of Hobart
	Cr B Lohberger	City of Hobart
	Ms A Russell	WPMT
	Ms E Sorensen	WPMT, secretariat

APOLOGIES: Ms F Smith (TasWater), Ms R Warrener (Tourism Tasmania)

PRESENTERS: Ms S Dara and Mr D Bond, Tasmanian Audit Office

The meeting opened at 9.40am.

In recognition of the deep history and culture of this island, we acknowledge the Muwinina people, the traditional owners of the land upon which we gather. We acknowledge and pay respects to all Tasmanian Aboriginal people, all of whom have survived invasion and dispossession, and continue to maintain their identity and culture.

### 3. DISCLOSURE OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA ITEMS

None declared.

**7.1** The Trust brought forward item 7.1 2022-23 Audit Strategy in order to receive a presentation from the Tasmanian Audit Office.

**Resolution:** The Trust resolved to support the 2022-23 Audit Strategy.

#### **4. MINUTES OF PREVIOUS MEETING AND ACTIONS ARISING**

**Resolution:** The Trust resolved that the minutes of the previous meeting held on 23 February 2023, previously circulated to meeting attendees via email and included in Trust papers, be signed as a true record of that meeting.

#### **5. WORK HEALTH AND SAFETY REPORT 17 FEBRUARY 2023 - 27 APRIL 2023**

A Work Health and Safety report was tabled. The Trust noted that incident notifications are not provided by first responders, with Trust staff hearing about incidents through informal channels. The General Manager will raise this at the upcoming inter-agency meeting for road and mountain rescues and seek to receive direct notification as PWS currently does.

**Resolution:** The Trust resolved to:

- Note the report prepared by the General Manager
- Direct the General Manager to investigate coverage of the Trust by the Tasmanian Risk Management Fund

#### **6. FINANCIAL REPORTS**

The Trust was presented with the financial reports to 26 April 2023. The Chair requested a quarterly cash flow statement be provided with financial reports.

**Resolution:** The Trust resolved to:

- Note the report prepared by the General Manager
- Receive a quarterly cash flow statement with future financial reports

#### **7. ITEMS FOR DISCUSSION/DECISION**

##### **7.2 MANAGEMENT PLAN REVIEW**

The General Manager provided a summary of outcomes of the Trust's Management Plan review workshop held on 18 April 2023. Following consideration of workshop outcomes and subsequent advice received from the State Planning Office, the next Management Plan will comprise:

- Specific Area Plans for The Springs, the Pinnacle, and any other areas that warrant the development of a Specific Area Plan
- Park Management Zones with management objectives and prescriptions

Additional content found in the 2013 Management Plan will be assigned to non-statutory documents such as the Visitor and Recreation Strategy, and a proposed State of the Park-style document.

Discussion covered:

- The capacity of the Trust office to undertake the review in light of other commitments
- Stakeholder engagement strategies
- Representation of review process and document hierarchy as simple charts
- The use of Social Pinpoint as an online, map-based consultation tool

**Resolution:** The Trust resolved to:

- Direct the General Manager to build a work plan and consultation strategy to deliver the Management Plan review as outlined in the report provided.
- Direct the General Manager to keep the Trust informed on the review and development of the next Management Plan.

### **7.3 INTERNALISING COMMERCIAL OPERATOR LICENCE FUNCTIONS**

The Trust noted the business case prepared by the General Manager regarding changes to the current Commercial Operator Licensing system.

Discussion covered:

- The indemnification of land owners via licences that the Trust is a party to, but not the land owner.
- Although the current system may be slow and cumbersome, if it can be improved by PWS, it may negate the need to exit the one-stop-shop system and establish a separate licensing system.
- Concerns about duplication of fees for operators.
- Data collection and revenue generation opportunities.
- The fit-for-purpose nature of the current system.

**Resolution:** The Trust resolved to direct the General Manager to:

- Further investigate the option of exiting the one-stop-shop arrangement in favour of direct administration of Commercial Operator Licences for Wellington Park.
- Consult with PWS Property Services and a cross-section of commercial operators to discuss options for changes to commercial operator licensing arrangements.
- Clarify the indemnity status of Park Management Agencies and land owners under multi-reserve Commercial Operator Licences that the Trust is a signatory to.

