



Wellington Park
Management Trust

MINUTES OF MEETING

9.30am Tuesday 28 June 2022 | Riverview Room, Hobart Council Centre

NOTE: MINUTES OF TRUST MEETINGS ARE PUBLISHED ON THE WELLINGTON PARK WEBSITE FOLLOWING THEIR APPROVAL BY THE TRUST. INFORMATION IN THE PUBLISHED MINUTES MAY BE REDACTED IF THE TRUST CONSIDERS IT IS EXEMPT INFORMATION UNDER THE RIGHT TO INFORMATION ACT 2009

1. IN CAMERA SESSION

Not required.

2. ATTENDANCE AND APOLOGIES

PRESENT:	Dr C Mucha	Chairperson
	Mr C Attfield	TasWater observer
	Ald J Briscoe	City of Hobart
	Ms J Crisp	NRE observer
	Mr E Reale	Glenorchy City Council deputy
	Ald D Thomas	City of Hobart
	Ms K Ward	PWS deputy
	Ms A Russell	WPMT
	Mr B Masterman	WPMT, secretariat

APOLOGIES: Mr S Fletcher (PWS), Ms R Warrener (Tourism Tasmania), Ms L Wilson (NRE), Ms A Greentree (Tourism Tasmania deputy)

PRESENTER: Ms Helen Grube Tasmanian Audit Office

A quorum was present and meeting opened at 9.35am.

The Trust Chairperson welcomed Helen Grube (HG) from the Tas Audit Office (TAO).

Presentation:

The Draft 2021-22 Audit Plan was presented to the Trust by the TAO, as supplied in meeting papers.

3. DISCLOSURE OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA ITEMS

None declared.

4. MINUTES OF PREVIOUS MEETING AND ACTIONS ARISING

Resolution: The Trust resolved that the minutes of the previous meeting held on 3 May 2022, previously circulated to meeting attendees via email and included in Trust papers, be signed as a true record of that meeting.

MATTERS ARISING - ACTION TABLE – 28 June 2022

The Trust noted that all matters arising were complete or covered in the meeting agenda.

The Glenorchy City Council member noted that the Southern Sporting Shooters Association is in discussion with GCC about alternative lease options. This Action item will be delegated to the Management Advisory Committee to bring back to the Trust when a response is required.

The action table was amended to remove completed items:

- Setting up an official Trust Facebook page
- Conduct of a Partnership Agreement Workshop, to be held 30 June
- 5-year Standing Permit for Fire Trail Maintenance
- Revision of financial reports

5. WORK HEALTH AND SAFETY REPORT 4 MAY – 20 JUNE 2022

The Trust discussed the Work Health and Safety Report included in Trust papers, noting:

- No Trust staff, Park management agency staff or contractor incidents were recorded in the reporting period.
- 10 visitor incidents were reported in this period, associated with the blizzard conditions over the June long weekend

The Trust discussed the adequacy of the provision of information about weather, snow and safety via the Trust website, media and member agencies. The General Manager advised the Trust that there would be an inter-agency emergency services meeting and debrief on 29 June that would discuss these issues in detail.

Resolution: The Trust noted the Work Health and Safety report.

6. ITEMS FOR DISCUSSION/DECISION

6.1 FINANCIAL REPORTS

The Trust discussed its financial position in the light of significant assessment costs that will be incurred if major projects requiring a level 3 Park Activity Assessment are brought to the Trust in the future.

Members discussed the implications for the City of Hobart in-kind contribution if the Trust relocates to DNRET. The City of Hobart members identified specific projects in the 2022-23 Trust work plan where additional City of Hobart funding could be applied.

Resolution: The Trust noted the financial report to May 31 2022.

Action: The General Manager will discuss additional project-specific funding with the City of Hobart CEO and the incoming Manager Bushland, Biodiversity & Waterways.

6.2 NEAR DATA PURCHASE

Members discussed the General Manager's report and the potential application and value of the proposed NEAR data purchase.

Resolution: The Trust resolved to purchase data for 2019, subject to the General Manager confirming that a reduced price is not available for 2 years of data.

Action: The General Manager to enquire if NEAR will offer 2 years for a reduced price (within GM financial delegation), and otherwise purchase data for 2019.

