



PO Box 506. Salisbury. SA 5108 | 0404 836 084 | dion@jindokai.com.au

Attachment 4-1: REPORTING REQUIREMENTS AND DOCUMENTS

RECORD OF COMPLAINT

NAME OF PERSON RECEIVING COMPLAINT		DATE
ABOUT THE COMPLAINAN	IT	
COMPLAINANT'S NAME		OVER 18
COMPLAINANT'S PHONE		UNDER 18
COMPLAINANT'S EMAIL		
COMPLAINANT'S ROLE/STATUS WITHIN THE ORGANISATION	PARENT	ATHLETE/PLAYER
	СОАСН	SPECTATOR
	OFFICIAL	OTHER
	VOLUNTEER	
COMPLAINT – PERSON/O	FFENDER	
NAME OF PERSON COMPLAINED ABOUT		OVER 18
LOCATION/EVENT OF ALLEGED ISSUE		UNDER 18
-	PARENT	UNDER 18 ATHLETE/PLAYER
PERSON COMPLAINED	PARENT COACH	
PERSON COMPLAINED ABOUT ROLE/STATUS IN		ATHLETE/PLAYER
PERSON COMPLAINED ABOUT ROLE/STATUS IN	СОАСН	ATHLETE/PLAYER SPECTATOR
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB	COACH	ATHLETE/PLAYER SPECTATOR
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB	COACH OFFICIAL VOLUNTEER	ATHLETE/PLAYER SPECTATOR
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB NATURE OF COMPLAINT (COACH OFFICIAL VOLUNTEER CATEGORY/BASIS/GROUNDS)	ATHLETE/PLAYER SPECTATOR OTHER
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB NATURE OF COMPLAINT (COACH OFFICIAL VOLUNTEER CATEGORY/BASIS/GROUNDS) RELIGION	ATHLETE/PLAYER SPECTATOR OTHER CHILD ABUSE
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB NATURE OF COMPLAINT (HARASSMENT RACIAL	COACH OFFICIAL VOLUNTEER CATEGORY/BASIS/GROUNDS) RELIGION DISABILITY	ATHLETE/PLAYER SPECTATOR OTHER CHILD ABUSE UNFAIR DECISION
PERSON COMPLAINED ABOUT ROLE/STATUS IN CLUB NATURE OF COMPLAINT (HARASSMENT RACIAL COACHING METHODS	COACH OFFICIAL VOLUNTEER CATEGORY/BASIS/GROUNDS) RELIGION DISABILITY SEXUAL/SEXIST	ATHLETE/PLAYER SPECTATOR OTHER CHILD ABUSE UNFAIR DECISION SEXUALITY





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CONFLAINT - DETAILS	
DESCRIPTION OF ALLEGED ISSUE	
WHAT THEY WANT TO HAPPEN TO FIX ISSUE	
INFORMATION PROVIDED TO THEM	
RESOLUTION AND/OR ACTION TAKEN	
RESOLUTION AND/OR ACTION TAKEN	
FOLLOW-UP ACTION	