### **7.4 PRECINCT DECLARATION IMPLICATIONS**

The Trust discussed a report by the General Manager and Natural and Heritage Values Coordinator that outlined the implications of declaring a heritage precinct in the vicinity of Guy Fawkes Rivulet. As the cluster of colonial timber heritage sites in the Guy Fawkes Rivulet area have both a close geographic/spatial relationship and/or some close historical relationship, a precinct is appropriate.

The definition of the precinct will include lists of the contributory and non-contributory features, enabling acknowledgment of both the heritage assets and existing infrastructure.

**Resolution:** The Trust resolved to:

- Declare a colonial timber heritage precinct encompassing the cluster of sites identified in the

vicinity of Guy Fawkes Rivulet, subject to the General Manager supplying a map with the boundary definition to the Trust.

- Communicate the declaration via release of the Trust Heritage Database for stakeholder access once data quality of the database has been reviewed and validated.

## **7.5 TASMANIAN HERITAGE REGISTER LISTINGS**

The Trust resolved to propose 18 sites in Wellington Park to the Tasmanian Heritage Register in 2018. New and credible evidence has since been provided that demonstrated no substantiation for inclusion of the New Town Way (WPHH0239) on the Park's Heritage Database or proposed THR list.

**Resolution:** The Trust resolved to remove the New Town Way (WPHH0239) from the Wellington Park Heritage Register.

## **7.6 2023-2024 BUDGET**

The Trust review the proposed 2023-2024 Budget prepared by the General Manager.

It was noted that the The Springs Master Plan and the revision of the Mount Wellington Sustainable Transport System will be significantly influenced by the City of Hobart's determination on the proposed Halls Saddle visitor gateway facilities. TasWater also advised that the Drinking Water Catchment Strategy project identified in the Trust's Strategic Plan 2021-2025 is now a redundant activity and can be adequately addressed in the Management Plan review instead of a stand-alone document.

**RESOLUTION:** The Trust resolved to:

- Carry forward unspent 2022-23 funding allocated to The Springs Master Plan, Aboriginal engagement, Fire Management Strategy, Heritage database revision.
- Allocate budget to Fire Management Strategy, Facilities and Services Development Plan, Track and Trail Strategy.
- Direct the General Manager to finalise the Trust Budget for 2023-2024 and circulate to Members for review.

**Mr S Fletcher left the meeting at 11.20am.**

## **8. ITEMS FOR NOTING**

### **8.1 VISITOR AND RECREATION STRATEGY IMPLEMENTATION**

**Resolution:** The Trust noted the report by the General Manager.

### **8.2 PALAWA ENGAGEMENT**

**Resolution:** The Trust noted the report by the General Manager.

### **8.3 URBAN HERITAGE RENEWAL FUND**

**Resolution:** The Trust noted the report by the General Manager.

#### **8.4 WPO ACTIVITY SUMMARY**

The Trust was briefed on additional non-compliance detections provided by the Education and Regulations Coordinator.

**Resolution:** The Trust noted the report provided by the General Manager.

#### **8.5 CORRESPONDENCE**

Correspondence was noted.

#### **8.6 WORK PROGRAM**

The General Manager noted that Delegations were under review pending feedback from one last agency. The NRE delegation had been updated to change the title of one authorised position. No other changes to delegations are proposed at this time.

The review of the Strategic Plan and General Manager Performance were deferred to the July meeting.

### **9. GENERAL MANAGER'S REPORT**

The Trust received a verbal report from the General Manager. Discussion included:

- Notification of proposed Placenames registration for Rocky Wheel'n and Free Wheel'n Tracks
- Return of a signed Partnership Agreement from the City of Hobart remains outstanding
- The Trust's MoU with Glenorchy CC expires at the end of this financial year and a draft Partnership Agreement has been forwarded for consideration. TasWater and PWS MoU's expire in June 2024.
- Tourism Tasmania has nominated Rita Warrener to continue as Trust member and Edwina Morris to take up the deputy position when current terms expire on 30 June 2023. The appointment package has been forwarded to the Minister's office.

**Resolutions:** The Trust noted the report by the General Manager.

### **10. GENERAL BUSINESS**

No general business

#### **NEXT SCHEDULED MEETING**

The next meeting is Thursday 13 July.

There being no further business the meeting closed at 12.07pm.