6.3 LEVEL 3 PARK ACTIVITY ASSESSMENT (PAA) PROCEDURAL DOCUMENTATION

The Trust discussed the General Manager's proposal to publish the Level 3 PAA process on the Trust website. It was noted that this is already referenced on the FAQs web page in limited detail. The PWS member noted that the PWS Reserve Activity Assessment process, on which the PAA was based, has changed in recent years, however as the PAA is specified in the Park Management Plan, this could not be updated easily. This will be addressed in the next Management Plan Review.

Resolution: The Trust resolved that the PAA process, including Levels 1-3, be documented in detail and made publicly available on the Trust website, and that Trust staff and Members refer public enquiries about the process to that webpage.

6.4 2022-23 BUDGET

The Trust consider the 2022-23 budget as distributed in meeting papers. The Trust discussed numerous key features. With member agency contributions and project work planning to evolve rapidly in the coming months, the Trust requested that a revised budget to account for these variables be presented to the November meeting.

Resolution: The Trust resolved to approve the draft budget with an amendment to add a budget review at the November Trust meeting.

Action: General Manager to present revised budget to November Trust meeting.

6.5 2021-22 AUDIT STRATEGY

Discussed following presentation at start of meeting.

Resolution: The Trust noted the draft 2021-22 Audit Strategy.

6.6 WORK PROGRAM AND AGENDA PRIORITIES FOR NEXT TRUST MEETING

The General Manager outlined the work program including key changes, and proposed priority items for the next Trust meeting.

Resolutions: The Trust agreed to defer review of the WPMT Strategic Plan 2021-25 until early 2023, on account of it being used as the basis for work planning for 2022-23.

The Trust endorsed priority items for the next Trust meeting.

7. ITEMS FOR NOTING

7.1 VISITOR AND RECREATION STRATEGY (VRS)

The Trust was advised that City of Hobart endorsement of the draft VRS for public consultation was imminent, with official notification expected within days. The General Manager advised that there had been no further Aboriginal community input, despite repeated requests. Draft feedback still pending from NRE. The General Manager is working with the VRS consultant to establish a public consultation process using Social Pinpoint.

Resolution: The Trust noted the General Manager's report.

7.2 KUNANYI MOUNTAIN RUN DEBRIEF

Following a multi-stakeholder debrief meeting, the General Manager is working closely with PWS to clarify the process for the organisers to gain the necessary approvals to conduct the event in 2023.

Resolution: The Trust noted the report by the General Manager.

7.3 CITY OF HOBART SIGNIFICANT TREE REGISTER

Resolution: The Trust noted the report by the General Manager.

7.4 ENSHRINE LIST THE MOUNTAIN

The Trust discussed the General Manager's report, noting that it was positive to be engaging with the ENSHRINE group.

Resolution: The Trust noted the General Manager's report and resolved to invite Enshrine to present to the Trust at the September meeting.

Action: The General Manager to invite Enshrine to present to the September meeting.

7.5 MINUTES OF THE MANAGEMENT ADVISORY COMMITTEE MEETING

Resolution: The Trust noted the draft minutes included in Trust papers.

7.6 WELLINGTON PARK OFFICE ACTIVITY UPDATE

Resolution: The Trust noted the General Manager's report.

7.7 CORRESPONDENCE - Correspondence was noted.

8. GENERAL MANAGER'S REPORT

The Trust received a verbal report from the General Manager. There was discussion about arrangements for cross-cultural awareness training options for the Trust. The Trust noted that there has been no feedback from Lindsay Suhr's family regarding the renaming of the East-West Fire Trail.

Resolutions: The Trust noted the General Manager's report. The Trust requested that the General Manager organise appropriate cultural awareness workshop to follow a future Trust meeting.

Actions: The General Manager to organise a cross-cultural awareness workshop for Trust members and staff. The renaming of the East-West Fire Trail after the late Lindsay Suhr be delegated to the Management Advisory Committee and returned to the Trust if further action is required.

9. GENERAL BUSINESS

No general business.

NEXT SCHEDULED MEETING

A member requested if the meeting on 6 September can be moved. Options to be canvassed with members via email.

There being no further business the meeting closed at 11.50am.